



## Minutes

### Brampton Heritage Board

### The Corporation of the City of Brampton

**Tuesday, February 21, 2023**

Members Present: Peter Dymond (Co-Chair)  
Douglas McLeod (Co-Chair)  
Stephen Collie  
Nick Craniotis  
Kathryn Fowlston  
Palvinder Gill  
Paul Willoughby  
Regional Councillor P. Vicente - Wards 1 and 5

Members Absent: Roy de Lima  
Leroy Onuoha  
Daniel Rollings  
Keba Tamara Thomas

Staff Present: Charlton Carscallen, Principal Planner/Supervisor  
Anastasia Abrazhevich, Assistant Heritage Planner  
Chandra Urquhart, Legislative Coordinator

---

**1. Call to Order**

The meeting was called to order at 7:00 p.m. and adjourned at 7:58 p.m.

**2. Approval of Agenda**

The following motion was considered:

**HB010-2023**

That the agenda for the Brampton Heritage Board meeting of February 21, 2023 be approved as published and circulated.

**3. Declarations of Interest under the Municipal Conflict of Interest Act**

Regional Councillor Vicente declared a Conflict of Interest on item 10.1 - Heritage Permit Application and Designated Heritage Property Incentive Grant Application – 249 Main Street North – Ward 1, as the Councillor owns property directly across the street.

**4. Previous Minutes**

4.1 Minutes - Brampton Heritage Board - January 24, 2023

The minutes were considered by Planning and Development Committee on February 6, 2022, and approved by Council on February 8, 2023. The minutes were provided for the Board's information.

**5. Consent**

Nil

**6. Presentations\Delegations**

Nil

**7. Sub-Committees**

Nil

**8. Designation Program**

Nil

**9. Heritage Impact Assessment (HIA)**

9.1 Report by Merissa Lompart, Assistant Heritage Planner, re: Heritage Impact Assessment for 10300 The Gore Road, Former Castlemore Schoolhouse S.S. #6 – Ward 10

Anastasia Abrazhevich, Assistant Heritage Planner, provided an overview of the subject report noting that the proposal to sever the land into two parcels will not negatively impact the property.

The following motion was considered.

**HB011-2023**

1. That the report from Merissa Lompart, Assistant Heritage Planner, re: **Heritage Impact Assessment, 10300 The Gore Road, Former**

**Castlemore Schoolhouse S.S. #6 – Ward 10, dated January 10, 2023,** to the Brampton Heritage Board Meeting of January 24, 2023, be received; and

2. That the following recommendations as per the Heritage Impact Assessment by WSP be followed:
  - a. That future development of the severed lands maintain views to the front facade and north elevations of the former schoolhouse from The Gore Road through the appropriate placement of buildings;
  - b. That any future application under the Planning Act for the severed lands be accompanied by a Heritage Impact Assessment to review potential negative impacts and provide appropriate alternatives and/or mitigation measures.
3. That the consent application for the severance of these lands be recommended for approval by Heritage staff through the appropriate planning processes as outlined by the Planning Act.

Carried

## **10. Other/New Business**

- 10.1 Report by Anastasia Abrazhevich, Assistant Heritage Planner, re: Heritage Permit Application and Designated Heritage Property Incentive Grant Application - 249 Main St N - Ward 1

Anastasia Abrazhevich, Assistant Heritage Planner, provided an overview of the report, responded to questions pertaining to the future plans for the building, and explained that the initial heritage permit had expired and the purpose of the second permit was to complete the internal and exterior work on the building.

The following motion was considered:

### **HB012-2023**

1. That the report from Anastasia Abrazhevich, Assistant Heritage Planner, re: **Heritage Permit Application and Designated Heritage Property Incentive Grant Application – 249 Main Street North – Ward 1, dated January 25, 2023,** to the Brampton Heritage Board Meeting of February 21, 2023 be received;
2. That the Heritage Permit and Heritage Incentive Grant application for 249 Main Street North for the restoration of the interior decorative archway,

restoration of interior decorative elements including ceiling medallions, and restoration of four decorative dove moldings and the addition of a new exterior steel staircase at the back of the building be approved, subject to the following conditions:

- a. That the proposed works be conducted by a qualified heritage contractor with demonstrated experience working with heritage properties to the satisfaction of Heritage staff;
  - b. That the applicant confirm the proposed cleaning and restoration methods for the decorative interior archway, ornamental ceiling, and installation of the steel staircase to the satisfaction of Heritage staff;
3. That the Designated Heritage Property Incentive Grant application for the restoration of the interior alterations, and the exterior addition of a new steel staircase at the back of the building be approved, to a maximum of \$10,000.00 and;
  4. That the owner shall enter into a designated Heritage Property Incentive Grant Agreement with the City upon Council's approval to support the Grant.

