



BRAMPTON

Summary of Recommendations

Committee of Council

The Corporation of the City of Brampton

Wednesday, March 29, 2023

2. Approval of Agenda

CW108-2023

That the agenda for the Committee of Council Meeting of March 29, 2023 be approved, as amended, as follows:

To refer the following item to the April 5, 2023 Council meeting:

8.2.6 Staff Report re: Ward Boundary Review Process – Terms of Reference

To defer the following item to the April 12, 2023 Committee of Council meeting:

10.2.6 Staff Report re: Request to Begin Procurement – Digital Billboard
Advertising on City Property

To reorder the agenda to deal with the Community Services and Public Works and Engineering sections after Item 7.1 (Government Relations Matters).

Carried

4. Consent

CW109-2023

That the following items to the Committee of Council Meeting of March 29, 2023 be approved as part of Consent:

(8.2.3, 10.2.1, 10.2.2, 10.2.3, 10.2.4, 10.2.7, 10.3.1, 12.2.1, 12.2.3, 12.3.1,
12.3.2, and 15.1)

Carried

6. Public Delegations

6.1 CW110-2023

That the delegation from the following Algoma University representatives, to the Committee of Council Meeting of March 29, 2023, re: **Algoma University Downtown Footprint Expansion Update**, be received:

Asima Vezina, President and Vice-Chancellor

Craig Fowler, Vice President of Growth and External Relations

Carried

7. Government Relations Matters

7.1 CW111-2023

That the staff update to the Committee of Council Meeting of March 29, 2023, re: **Government Relations Matters**, be received.

Carried

8. Legislative Services Section

8.1.1/8.2.1

CW112-2023

That the presentation by Jeffrey Humble, Manager of Policy, Integrated City Planning, Planning, Building and Growth Management, to the Committee of Council meeting of March 29, 2023, re: **Rental Licensing and Registration Programs**, be received.

Carried

CW113-2023

Whereas:

1. Licensing a business ensures that adequate measures are in place to safeguard the health and safety of residents and provides protection for consumers and Licenses generally require zoning approval, regular proof of insurance, annual inspections (i.e. fire and property standards);

2. Relative to other types of business operations across the city and despite significant health and safety risks to residents related to this sector, the business of operating room or unit rentals does not consistently require registration or a license to operate;
3. Precedent exists for licensing of other types of rental businesses, such as licensing of short-term rentals or lodging homes;
4. In 2015, the City of Brampton implemented a registration process to permit a business to operate in a manner with specified rules and regulations as set out by a municipality but does not necessarily require the same safeguards (i.e. annual inspections) as a license;
5. The implementation of a one-time registration of second unit dwellings has successfully increased registered units from May 2019 at 1,254 new units to February, 2023, at 16,264 two-units registered with the City;
6. From 2018 to 2022, Enforcement received more than 8,800 property standard (i.e. garbage, noise, weeds/long grass) complaints related to two-unit dwellings but many times having difficulty contacting the property owner to address the issue as it was no longer the principal residence or ownership of the property was transferred;
7. Presently, the City's Two-Unit Dwelling registration process does not assume the units will be rented nor does it require landlords/property owners to update the City with new information;
8. It is anticipated that the City will experience an increase in ARU applications and garden suite applications in the coming year with the adoption of the Official Plan and Zoning By-Law amendments based on the Province's Bill 23 legislation and pressure to create new housing based on Brampton's Municipal Housing pledge to the provincial target of 113,000 units over the next 8 years;
9. Over the past eight years the City's Enforcement Department has seen an increase in the number of illegal lodging house complaints, but in over seventy-five percent (75%) of complaints investigated by Enforcement there was no substantial evidence to determine the dwelling was operating an illegal lodging house;
10. As presented in the corresponding report and attachment 1 - municipal benchmarking, other municipalities such as The City of Waterloo, have experienced similar issues and have implemented licensing of landlords or are currently piloting landlord licensing programs;

11. The highest number of service requests related to property standard violations are concentrated in Wards 1, 3, 4, 5 as per Attachment 3, figure 8 of the Information Report on Proactive Property Standards Exterior Enforcement (RM 42/2022 and RM 55/2022);

