

1. Appointment Process for 3 Additional Regional Councillors
2. Alternate Regional Councillor and/or Proxyholder

Appointment of 3 Additional Regional Councillors

General Rules (Procedure By-law 160-2004):

- All Members present shall be permitted to vote.
- A Member who abstains from voting in any round shall not be permitted to vote in any subsequent rounds.
- Candidates do not need to be present to stand for appointment.
- Candidates may withdraw from standing for appointment after any vote.

Procedures:

Nominations

- Clerk calls for nominations by/for City Councillors to stand for appointment as Regional Councillor. This declaration may be made in advance of the Council meeting.
- Clerk closes nominations and announces the names of the candidates standing for appointment.

Speaking

- Each candidates given five (5) minutes to speak prior to the first round of voting taking place. The order of speakers is drawn by lot.

Voting

- Clerk calls each candidate alphabetically (by surname). Voting Members shall rise to indicate their vote for each candidate.
- Each Member may vote for up to one fewer than the number of candidates per round. (e.g., if the first round holds five candidates, each member may vote any number of candidates to a maximum of four)
- Clerk records the votes and announce the results verbally at the end of each voting round.

Procedures:

Rounds of Voting

- At the end of each round, the candidate receiving the fewest number of votes is dropped from the ballot.
- If there is a tie for fewest number of votes cast, the Clerk draws by lot the name of the candidate to be excluded from subsequent rounds of voting.
- For each subsequent round, the maximum number of votes per Member is one fewer than the number of candidates still standing.
- At end of any round, the Clerk announces the opportunity for any candidate to withdraw from the ballot.

Final Results

- If, at the end of any round of voting, a candidate(s) receives the majority of votes cast on that round, then candidate(s) declared successful candidate until 3 candidates selected and a by-law is enacted by Council to formally appoint the successful candidates.
- If the final round of voting ends in a tie, Clerk draws the unsuccessful candidate's name by lot.
- The record of votes is part of the public record.

Alternate Regional Councillor and/or Proxyholder Provisions

Alternate Regional Councillor

- enabled by Section 268 of the *Municipal Act, 2001*, and codified in Procedure By-law
- appointment process same as selecting additional Regional Councillor

Regional Proxyholder Provisions

- proxyholder counted as one member of Regional Council for quorum, not two
- Alternate Regional Councillor cannot appoint a proxy
- proxyholder can only act for one absent member at any one time
- where a recorded vote is taken during a meeting, the Regional Clerk shall record the name of each proxyholder, the name of the appointing member whom the proxyholder is voting and the vote cast on behalf of the appointing member
- appointing member is considered absent from the meeting for the purpose of the *Municipal Act, 2001*
- appointing member with a pecuniary interest shall not appoint a proxyholder
- process to appoint a proxyholder:
 - appointing member notifies, in writing, the City Clerk, Regional Clerk, proxyholder and Regional Chair prior to the start of the Regional Council meeting
 - City Clerk notifies in writing all Brampton Members of the appointing member and proxyholder
 - if appointing member wishes to revoke the proxy, notice in writing must be given prior to the start of the Regional Council meeting

Thank you!