Carried

10.2 Report by by Anastasia Abrazhevich, Assistant Heritage Planner, re: Heritage Permit Application and Designated Heritage Property Incentive Grant Application – 63 Elizabeth St S – Ward 3

Anastasia Abrazhevich, Assistant Heritage Planner, provided an overview of the report and responded to questions of clarification regarding the purpose of the incentive grant and the repair work on the property at 63 Elizabeth Street South.

In response to questions, staff noted that the grant requested was to cover costs for the repair and replacement of windows, not the re-shingling of the roof as stated in Clause 3 of the recommendation. Staff advised the recommendation will be amended to read as follows:

'That the Designated Heritage Property Incentive Grant application for the repair of windows at 63 Elizabeth St S be approved to a maximum of \$10,000.00'

The following motion was considered:

**HB013-2023**

1. That the report from Anastasia Abrazhevich, Assistant Heritage Planner, re: **Heritage Permit Application and Designated Heritage Property Incentive Grant Application - 63 Elizabeth St S - Ward 3, dated January 25, 2023** to the Brampton Heritage Board Meeting of February 21, 2023 be received;
2. That the Heritage Permit application for 63 Elizabeth Street South to repair the windows in the sunroom and basement window be approved.
3. That the Designated Heritage Property Incentive Grant application for the repair of windows at 63 Elizabeth St S be approved to a maximum of \$10,000.00; and
4. That the owner shall enter into a designated Heritage Property Incentive Grant Agreement with the City upon Council approval to support the Grant.

Carried

10.3 Report by Shelby Swinfield, Heritage Planner, re: Heritage Permit Application – 7741 Churchville Road - Ward 6

Charlton Carscallen, Principal Planner/Supervisor, provided an overview of the Heritage Permit Application for 7741 Churchville Road and noted that the work proposed is consistent with Churchville Heritage Conservation District.

The following motion was considered:

**HB014-2023**

1. That the report from Shelby Swinfield, Heritage Planner, re: **Heritage Permit Application – 7741 Churchville Road, dated January 10, 2023**, to the Brampton Heritage Board Meeting of February 21, 2023, be received; and,
2. That the Heritage Permit Application for 7741 Churchville Road be approved.

Carried

10.4 Report by Shelby Swinfield, Heritage Planner, re: Minor Update to Churchville Heritage Conservation District Plan - Addressing Updates

Charlton Carscallen, Principal Planner/Supervisor, provided an overview of the subject report and noted that the amendments proposed are considered minor and intended to provide updated information based on a review of the plan, as the current list of Buildings of Heritage Significance is not entirely consistent with the original list.

The following motion was considered:

### **HB015-2023**

1. That the report from Shelby Swinfield, Heritage Planner, re: **Minor Update to Churchville Heritage Conservation District Plan - Addressing Updates** dated October 6, 2022, to the Brampton Heritage Board Meeting of February 21, 2023, be received; and
2. That staff be authorized to update the address list of “Buildings of Heritage Significance” to reflect the current addresses of those properties identified within the original 1989 study materials.

Carried

## **11. Current Heritage Issues**

Charlton Carscallen, Principal Planner/Supervisor, provided an update on current heritage issues and initiatives which included the following topics:

- Providing expanded Board training to the new Board to include the work of City Planning and the new requirement to the Ontario Heritage Act resulting from the impact of Bill 23
- Delaying of the Heritage Register update while impact of Bill 23 is being reviewed
- New and ongoing initiatives coming forward include:
  - Indigenous engagement process
  - Public engagement process pertaining to the archaeological management plan
  - Heritage management plan for the City – will include how the City’s Official Plan works
  - Update the Heritage Conservation Plan
  - Update the Terms of Reference for the Heritage Building Protection Plan

- Work on processes that are user friendly and more transparent for everyone to follow
- Explore ways to help property owners who would like to designate their property
- Revisit the need for a heritage designation delegated authority by-law to approve certain types of permits
- Organize future annual plaque and award ceremonies around heritage properties
- Reinstate the heritage news letter publication
- Refresh of the City's Heritage website

Board discussion included the following:

- Comments on the success of the Heritage Highlights' event held at Bramalea City Centre on Saturday, February 11, 2023
- Concerns that owners of designated properties are required to pay much higher insurance premiums and some insurance companies refuse to offer the service

Staff advised that they are aware of this issue in other municipalities and advised that some insurance firms are now specializing in this type of service. Staff will look into this matter and provide an update at a future meeting.

The following motion was considered:

**HB016-2022**

That staff be directed to look into the matter of insurance premiums for heritage designated properties and report back to the Board at a future meeting.

Carried

**12. Information Items**

Nil

**13. Correspondence**

Nil

**14. Referred/Deferred Items**

Nil

15. **Question Period**

Nil

16. **Public Question Period**

Nil

17. **Closed Session**

Nil

18. **Adjournment**

The following motion was considered:

**HB017-2023**

That Brampton Heritage Board do now adjourn to meet again on March 21, 2023 at 7:00 p.m. or at the call of the Chair.

Carried

---

Douglas McLeod (Co-Chair)

---

Peter Dymond (Co-Chair)