



Date: 2023-10-11

Subject: **Request to Begin Procurement for Tree Maintenance, Planting and Stumping Services for a Three (3) Year Period at Various Locations within the City of Brampton**

Contact: Ed Hunwicks, Supervisor Urban Forestry, Parks Maintenance & Forestry

Report Number: Community Services-2023-829

Recommendations:

1. That the report from Ed Hunwicks, Supervisor Urban Forestry, Parks Maintenance & Forestry to the Committee Meeting of October 11, 2023, re **Request to Begin Procurement for Tree Maintenance, Planting and Stumping Services for a Three (3) Year Period at Various Locations within the City of Brampton**, be received;
2. That the Purchasing Agent be authorized to commence procurement for Tree Maintenance Services at Various Locations within the City of Brampton for a (3) Year Period; and
3. That the Purchasing Agent be authorized to commence procurement for Tree Planting Services at Various Locations within the City of Brampton for a (3) Year Period; and
4. That the Purchasing Agent be authorized to commence procurement for Tree Stumping Services at Various Locations within the City of Brampton for a (3) Year Period.

Overview:

- **The purpose of this report is to obtain Council authorization to commence the procurement for tree maintenance services at various locations citywide for a (3) year period commencing January 01, 2024 with the option to renew for (2) additional one (1) year periods.**
- **The scope of work shall include tree planting, tree pruning, tree removals and stump grinding throughout the city.**
- **Funding is available subject to yearly approvals in the Community Services budget; the second and third year (2025 – 2026) budget amounts may include CPI increases and is subject to annual budget approvals.**

Background:

The Parks Maintenance & Forestry division oversees the maintenance of trees citywide. There is a requirement to have a three (3) year maintenance contract period, to support the urban canopy within the City of Brampton.

The scope of work shall include tree planting, pruning, removals and stumping at various locations within the City.

Current Situation:

A new contract for tree maintenance services will be required effective January 1, 2024.

The Community Services Department is prepared to begin the procurement process for Tree Maintenance Services at Various Locations within the City of Brampton for a three (3) year period with the option to renew for two (2) additional, one (1) year periods.

The Contract will be subject to yearly approvals in the Community Services budget for 2024, 2025 and 2026. The second and third year (2025-2026) may also include CPI increases and is subject to annual budget approvals.

Corporate Implications:

Financial Implications:

Sufficient funding is available for the initiatives from the Parks Maintenance & Forestry's operating budget as well from the following capital projects:

Initiative: Urban Forest Canopy Program

Project#: 226611-001 & 236611-001

Departmental staff will ensure that sufficient funds are requested through the subsequent operating and capital budget submissions for this initiative, subject to Council approval.

Other Implications:

Purchasing Implications

A public procurement process will be conducted and the lowest compliant bid will be eligible for contract award. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

Strategic Focus Area:

Environmental Resilience & Sustainability: Focusing on nurturing and protecting our environment for a sustainable future, through the revitalization of natural spaces and the urban tree canopy. The continuous maintenance of trees also aligns with the City's approved Urban Forest Management Plan and the One Million Trees 2040 Vision, through the preservation and growth of trees citywide.

Conclusion:

This report recommends that the Purchasing Agent be authorized to commence the procurement for tree maintenance at various locations citywide.

Authored by:

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