Therefore Be It Resolved That:

1. The report from Mirella Palermo titled, 'Information Report: Current City Licensing and Registration Programs of Rental Housing, Overview of Potential Landlord Licensing Programs and Landlord Code of Conduct (RM 40-2022 and 52/2022)' to the Committee of Council Meeting of March 29, 2023, be received;
2. Staff be directed to report back in Q3 2023, on an implementation plan for a two-year pilot (beginning Q1 2024), of a Brampton Rental Landlord Registration/Licensing Program based on the City of Waterloo and other benchmarked municipalities from Attachment 1 of the Report with the following objective:
 - Objectives of the Residential Rental Licensing Program – to protect the health and safety, and human rights of persons to protect the residential amenity, character and stability of residential areas. To proactively mitigate potential risks that may exist within a particular business sector and provide enforcement mechanism to respond to complaints relating to that sector.
3. In the report regarding the implementation of a two-year pilot, staff include (but not be limited to) the following best practices from other municipal licensing programs:
 - a) Set a cap or process to regulate the number of rental units allowed in ARUs per housing type (single detached, semi-detached, row townhouse)
 - b) Set a cap on the number of residents permitted in a lodging home and update licensing requirements accordingly
 - c) That licensing for short-term rentals be amended to include random inspections and that this be applied for new applications or renewals of such licenses moving forward
 - d) Landlord Registration/Licensing program (applications and renewals) include annual and/or random inspections related to the Ontario Building, Electrical and Fire Codes
 - e) Explore establishing a Landlord Code of Conduct
 - f) Application and renewal fees to help offset the cost of the program

- g) Include fines and escalating fines for rental units (ARUs, garden suites, or lodging homes) without a license or for those who continue to operate but fail to renew
 - h) Develop and implement a demerit point system for landlords (similar to Oshawa) to encourage compliance with the City's by-laws beyond fines
 - i) Develop a checklist or protocol to help bylaw enforcement determine if a property may be operating as a business /Landlord (rental of ARUs, garden suites, and/or lodging home) without a license
 - j) Develop a list of tenant and owner responsibilities regarding property standards and bylaw enforcement, snow cleaning, and it be provided to landlords in an accessible manner either as a handbook or as an online resource and if possible include pertinent regional information such as waste collection. Licensed landlords would be required to provide this information to tenants
 - k) Create a directory or interactive online map of all registered licensed properties similar to the current registered second units that is accessible on Geohub to all residents
4. The implementation of the pilot be applied to rental properties (registered or not currently registered as an ARU or garden suite) identified in the top four hotspot areas (as per Attachment 3, figure 8 of the Information Report on Proactive Property Standards Exterior Enforcement (RM 42/2022 and RM 55/2022)), identified as Wards 1, 3, 4, 5 which represent the highest concentrations of property standard issues across the city;
 5. That as per Action Item 8.1.4.1 of the Housing Brampton Plan staff be directed to provide a report to Council on a work-plan to update Lodging Houses for city-wide application;
 6. That staff report back in Q3 of 2023 on the work plan for implementing the two-year Brampton Rental Landlord Registration Licensing Program, beginning in Q1 2024, including funding required from the 2024 and 2025 Budgets; and
 7. That this motion and corresponding/mentioned reports with appendices, be forwarded to Sheridan College, Algoma University, Toronto Metropolitan University, and identified private colleges for consideration as part of the work being completed on the Brampton Charter for International Students.

Carried

8.2.1 **Dealt with under Item 8.1.1 - Recommendation CW112-2023**

8.2.2 CW114-2023

That the report from Shane Keyes, Acting Manager, Enforcement and By-law Services, Legislative Services, to the Committee of Council meeting of March 29, 2023, re: **Proactive Property Standards Exterior Enforcement (RM 42/2022 and RM 55/2022)**, be received.

Carried

^8.2.3 CW115-2023

1. That the report from Shane Keyes, Acting Manager, Enforcement and By-law Services, Legislative Services, to the Committee of Council meeting of March 29, 2023, re: **Amendment to Schedule A of the Administrative Penalties (Non-Parking) By-law 218-2019**, be received; and
2. That a by-law be passed to amend Administrative Penalties (Non-Parking) By-law 218-2019 for the addition of penalties listed in Attachment 1 to this report, to Schedule A of the by-law.

