

**Date:** 2023-08-29

**Subject:** **Active Consulting Service Contracts – Q2 2023**

**Contact:** Marlon Kallideen, Acting Director, Purchasing,  
Strategic Services & Initiative, Office of the CAO

**Report Number:** CAO's Office-2023-753

**Recommendations:**

That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing to the Committee Meeting of September 20, 2023 re: Active Consulting Services Contracts, be received;

**Overview:**

- **This report provides a summary of active consulting service contracts as of June 30, 2023. Specific contract details are provided in Appendix 1 & 2.**

**Background:**

On June 16, 2021, Council directed Staff to report on a quarterly basis all active consulting services engaged by the City.

The Purchasing Activity Quarterly Report defines consulting services as a Procurement Process for the acquisition of expertise or strategic advice not including architects and engineers.

**Current Situation:**

This report includes active consulting services with a City Purchase Order with a value greater than \$25,000 (refer to Appendix 1) and, those directly purchased by the business unit with a value up to \$25,000 for which a Purchase Order is not required, but instead a Purchasing card or other payment method is used (refer to Appendix 2).

The report provides the following information:

- Ward
- Procurement Process;
- Description of Service;
- Name of Consulting Firm;
- Responsible Department/Division;
- Contract Value;
- Spend to Date;
- Consulting Service Status; and
- Completion Timeline.

**Corporate Implications:**

Financial Implications:

There are no financial implications from reporting basic information about consulting services on a quarterly basis.

**Strategic Focus Area:**

Government & Leadership:

This report aligns, supports and/or furthers the strategic focus area “Government & Leadership”, demonstrating value for money of City Programs and services through open, fair and transparent procurement processes.

**Conclusion:**

This report provides a summary of the City of Brampton's active consulting service contracts up to June 30, 2023.

Authored by:

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Reviewed by:

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Manager, Procurement Performance  
Purchasing

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Approved by:

Marlon Kallideen

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Chief Administrative Officer

**Attachments:**

Appendix 1: Greater than \$25,000

Appendix 2: Less than \$25,000