



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2023

Amendment to User Fee By-law 380-2003 - Schedule E – Facilities, Operation and Maintenance

WHEREAS the City's user fees are reviewed annually to ensure appropriate cost recovery, sustainability of programs/services, preservation of service quality, affordability, consistency, and customer satisfaction;

WHEREAS the City may recommend changes to the City's User Fee By-law 380-2003 to compress, categorize, and streamline the inventory of user fees associated with programs and services in order to make user fees more transparent, consistent and easier to understand to the resident;

WHEREAS Schedule E to City's User Fee By-law 380-2003 includes the schedule of fees related to the Public Works and Engineering Fees/Charges;

WHEREAS Council passed Resolution No. _____-2023 to permit the Commissioner of Public Works & Engineering to waive or lower established user fees, as appropriate, or in accordance with defined criteria, in regard to City facility permits and associated fees as set out in Schedule E – Facilities, Operation and Maintenance; and

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. That User Fee By-law 380-2003, as amended, be amended by adding the following preamble to Schedule E – Facilities, Operation and Maintenance:

“General:

The presented user fees do not include H.S.T. however, if taxes are applicable, it has been identified and will be charged at the time of purchase.

Resident: If the customer or the customer's landlord is paying property taxes in the City of Brampton, the customer is considered a Brampton resident (proof of residency will be required at the time of purchase).

Non-Resident: If the customer or the customer's landlord is not paying property taxes to the City of Brampton, the customer is considered non-resident.

The Commissioner of Public Works & Engineering may waive or lower established user fees, as appropriate or in accordance with defined criteria, in regard to City facility permits and associated fees as set out Schedule E – Facilities Operations and Maintenance to City's User Fee By-law 380-2003.

Rentals:

Standardized client types have been established for pricing purposes.

- Resident rates have been established as the *base rate* for all rental fees
- Affiliated Group/Board of Education rate is incrementally lower than the Resident rate
- Non-Resident/For-Profit (Commercial) rates are incrementally higher than the Resident rate
- In circumstances where the Affiliated Group/Board of Education or Non-Resident/For-Profit rates are not presented, the Resident rate will apply.

In circumstances where the client does not match an appropriate client category (i.e. Resident; Non-Resident; Affiliated Youth/BoEd) the highest rate will be charged.

All rentals require that a minimum 20% non-refundable deposit be paid at the time of booking in order to hold the space. The remainder of the fee is due thirty (30) days prior to the rental date unless otherwise specified on the Rental Agreement. The Permit holder must notify the designated department representative two weeks in advance of any cancellation. Failure to do so will result in forfeit of the full amount paid to the City. Refunds requested in accordance with this clause will be made up to 80% of the contracted price.

Requests for internal bookings from within the City will not be charged any of the applicable rental and extra fees, providing they are booking spaces for City business (i.e. internal staff booking a meeting room, Alderlea excluded). In addition, rental and extra fees are waived for internal bookings for City of Brampton employees booking Public/Town Hall meetings hosted by the Mayor and/or members of City Council, and meetings on matters of public interest for all City Departments.”

ENACTED and PASSED this 6th day of December, 2023.

Approved as to form.
2023/11/30
Colleen Grant

Patrick Brown, Mayor

Approved as to content.
2023/11/30
Rajkaran Chhina
