

Date: 2023-01-30

Subject: **Request to Begin Procurement for Maintenance of Irrigation Systems for a Three (3) Year Period – All Wards**

Contact: Ed Fagan, Director, Parks Maintenance & Forestry

Report Number: Community Services-2023-156

Recommendations:

1. That the report from Cheryl Duke, Interim Supervisor, Central Operations, Community Services dated January 30, 2022, to the Committee of Council Meeting of February 22, 2023, re: **Request to Begin Procurement for Maintenance of Irrigation Systems for a Three (3) Year Period – All Wards**, be received; and
2. That the Purchasing Agent be authorized to commence the procurement for maintenance of irrigation systems at various citywide locations for a three (3) year period.

Overview:

- The purpose of this report is to obtain Council's authorization to begin procurement for maintenance of irrigation systems at various citywide locations for a three (3) year period with the option to renew for two (2) additional one (1) year periods.
- Funding is available subject to Council approval of the Community Services annual operating budget.
- The current contract expired on December 31 2022 and staff utilized an optional year in 2022 to cover the cost. This option will not be available for 2023 as the procurement has been exceeded.

Background:

The Parks Maintenance & Forestry division has a requirement for irrigation services to have a three year maintenance period for systems at various citywide locations. Such locations include: flower beds, sports fields (baseball diamonds, soccer fields, cricket fields, field hockey) and Brampton Cemetery and Community Gardens for watering services.

The scope of work shall include startup of all irrigation systems, maintenance and repairs through the season as well as the shutdown of all systems at the end of the season. This is to be conducted at various sports field, flower bed, cemetery and community garden locations.

Current Situation:

The City's contract for irrigation maintenance expired December 31, 2022 and a new contract is required for the 2023 spring period, to restart all of the irrigation systems. The Community Services Department is prepared to begin the procurement process for the maintenance of irrigation systems at various locations within the City of Brampton for a three (3) year period with two (2) additional one (1) year optional renewal periods.

Corporate Implications:Financial Implications:

Funding for the maintenance of Irrigation at various locations is from an approved operating program, which currently has sufficient funding for year one of the initial contract term. Staff will ensure that there is sufficient funding in operating budget for the remainder of the initial term and future optional years of the contract, subject to Council approval.

Other Implications:

Purchasing Implications - A public Procurement Process will be conducted and the Bid submissions shall be evaluated in accordance with the published evaluation process within the bid document. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement will occur formally through the contact person identified in the Bid Document.

Term of Council Priorities:

Brampton is a Green City - Building on Brampton's commitment to sustainability by improving transit and active transportation opportunities, focusing on energy efficiency, and revitalizing natural spaces and the urban tree canopy.

Conclusion:

This report recommends that the Purchasing agent be authorized to commence the procurement for maintenance of irrigation systems at various citywide locations.

Authored by:

Cheryl Duke
Interim Supervisor,
Central Operations
Parks Maintenance & Forestry
Community Services

Approved by:

Chief Bill Boyes
Interim Commissioner
Community Services

Reviewed by:

Ed Fagan
Director,
Parks Maintenance & Forestry
Community Services

Approved by:

Marlon Kallideen
Chief Administrative Officer