

March 16-2023

Subject – Churchville Heritage District representation on the Brampton Heritage Board.

By - Kathryn Fowlston – Churchville Heritage District Representative 2015-2023

This matter has come to my attention and I would like to give the board some background and then present a motion for your consideration.

Churchville Heritage District was formed in 1990 and remains Brampton's only Heritage District and as such, should be protected and carefully monitored to insure that its guidelines and regulations are strictly followed

Back in 2014 and early 2015 when it was decided to absorb the CHC (Churchville Heritage Committee) into the BHB, it was decided to increase the size of the BHB by 2 seats (from 16 to 18 members) and those 2 seats should be reserved for residents of Churchville to fill .

Please refer to the attached minutes from the BHB from Jan and Feb 2015 where the discussions took place.

I have also talked to Harry Blackburn and Bob Crouch as well as Paul Willoughby , who sat on the CHC board who all confirm that the gist of the discussions during the transition were to have strong representation of Churchville on the BHB .

Harry and I were chosen as the first two members of CHD to sit on the BHB (and Nick Craniotis in the 2018-2022 term) . While we participate in all board duties we have a special eye and expertise on Churchville.

I note at the bottom of the minutes in Feb 2015, that a decision was to be made at the end of the 2018 term on adding the two seats as a permanent part of the makeup of the board and I do not know if that was ever done as I was on leave at that time .

I am asking that we have a motion to make the 2 seats for Churchville Heritage District a permanent part of the makeup of the Brampton Heritage Board.

**Minutes
Brampton Heritage Board**

- That, prior to the issuance of the Heritage Permit, the proposal be approved by Zoning Services.
- That the application to remove the existing front portion of the barn/garage, add new windows and doors, and recover with new wood at 7573 Creditview Road be deferred pending further discussions regarding the design of the barn and its adherence to the Churchville Heritage Conservation District Guidelines.

Carried

H 2. Discussion re: **Churchville Heritage Committee** (File BH.c).

JAN/2015
Lynda Voegtle, Co-Chair, informed the Board that Council did not reestablish the Churchville Heritage Committee (CHC) for the new term (2014-2018), and that it is proposed the Board directly review Heritage Permit Applications for Churchville.

Staff provided background on the CHC and the rationale for not reestablishing it, and confirmed that the CHC will continue for the interim.

Board discussion on this matter included:

- Potential options, including creation of a Board sub-committee to deal with Heritage Permit Applications for Churchville and other heritage-related due diligence; increase in the Board's membership to provide for membership from Churchville residents; establish another form of volunteer committee in Churchville; request that Council reopen its decision and reinstate the CHC
- Impact on the Board's workload and Member time commitments as a result of having additional Heritage Permit Applications to review
- Indication that the District Heritage Committees are not mandatory under the *Ontario Heritage Act*
- Concerns about the timing for not reestablishing the CHC in light of the 200th Anniversary of the Village of Churchville in 2015
- Input from existing CHC Members
- Suggestion that the matter be deferred to the Board's February 2015 meeting to provide time to seek input from existing CHC Members
- Paul Willoughby, Co-Chair, and Board Members Martin Ward, Ken Wilde, and David Whyte agreed to attend the February CHC meeting to seek input

The following motion was considered.

**Minutes
Brampton Heritage Board**

HB004-2015

1. That the discussion item, listed on the agenda for the Brampton Heritage Board Meeting of January 20, 2015, re: **Churchville Heritage Committee (CHC)** (File BH.c) be **deferred** to the Brampton Heritage Board Meeting of February 17, 2015; and,
2. That four members of the Brampton Heritage Board attend the February 2015 meeting of the Churchville Heritage Committee to seek input from the Members with respect to the CHC.

JAN 2015

Carried

H 3. Discussion re: **Village of Churchville 200th Anniversary** (File BH.c).

Lynda Voegtle, Co-Chair, provided details on plans for the celebration of the Village of Churchville 200th Anniversary, which is to be held sometime in July 2015.

Ms. Voegtle indicated that the celebration committee is looking at funding options and requested that Board Members pass along any ideas they have in this regard.

