



## Minutes

### Accessibility Advisory Committee

### The Corporation of the City of Brampton

**Tuesday, June 6, 2023**

Members Present: Franco Spadafora, Co-Chair  
Gurleen Garcha, Co-Chair  
Paula Anderson  
Sherri Hopkins  
Kathia Johnson  
Nuno Alberto Peixoto  
Vanessa Tantalo  
City Councillor Rod Power - Wards 7 & 8

Staff Present: Peter Fay, City Clerk  
Janice Adshead, Deputy City Clerk  
Sabrina Cook, Accessibility Coordinator  
Roberta Van Belkom, Enforcement Officer, Legislative Services  
Chandra Urquhart, Legislative Coordinator

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1. **Call to Order**

The meeting was called to order at 6:32 p.m. and adjourned at 7:37 p.m.

2. **Approval of Agenda**

Peter Fay, City Clerk, chaired the meeting until the selection of the Co-Chairs (Item 7.1).

Mr. Fay welcomed members of the Committee. He explained that the Committee will serve in an advisory capacity and make recommendations to Council for consideration on matters within the mandate of the Committee, noted that the orientation information presented at the meeting will be available on the City's website, and that all meetings are live-streamed.

At this time, Committee members introduced themselves and provided information regarding their education, experience and interest in the Committee.

**AAC011-2023**

That the agenda for the Accessibility Advisory Committee meeting of June 6, 2023 be approved, as circulated and published.

Carried

3. **Declarations of Interest under the Municipal Conflict of Interest Act**

Nil

4. **Minutes**

4.1 Minutes - Accessibility Advisory Committee - March 7, 2023

The minutes were considered by Committee of Council on March 29, 2023, and approved by Council on April 5, 2023. The minutes were provided for Committee's information.

## **5. Presentations\Delegations**

### **5.1 Presentation re: Accessibility Advisory Committee Orientation**

Peter Fay, City Clerk, provided an overview of the procedural matters as they relate to the Committee's establishment and structure. The following was highlighted:

- Quorum and Meeting Attendance requirements
- Meeting schedule and procedures
- Agendas and Minutes – approval process for minutes
- Meeting Procedures and Delegations
- Agenda sections
- Provincial Legislation – *Municipal Conflict of Interest Act*
- Rules of Debate and Decision-Making
- City By-laws and Policies
- Role of Committee members and the Legislative Coordinator

In response to a question regarding presentations, Mr. Fay explained the process and outlined the steps leading to decisions on items, such as presentations that are presented to the Committee.

Janice Adshead, Deputy Clerk, provided a presentation on Accessibility and the City of Brampton. The overview included the following:

- Statement of Commitment
- Role of the AAC
- Legislation, Policies and Procedures

- Multi-Year Accessibility Plan
- City Programs, Resources and Services
- Accessible Parking
- Accessibility Technical Standards

The following motion was considered:

**AAC012-2023**

That the presentation by Peter Fay, City Clerk, and Janice Adshead, Deputy Clerk, to the Accessibility Advisory Committee meeting of June 6, 2023, re: **Accessibility Advisory Committee Orientation** be received.

Carried

**6. Municipal Accessibility Plan Priorities**

Nil

**7. Other/New Business**

**7.1 Election of Chair and Vice-Chair - Accessibility Advisory Committee**

Peter Fay, City Clerk, provided options on the selection of Chair and Vice-Chair or Co-Chairs, and a suggestion that Committee may wish to revisit the term of Co-Chairs after one year.

There was Committee consensus to appoint two Co-Chairs and to review the term of the appointment at a future date.

Mr. Fay opened the nominations for Co-Chair.

Franco Spadafora nominated himself for the position of Co-Chair

Gurleen Garcha nominated herself for the position of Co-Chair

There were no further nominations. Mr. Fay announced that nominations were closed.

Both Franco Spadafora and Gurleen Garcha accepted the appointment and Mr. Fay declared them as Co-Chairs of the Committee.

The following motion was considered:

**AAC013-2023**

That the following members be appointed as Co-Chairs of the Accessibility Advisory Committee for the term of one year

- **Franco Spadafora**
- **Gurleen Garcha**; and,

That the term of the appointment be reviewed after one year or as determined by the Committee.

Carried

Note: Franco Spadafora, Co-Chair, chaired the balance of the meeting.

7.2 Update by Enforcement and By-law Services re: Accessibility Parking Statistics Q1 2023

Roberta Van Belkom, Enforcement Officer, provided an overview of the information provided in the agenda and responded to questions regarding deficiencies encountered during inspections and how they are resolved.

The following motion was considered:

**AAC014-2023**

That the update by Roberta Van Belkom, Enforcement Officer, to the Accessibility Advisory Committee meeting of June 6, 2023, re: **Accessibility Parking Statistics Q1 2023** be received.

Carried

8. **Correspondence**

Nil

9. **Information Items**

Nil

10. **Question Period**

Nil

11. **Public Question Period**

Nil

12. **Adjournment**

The following motion was considered:

**AAC015-2023**

That the Accessibility Advisory Committee meeting do now adjourn to meet again on September 5, 2023 at 6:30 p.m.

Carried

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Franco Spadafora, Co-Chair

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Gurleen Garcha, Co-Chair