

Attachment 2 | Administrative Monetary Penalty System

The [Administrative Penalties \(Non-Parking\) By-law 218-2019](#) was enacted to establish a system of administrative penalties for non-parking by-law contraventions. The enforcement of maintenance-related by-laws has been significantly enhanced by the use of penalties under the Administrative Monetary Penalties System (AMPS), and are an efficient alternative to Provincial Offences Court.

While penalties are not intended to be punitive in nature and are not intended to exceed the amount reasonably required to promote compliance, they have proven to be an effective tool in addressing egregious and repeat contraventions.

Under the system, additional penalties may be issued to a property owner for continued non-compliance with a by-law and may be administered with a graduating fine structure. An administrative penalty, including any administrative fees (i.e. late fees), that is not paid within 15 days after it becomes due and payable is deemed to be unpaid taxes and may be collected in the same manner as taxes in accordance with the *Municipal Act, 2001*.