I. Heritage Impact Assessments (HIA)

I 1. **10690 Highway 50 – Cole Farm – Ward 10** (File BH.c):

- **Staff Comments**
- **Cultural Heritage Impact Assessment**

Stavroula Kassaris, Heritage Coordinator, Planning and Infrastructure Services, provided an overview of the subject Staff Comments and Cultural Heritage Impact Assessment (HIA).

David Eckler, Architects Rasch Eckler Associates Ltd., outlined the evaluation of cultural heritage value or interest of the subject property, conclusions and recommendations in the HIA, and proposed relocation options.

In response to questions from the Board, Mr. Eckler, Ms. Kassaris, and Gary Kramer, from Orlando Corporation, provided information on the following:

- proposed relocation options
- potential future use of the Cole Farmhouse (not yet determined)
- measures to ensure no negative impacts on the Cole Farmhouse during relocation

**Minutes
Brampton Heritage Board**

Ms. Voegtle indicated that the volunteers would not be Board Members, but should be recognized by the City to ensure they are covered by the City's liability insurance as is the case with appointed Board Members.

Staff outlined the current process for volunteers assisting with the City's heritage program, including the requirement to sign a "Volunteer Employment Agreement" acknowledging that no payment or benefits would be provided, and discharging the City from and against all claims, proceedings, etc. Additionally, a level of activity is required by staff to supervise and direct the volunteers.

In response to questions, Ms. Voegtle indicated that individuals interested in volunteering have already approached her, and she is looking for a way to accommodate them.

Ms. Voegtle introduced a motion to create a team of volunteers to assist with Board activities.

In response to feedback from staff, Ms. Voegtle agreed to a referral of her motion to staff for input and information on how such a program could be accommodated.

The following motion was considered.

HB015-2015

That the following motion, introduced at the Brampton Heritage Board Meeting of February 17, 2015, be **referred** to staff for input and information on how a volunteer team could be accommodated:

"That a team of volunteers be formed to assist with Board activities, such as research, outreach, attendance at site visits, and/or participation in external projects like the Credit River Trail Strategy."

Carried

M. Referred/Deferred Items

M 1. Discussion re: **Churchville Heritage Committee** (File BH.c).

See Item H 1

This matter was deferred to this meeting, pursuant to Board Recommendation HB004-2015, to provide for the Board to seek input from the Churchville Heritage Committee regarding Council's decision to not reestablish the Committee.

FEB 2015

**Minutes
Brampton Heritage Board**

Paul Willoughby, Co-Chair, recognized Bob Crouch and Harry Blackburn, Members of the Churchville Heritage Committee and Churchville Heritage Conservation District residents, and invited them to address the Board on this matter.

Mr. Crouch and Mr. Blackburn outlined their experiences with the Churchville Heritage Committee, and stated that they are not opposed to Council's decision to not reestablish the Committee. They highlighted some of the challenges faced by the Committee in its review of heritage permit applications, including issues of with "neighbours being pitted against neighbours".

Mr. Crouch and Mr. Blackburn suggested that the composition of the Board include two to three residents from Churchville, to assist the Board with review of heritage permit applications and other projects specific to the District.

Board consideration of this matter included:

- discussions on this topic at the Churchville Heritage Committee meeting of February 9, 2015, outlined in Item H 1
- acknowledgement that the majority of Churchville Heritage Committee Members were not opposed to Council's decision to not reestablish the Committee
- review of options considered at the Board meeting of January 20, 2015, including a Board sub-committee to deal with heritage permit applications for Churchville
- review of the suggestion from Mr. Crouch and Mr. Blackburn that the Board composition include two to three District residents
- increasing the Board's membership to accommodate two to three District residents
- amending the Board's composition to provide that two of the existing membership positions be filled by District residents, subject to review after the current term



The following motion was considered.

HB016-2015



1. That, based on discussions at the Brampton Heritage Board Meeting of February 17, 2015, it is the position of the Board that its composition be amended to include two residents from the Churchville Heritage Conservation District, subject to review after the current term; and,
2. That Members of the Churchville Heritage Committee be thanked for their efforts and participation.

Carried