Carried

8.2.4 CW116-2023

1. That the report from James Bisson, Manager, Licensing Enforcement, Enforcement and By-law Services, Legislative Services, to the Committee of Council meeting of March 29, 2023, re: **Housekeeping Amendment to Schedule A of Administrative Penalties (Non-Parking) By-law 218-2019 - Licensing By-law Charges**, be received;
2. That a by-law be passed to amend Administrative Penalties (Non-Parking) By-law 218-2019 by adding the additional penalties listed in Appendix 1 of this report to Schedule A of By-law 218-2019.

Carried

8.2.5 CW117-2023

That the report from Jibira Rajadurai, Coordinator, Access and Privacy, City Clerk's Office, Legislative Services, to the Committee of Council meeting of March 29, 2023, re: **Annual Report on the Access to Information and Protection of Privacy Program for 2022**, be received.

Carried

8.2.6 **Referred under the Approval of Agenda - Recommendation CW108-2023**

9. **Economic Development Section**

Nil

10. **Corporate Services Section**

10.1.1/10.2.5

CW118-2023

1. That the presentation by Tara Hunter, Manager, Sponsorship and Corporate Development, Office of the CAO, to the Committee of Council meeting of March 29, 2023, re: **External Funding Update 2022**, be received; and
2. That the report from Tara Hunter, Manager, Sponsorship and Corporate Development, Office of the CAO, to the Committee of Council meeting of March 29, 2023, re: **2022 Annual External Funding Report**, be received.

Carried

10.1.2/10.2.8

CW119-2023

1. That the presentation from Melissa Qi, Senior Manager, Public Affairs, Office of the CAO, and Mike Szabo, Diamond Smith Architect, to the Committee of Council meeting of March 29, 2023, re: **Centre for Innovation Expression of Interest – Ward 1**, be received;
2. That the report from Melissa Qi, Senior Manager, Public Affairs, Office of the CAO, to the Committee of Council meeting of March 29, 2023, re: **Centre for Innovation Expression of Interest – Ward 1**, be received;
3. That staff proceed with an Expression of Interest for the Centre of Innovation project in accordance with the schedule outlined in this report; and
4. That staff report back on the outcome of the Expression of Interest no later than September 2023.

Carried

^10.2.1

CW120-2023

1. That the report from Martin Finnegan, Senior Manager, Revenue, Corporate Support Services, to the Committee of Council meeting of March 29, 2023, re: **By-Law to Establish Tax Ratios for 2023**, be received;
2. That a by-law to authorize the following tax ratios for the purpose of establishing tax rates be enacted:
 - 1.0000 for the residential property class
 - 1.7050 for the multi-residential property class
 - 1.0000 for the new multi-residential property class
 - 1.2971 for the commercial property class
 - 1.4700 for the industrial property class
 - 0.9239 for the pipeline property class
 - 0.25 for the farm class, and
 - 0.25 for the managed forest class.

Carried

^10.2.2

CW121-2023

That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing, Corporate Support Services, to the Committee of Council meeting of March 29, 2023 re: **Purchasing Activity Quarterly Report – 4th Quarter**, be received.

Carried

^10.2.3

CW122-2023

That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing, Corporate Support Services, to the Committee of Council meeting of March 29, 2023, re: **Active Consulting Service Contracts – Q4 2022**, be received.

Carried

^10.2.4

CW123-2023

1. That the report from Maja Kuzmanov, Senior Manager Accounting Services/Deputy Treasurer, Corporate Support Services, to the Committee of Council meeting of March 29, 2023, re: **Annual Statement of Remuneration and Expenses for 2022**, be received; and
2. That Council approve the 2022 expenses exceeding the annual budget for the Mayor.

