

# **Brampton Community Safety Advisory Committee *Orientation***

**Council Chambers  
4<sup>th</sup> Floor, City Hall**

**September 21, 2023**

# Overview

1. Committee Process and Meetings
2. Role of Committee Members

# Brampton Community Safety Advisory Committee

- [Brampton Community Advisory Committee](#) established by Council Resolution C006-2023 through adoption of [Committee terms of reference](#).
- 2022-2026 term Committee appointed June 14, 2023 by Council Resolution C159-2023, until November 14, 2026 or until successors are appointed.

# **Brampton Community Safety Advisory Committee**

## **Membership**

**5 Members of the public, appointed until November 14, 2026, or until successors are appointed**

Dominique Darmanin-Sturgeon (Wards 2 and 6)

Jennifer Miles (Wards 1 and 5)

Roopinder Sandhu (Wards 7 and 8)

Randhir Singh (Wards 9 and 10)

Ivan Macri (Wards 3 and 4)

**2 Agency and Organization Representatives**

Representative, Peel Regional Police

Representative, Region of Peel, Community Safety and Well-Being Office

**5 Councillors:**

Regional Councillor Palleschi – Wards 2 and 6 (Chair)

Regional Councillor Kennan – Wards 3 and 4 (Vice-Chair)

Regional Councillor Toor – Wards 9 and 10

Regional Councillor Santos – Wards 1 and 5

City Councillor Power – Wards 7 and 8

# Brampton Community Safety Advisory Committee

## Attendance and Quorum

- **Quorum = 4** citizen/agency members  
a majority of the **7** citizen/agency members to be present to convene a meeting
- If a member is absent for three consecutive meetings, that position may be declared vacant and an alternate member is appointed
- *Please contact Tammi Jackson if unable to attend a meeting*

## Meeting dates and location

- Quarterly (**Day TBD at 7:00 p.m.**)
- Meetings held at City Hall (Chambers or Committee Room CH-4A)

# Brampton Community Safety Advisory Committee

## Responsibility

- The Advisory Committee aims to raise awareness, advise, and stimulate action to serve as a resource to Council on matters pertaining to community safety and well-being in the City of Brampton. The focus of the Advisory Committee aims to operate at a neighbourhood level aligning with the [City of Brampton Community Safety Action Plan 2022-2027 \(Action Plan\)](#) and its identified direction and areas of focus. The Action Plan is an intergovernmental priority identified during the 2018-2022 Term of Council, supporting the strategic direction that Brampton is a healthy and safe city.

## Scope

- The scope of the Advisory Committee is to utilize the Brampton Community Safety Action Plan 2022-2027 as the guiding document to achieve an empowered and connected Brampton where everyone feels safe, has a sense of belonging, and has their needs met.
- The purpose of the Advisory Committee is to raise awareness, advise, and stimulate action in order to facilitate the reduction and prevention of issues negatively impacting community safety and well-being in the City of Brampton. The focus areas of the Advisory Committee will be on safety, awareness, and empowerment to align with the Action Plan.

# Meeting Procedures, Agendas and Minutes



## Meeting Procedures

- Council Procedure By-law 160-2004, as amended  
<http://www.brampton.ca/EN/City-Hall/Bylaws/All%20Bylaws/ProcedureBy-law-160-2004.pdf>

## Agendas

- Digitally published the Thursday before the scheduled meeting date
- available on the City website. Meeting information available in alternate formats, upon request

[City of Brampton | Meetings and Agendas | Council and Committee Meetings and Agendas](#)

## Minutes

- Committee recommendations/proceedings recorded in Committee Minutes
- Minutes presented to Committee of Council for approval
  - Committee of Council Minutes approved by Council

# Agenda Sections



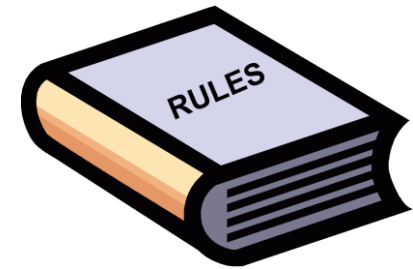
## Committee Agenda:

1. Call to Order
2. Approval of the Agenda
3. Declarations of Interest under the Municipal Conflict of Interest Act
4. Previous Minutes
5. Delegations/Presentations
6. Reports/Updates
7. Other/New Business/Information Items
8. Correspondence
9. Question Period
10. Public Question Period
11. Adjournment



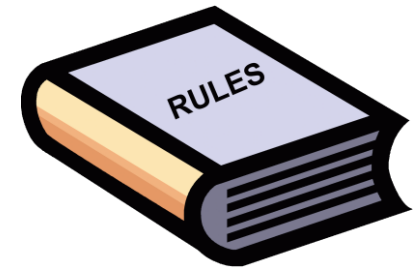
# Municipal Conflict of Interest Act

- The Act applies where a **direct or indirect pecuniary (financial benefit) relationship** may exist for a member as a result of a matter before the Committee
  - “relationship” includes parent, spouse, child
- The member must declare a conflict of interest at the beginning of the meeting and excuse themselves from the proceedings and involvement in the decision
- Declaring a conflict is up to the individual member
- New requirement for declaration to also be in writing
- Can seek advice regarding conflict of interest from Integrity Commissioner



# Rules of Debate and Decision-Making

- Considering an agenda item:
  - Chair calls the item
  - May be introduction of item by Chair, member, staff
  - Committee considers the item
    - May ask questions of staff/proponent
    - May speak in favor/against the item/issue/proposal
    - Speaking and debate must be relevant to item under consideration



# Rules of Debate and Decision-Making

- Making a decision
  - Consensus-based decision-making
  - Committee member introduces a motion to do something
    - Verbal or in writing
    - Does not require a seconder
    - Motion debated and may be amended, referred, deferred
    - After debate, Chair puts motion to a vote
    - Majority vote to pass Motion (does not carry on tie vote)

# City By-laws and Policy

- Procedure By-law  
<http://www.brampton.ca/EN/City-Hall/Bylaws/All%20Bylaws/ProcedureBy-law-160-2004.pdf>
- Code of Conduct  
<http://www.brampton.ca/EN/City-Hall/Pages/CouncilCodeofConduct-2016.aspx>
- Lobbyist Registry  
<http://www.brampton.ca/EN/City-Hall/Lobbyist-Gift-Registries/Pages/Welcome.aspx>
- Brampton Community Safety Advisory Committee Webpage  
<http://www.brampton.ca/EN/City-Hall/Council-Committees/Pages/Brampton-Community-Safety-Advisory-Committee.aspx>

# Role of Committee Members

- Be familiar with Committee responsibilities
- Review agenda materials
- Attend meetings
- Listen to the presentations and debate; be respectful of everyone
- Contribute to discussions and ask questions for clarification
- **Work on sub-committees and participate at Committee events**
- Avoid emotional attachment
- If delegating to a Council or other Committee meeting, qualify your role (an interested citizen or Committee representative – if authorized)
- Support the Committee decision once approved
- Avoid criticizing Council decisions
- Refer media inquiries to the Chair or City staff
- Remember staff is available to help
- Enjoy the experience!

# **Brampton Community Safety Advisory Committee**

**Orientation – September 21, 2023**

***Discussion  
Questions?***

***Group Photo / Individual Bios***

## **Committee Contact**

**Tammi Jackson, Legislative Coordinator, City Clerk's  
Office, Office of the CAO, 905-874-3829**

**[Tammi.Jackson@Brampton.ca](mailto:Tammi.Jackson@Brampton.ca)**