

Date: 2023-06-04

Subject: **Amendment to Building Division Appointment By-law 308-2012 to Appoint a Chief Building Official**

Contact: Peter Fay, City Clerk, Legislative Services, peter.fay@brampton.ca

Report Number: Legislative Services-2023-520

Recommendations:

1. That the report titled **Amendment to Building Division Appointment By-law 308-2012 to Appoint a Chief Building Official**, dated June 4, 2023, to the Council meeting of June 14, 2023, be received; and
2. That a by-law be enacted, to amend Building Division Appointment By-law 308-2012, as amended, substantially in a form and based on content set out in Appendix 1 to this report.

Overview:

- The *Building Code Act, 1992, S.O. 1992, c.23*, ("BCA"), requires the Council of each municipality to appoint a Chief Building Official ("CBO") and such inspectors as are necessary for the purposes of the enforcement of the BCA.
- By-law 308-2012 as amended is the Building Division Appointment Bylaw currently in effect.
- From time to time, in response to staffing changes, the by-law is amended to add or delete appointed persons.
- Amendments to By-law 308-2012, as amended, are required to appoint Cindy Hammond as CBO.
- Amendments are required to name persons as Deputy CBOs to assume all the powers and duties of the CBO during an absence as well as update Inspector appointments.

Background:

Subsection 3 (2) of the *Building Code Act, 1992, S.O. 1992, c.23*, ("BCA"), requires the Council of each municipality to appoint a Chief Building Official and Inspectors to enforce the Act and the regulations made under the BCA. The current Building Division Appointment By-law 308-2012, as amended, was enacted in 2012. Recent staffing changes require that the by-law be amended.

Current Situation:

The following changes are required to update the current Building Division Appointment By-law:

1. The appointment of Cindy Hammond as the Chief Building Official for the City, effective June 14, 2023.
2. The appointment of Melvin Ramkisson and Marco Taraborrelli as Deputy Chief Building Officials for the City.
3. Updates to the Schedules in the by-law listing the Inspectors appointed to enforce the BCA and regulations.

The draft amending by-law to the Building Division Appointment By-law 308-2012 is attached as Appendix 1.

Corporate Implications:Financial Implications:

There are no additional financial implications as a result of amending By-law 308-2012.

Other Implications:

Legal Implications:

The Council of each municipality is responsible for the enforcement of the BCA in the municipality and is responsible for appointing a CBO and Inspectors to carry out the enforcement of the Act.

Term of Council Priorities:

This report achieves the Strategic Plan priority of a Well-Run City by maintaining transparent and accountable position authorities in accordance with municipal legislation.

Conclusion:

Due to the recent announcement of Cindy Hammond as the Chief Building Official for the City, changes to the Building Division Appointment By-law, 308-2012, as amended, are necessary, as well as regular housekeeping changes for Deputy CBOs and Inspectors. Compliance with the BCA requires that the Council of the municipality appoint a CBO and Inspectors for the enforcement of the Act and the Building Code.

Authored by:

Reviewed and Approved by:

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Attachments:

Appendix 1 – Draft By-law - To Amend By-law 308-2012, being the "Building Division Appointment By-law"