

**Date:** 2023-05-10

**Subject:** **Request to Begin Procurement – Provision of Preventative and Demand Maintenance Services for Heating, Ventilation and Cooling (HVAC) Equipment at Various City of Brampton Facilities for a three (3) year period**

**Contact:** Dale Turpin, Supervisor, Contracts and Client Services, Facilities Operations & Maintenance

**Report Number:** Public Works & Engineering-2023-437

**Recommendations:**

1. That the report from Dale Turpin, Supervisor, Contracts and Client Services, Facilities, Operations and Maintenance, to the Committee of Council meeting on June 7, 2023, re: **Request to Begin Procurement – Provision of Preventative and Demand Maintenance for Services for all Heating, Ventilation and Cooling (HVAC) Equipment at Various City of Brampton Facilities for a three (3) year period**, be received; and
2. That the Purchasing Agent be authorized to commence the procurement for the provision of preventative and demand maintenance services for all heating, ventilation, and cooling (HVAC) equipment at various City of Brampton facilities for a three (3) year period.

**Overview:**

- **This report seeks Council approval to commence the procurement process to begin procurement for the provision of preventative and demand maintenance services for all heating, ventilation, and cooling (HVAC) equipment at various City of Brampton facilities for a three (3) year period with the renewal options for two (2) additional one (1) year periods.**

**Background:**

A public procurement process was conducted in 2018 to establish a three year contract for the provision of preventative and demand maintenance services for all (HVAC) heating, ventilation and cooling equipment at various City locations.

**Current Situation:**

The current contract will expire in August 31, 2023 and a new contract is required.

Facilities Operations and Maintenance is ready to begin the procurement process to award a new contract for preventative and demand maintenance services for all (HVAC) heating, ventilation and cooling equipment for a three (3) year period with the renewal options for two (2) additional one (1) year periods. Staff expect that the facilities serviced through this contract receive a cost effective corporate standard for preventative and demand HVAC equipment maintenance services.

**Corporate Implications:**Purchasing Comments:

A public procurement process will be conducted and the submissions shall be evaluated in accordance with the published evaluation process within the bid document. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

Financial Implications:

Funding for this service will be through various operating accounts and capital projects throughout the Corporation. Departmental staff has identified sufficient funding in the respective 2023 Operating & Capital Budgets for year one of the contract. Departmental staff will ensure that sufficient funds will be requested for future years of the contract in the respective annual Operating & Capital Budget submissions subject to Council approval.

**Term of Council Priorities:**

This report supports the Term of Council Priorities, and in particular, Brampton is a Well-Run City by continuously improving the day-to-day operations of the corporation by streamlining service delivery, and effectively managing municipal assets as a well-run city and leverage.

**Conclusion:**

This report recommends that the Purchasing Agent be authorized to commence the procurement as described in this report.

Authored by:

Reviewed by:

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