Carried

10.2.5 **Dealt with under Item 10.1.1 - Recommendation CW118-2023**

10.2.6 **Deferred under Approval of Agenda - Recommendation CW108-2023**

^10.2.7

CW124-2023

1. That the report from Cynthia Ogbarmey-Tetteh, Director, Human Resources, Corporate Support Services, to the Committee of Council meeting of March 29, 2023, re: **Salary Administration Policy: Minor Revision**, be received;
2. That the revisions to the Salary Administration Policy HRM-210 as set out in Appendix A be approved, effective retroactively to March 1, 2023,
3. That staff be authorized to implement and administer the revised policy.

Carried

10.2.8 **Dealt with under Item 10.1.2 - Recommendation CW119-2023**

^ 10.3.1

CW125-2023

That the **Minutes of the Accessibility Advisory Committee meeting of March 7, 2023**, to the Committee of Council meeting of March 29, 2023, be received.

Carried

The recommendations were approved as follows:

AAC001-2023

That the agenda for the Accessibility Advisory Committee meeting of March 7, 2023 be approved as printed and circulated.

AAC002-2023

That the delegation by Judith Martin, Architect, MJMA Architecture + Design, re: **Century Gardens Youth Hub** to the Accessibility Advisory Committee meeting of March 7, 2023 be received.

AAC003-2023

1. That the presentation by Fernanda Soares, Transportation Planner, re: **Micromobility/E-Scooter Pilot Program Update** to the Accessibility Advisory Committee meeting of March 7, 2023 be received;
2. That the delegation by Chris Schafer, VP, Government Affairs, Bird Canada, re: **Micro-mobility (E-scooter) Pilot Program** to the Accessibility Advisory Committee meeting of March 7, 2023 be received;
3. That the delegation by Isaac Ransom, Head of Corporate Affairs, Neuron Mobility Canada, re: **Neuron Mobility's E-Scooter Program in Brampton** to the Accessibility Advisory Committee meeting of March 7, 2023 be received; and,
4. That the delegation by Moaz Ahmad, Chief Community Officer, SCOOTY, re: **e-Scooter Pilot Program Update** to the Accessibility Advisory Committee meeting of March 7, 2023 be received.

AAC004-2023

That the delegation by Aaron Costan, Architect, re: **Centre for Innovation Capital Project Update** to the Accessibility Advisory Committee meeting of March 7, 2023 be received.

AAC005-2023

That the presentation by Dorian Rica, Project Manager and Arpita Ghosh, Project Coordinator, Building Design and Construction Division, re: **City Hall Parking Garage Rehabilitation and Elevator Replacement**, to the Accessibility Advisory Committee meeting of March 7, 2023, be received.

AAC006-2023

1. That the report by Janice Adshead, Deputy Clerk, re: **2022-2026 Multi-Year Accessibility Plan**, to the Accessibility Advisory Committee meeting of March 7, 2023 be received; and,
2. That the 2022-2026 Multi-Year Accessibility Plan updated in February 2023 be approved as the basis for municipal program and service delivery planning and implementation, with updates and adjustments provided at regular intervals through the Accessibility Advisory Committee.

AAC007-2022

That the update by Enforcement and By-law Services, re: **Accessible Parking Report – Q1 to Q4 2022** to the Accessibility Advisory Committee meeting of March 7, 2023, be received.

AAC008-2023

That the report from Janice Adshead, Deputy Clerk, City Clerk's Office, re: **2022 Accessibility Annual Report** to the Accessibility Advisory Committee Meeting of March 7, 2023, be received.

AAC009-2023

That the report from Shawnica Hans, Program Manager, Elections, City Clerk's Office, re: **Accessibility Measures for the 2022 Brampton Municipal and School Board Election**, to the Accessibility Advisory Committee Meeting of March 7, 2023, be received.

AAC010-2023

That the Accessibility Advisory Committee meeting do now adjourn to meet again on June 6, 2023 at 6:30 p.m.

11. Public Works and Engineering Section

11.3.1/11.4.1

CW126-2023

1. That the correspondence from Nancy Flint, Member, Royal Canadian Legion Branch 609, to the Committee of Council meeting of March 29, 2023, re: **Transit Charter Service Request – Royal Canadian Legion District Convention – March 31 to April 2, 2023**, be received; and

2. That the fee related to the charter of a transportation bus for use at the Royal Canadian Legion District Convention be waived.

