

Date: 2023-06-01

Subject: **Active Consulting Service Contracts – 2023 Q1**

Contact: Rick Conard, Director, Strategic Services and Initiatives

Report Number: CAO's Office-2023-509

Recommendations:

1. That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing to the Committee of Council Meeting of June 21, 2023 re: Active Consulting Service Contracts – 2023 Q1, be received;

Overview:

- This report provides a summary of active consulting service contracts as of March 31, 2023. Specific contract details are provided in Appendix 1 & 2.

Background:

On June 16, 2021, Council directed Staff to report on a quarterly basis all active consulting services engaged by the City.

The Purchasing Activity Quarterly Report defines consulting services as a Procurement Process for the acquisition of expertise or strategic advice not including architects and engineers.

Current Situation:

This report includes active consulting services with a City Purchase Order with a value greater than \$25,000 (refer to Appendix 1) and, those directly purchased by the business unit with a value up to \$25,000 for which a Purchase Order is not required, but instead a Purchasing card or other payment method is used (refer to Appendix 2).

The report provides the following information:

- Ward;
- Procurement Process;
- Description of Service;
- Name of Consulting Firm;
- Responsible Department/Division;
- Contract Value;
- Spend to Date;
- Consulting Service Status; and
- Completion Timeline.

Corporate Implications:

Financial Implications:

There are no financial implications from reporting basic information about consulting services on a quarterly basis.

Term of Council Priorities:

This report has been prepared in full consideration of the Term of Council Priority of “Brampton is a Well-Run City”, demonstrating value for money of City Programs and services through open, fair and transparent procurement processes.

Conclusion:

This report provides a summary of the City of Brampton's active consulting service contracts up to March 31, 2023.

Authored by:

Claudia Santeramo

Manager, Procurement Performance
Purchasing

Approved by:

Marlon Kallideen

Chief Administrative Officer

Attachments:

Appendix 1: Greater than \$25,000

Appendix 2: Less than \$25,000