Carried

11.4.1 Dealt with under Item 11.3.1 - Recommendation CW126-2023

12. Community Services Section

[^]12.2.1

CW127-2023

1. That the report from Peter Fay, City Clerk, Legislative Services, and Taylor Shannon, Coordinator, Performing Arts Administration, Community Services, to the Committee of Council Meeting of March 29, 2023, re: **Amendment to Administrative Authority By-law 216-2017 - Execution of Performing Arts Agreements**, be received; and
2. That a by-law be adopted, substantially in a form as set out in Appendix 1 to this report, to amend Administrative Authority By-law 216-2017, as amended, to update Schedule A – Delegation of Powers and Duties, to revise the delegated authority to execute performing arts agreements to be the following:

#	Delegation	Delegate	Limitation
7	Execute performing arts agreements	(a) Executive Artistic Director, Performing Arts, or,(b) Senior Manager, Cultural Services	(a) Total contract value is \$100,000 or less(b) Total contract value is more than \$100,000

Carried

12.2.2

CW128-2023

That the report from Kelly Stahl, Senior Manager, Cultural Services, Community Services, to the Committee of Council Meeting of March 29, 2023, re: **Preferred Site for William G. Davis Memorial Sculpture**, be **referred** to the April 5, 2023

Council meeting, with staff to report on potential for placement on City-owned lands.

Yea (11): Mayor Patrick Brown, Regional Councillor Santos , Regional Councillor Vicente , Regional Councillor Brar, Regional Councillor Palleschi, Regional Councillor Keenan, Regional Councillor Medeiros, Regional Councillor Fortini , City Councillor Power, Regional Councillor Toor, and Deputy Mayor Singh

Carried (11 to 0)

[^]12.2.3

CW129-2023

1. That the report from John Allison, Interim Supervisor, Parks Projects and Community Development, Community Services, to the Committee of Council meeting of March 29, 2023, re: **Budget Amendment for Torbram - Sandalwood Adventure Park Federal Grant Funding – Ward 10**, be received; and
2. That a budget amendment be approved for project #215865-012 – Sandalwood Heights Adventure Park, in the amount of \$750,000, with funding to be provided from Federal Grants.

Carried

[^]12.3.1

CW130-2023

That the **Minutes of the Brampton Senior Citizens Council meeting of February 7, 2023**, to the Committee of Council meeting of March 29, 2023, be received.

Carried

[^]12.3.2

CW131-2023

That the **Minutes of the Brampton Sports Hall of Fame Committee meeting of March 2, 2023**, to the Committee of Council meeting of March 29, 2023, be received.

Carried

The recommendations were approved as follows:

SHF005-2023

That the agenda for the Brampton Sports Hall of Fame Committee meeting of March 2, 2023 be approved as published and circulated.

SHF006-2023

That the verbal update by Teri Bommer, Coordinator, Sport Liaison, re: **Building Update on the New Sports Hall of Fame** to the Brampton Sports Hall of Fame Committee meeting of March 2, 2023, be received.

SHF007-2023

That the verbal update by Teri Bommer, Coordinator, Sport Liaison, re: **Annual Induction Ceremony Update** to the Brampton Sports Hall of Fame Committee meeting of March 2, 2023 be received.

SHF008-2023

That Brampton Sports Hall of Fame Committee do now adjourn to meet again on April 6, 2023 at 7:00 p.m.

13. Referred Matters List

13.1 CW132-2023

That the **Referred Matters List - Q1 2023 Update**, to the Committee of Council meeting of March 29, 2023, be received.

Carried

15. Closed Session

^15.1 CW133-2023

That the Commissioner of Legislative Services be delegated authority to execute all documents necessary, in regard to the property lease adjustment matter as considered by Committee of Council, on terms and conditions acceptable to the Senior Manager, Realty Services, and in a form acceptable to the City Solicitor or designate.

Carried

16. Adjournment

CW134-2023

That the Committee of Council do now adjourn to meet again on Wednesday, April 12, 2023 at 9:30 a.m. or at the call of the Chair.

Carried