



Agenda
City Council

The Corporation of the City of Brampton

Date: Wednesday, April 17, 2024
Time: 9:30 a.m.
Location: Hybrid Meeting - Virtual Option & In-Person in Council Chambers – 4th Floor – City Hall
Members: Mayor Patrick Brown
Regional Councillor R. Santos
Regional Councillor P. Vicente
Regional Councillor N. Kaur Brar
Regional Councillor M. Palleschi
Regional Councillor D. Keenan
Regional Councillor M. Medeiros
Regional Councillor P. Fortini
Regional Councillor G. Toor
City Councillor R. Power
Deputy Mayor H. Singh

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:
Terri Brenton, Legislative Coordinator, Telephone 905.874.2106, TTY 905.874.2130
cityclerksoffice@brampton.ca

Note: Meeting information is also available in alternate formats upon request.

1. **Call to Order**

Note: The City Clerk will conduct a roll call at the start of the meeting.

2. **Approval of Agenda**

3. **Declarations of Interest under the Municipal Conflict of Interest Act**

4. **Adoption of the Minutes**

4.1 Minutes – City Council – March 27, 2024

5. **Consent Motion**

The Meeting Chair will review the relevant agenda items during this section of the meeting to allow Members to identify agenda items for debate and consideration, with the balance to be approved as part of the Consent Motion given the items are generally deemed to be routine and non-controversial.

6. **Announcements (2 minutes maximum)**

6.1 Proclamations:

a) Earth Day – April 22, 2024

b) Human Values Day – April 24, 2024

c) National Volunteer Week – April 14-20, 2024

6.2 Announcement – Earth Day and E-Waste Collection

Council Sponsor: Regional Councillor Santos

Alison Canning, Executive Director, Let's Get Together, will make the announcement.

6.3 Announcement – Celebrating the Brampton Canadettes U9 A Girls Hockey Team for Winning the Championship at the 55th Brampton Canadettes Easter Tournament

Council Sponsor: Regional Councillor Keenan

Chris French, Head Coach, Brampton Canadettes Girls Hockey Association, will make the announcement.

6.4 Announcement – Sikh Heritage Month

Council Sponsor: Regional Councillor Toor

Mandeep Singh, Regional Director, Khalsa Aid Canada, will make the announcement.

7. **Public Delegations and Staff Presentations (5 minutes maximum)**

7.1 Staff Presentation re. Experience Brampton Updates

Presenter: Gage Board, Acting Manager, Tourism, Strategic Communications, Tourism and Events, Corporate Support Services

8. **Government Relations Matters**

8.1 Staff Update re. Government Relations Matter

Note: This agenda item will be distributed prior to the meeting.

9. **Reports from the Head of Council**

10. **Reports from Corporate Officials**

10.1 Office of the Chief Administrative Officer

10.2 Legislative Services Operating

10.3 Corporate Support Services

10.3.1 Staff Report re. Brampton Film and Television Office Strategy

Recommendation

10.4 Planning and Economic Development

10.5 Community Services

10.6 Public Works

10.7 Brampton Transit

10.8 Fire and Emergency Services

11. Reports from Accountability Officers

12. Committee Reports

12.1 Minutes – Committee of Council – March 20, 2024

To be received (the recommendations outlined in the minutes were approved by Council on March 27, 2024, pursuant to Resolution C049-2024).

12.2 Summary of Recommendations – Planning and Development Committee – April 8, 2024

Meeting Chair: Regional Councillor Palleschi

To be approved

Note: the full minutes will be provided for receipt at the Council Meeting of May 1, 2024.

Note: This agenda item will be distributed prior to the meeting.

12.3 Summary of Recommendations – Committee of Council – April 10, 2024

Meeting Chairs:

Regional Councillor Santos, Legislative Services Section

Regional Councillor Santos, Economic Development Section

Regional Councillor Brar, Corporate Services Section

Regional Councillor Vicente, Public Works and Engineering Section

Regional Councillor Santos, Community Services Section

To be approved

Note: The full minutes will be provided for receipt at the Council Meeting of May 1, 2024.

13. Unfinished Business

14. Correspondence

15. Notices of Motion

15.1 Notice of Motion – Armagh House Transitional Housing

Moved by: Regional Councillor Santos

Seconded by: Regional Councillor Brar

Whereas in 2019, City Council passed a motion for City staff to continue working with and supporting existing programs at the Region of Peel which service those affected by domestic violence, and to support public awareness and advocacy regarding violence against women;

Whereas on June 21, 2023, the City of Brampton declared gender-based violence and intimate-partner violence an epidemic in Brampton, advocating for increased funding and support for organizations that provide essential resources, vital support, and safe spaces for individuals affected by domestic violence;

Whereas the City of Brampton received a delegation from Armagh House on October 25, 2023 requesting funding support from the City to operate 12 affordable transitional housing units located in Brampton, which will support women and their families;

Whereas the City of Brampton received funding from the federal government through CMHC's Housing Accelerator Fund (HAF), which can be used in support of housing under 4 categories, one of which is investments in affordable housing, namely the construction and operation of affordable housing units.

Therefore be it resolved that Council endorse:

- Financial assistance in the form of a cash grant of \$300,000 to Armagh House, subject to the negotiation and execution of a mutually acceptable agreement with the City; and
- The delegation of authority to the Commissioner, Planning, Building & Growth Management, and Treasurer to execute on behalf of the City the contribution agreement with Armagh House on such terms and conditions acceptable to the Commissioner, Planning, Building & Growth Management, and in a form acceptable to the City Solicitor or designate.

16. Other Business/New Business

16.1 Referred Matters List

Note: In accordance with the Procedure By-law and Council Resolution, the Referred Matters List will be published quarterly on a meeting agenda for reference

and consideration. A copy of the current Referred Matters List for Council and its committees, including original and updated reporting dates, is publicly available on the City's website.

17. Public Question Period

15 Minute Limit (regarding any decision made at this meeting)

During the meeting, the public may submit questions regarding decisions made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

18. By-laws

- 18.1 By-law 53-2024 – To authorize an amendment to Administrative Authority By-law 216-2017 to update delegated authority for executing Section 27 Development Charges agreements

See Council Resolution C048-2024 – March 27, 2024 (outlined in Item 4.1)

Note: This agenda item will be distributed prior to the meeting.

- 18.2 By-law 54-2024 – To amend Zoning By-law 270-2004 – Hampton Development Corp. – c/o SGL Planning and Design Inc. – 241 Queen Street East – Ward 3 (File: OZS-2023-0021 and OZS-2023-0044)

See Item 12.2 – Summary of Recommendations – Planning and Development Committee – April 8, 2024

- 18.3 By-law 55-2024 – To adopt Amendment Number OP2006-263 to the Official Plan of the City of Brampton Planning Area – Glen Schnarr & Associates Inc. – 13514161 Canada Inc. – 8654 Mississauga Road – Ward 6 (File: OZS-2022-0017)

See Item 12.2 – Summary of Recommendations – Planning and Development Committee – April 8, 2024 and By-law 56-2024

- 18.4 By-law 56-2024 – To amend Zoning By-law 270-2004, as amended – Glen Schnarr & Associates Inc. – 13514161 Canada Inc. – 8654 Mississauga Road – Ward 6 (File: OZS-2022-0017)

See Item 12.2 – Summary of Recommendations – Planning and Development Committee – April 8, 2024 and By-law 55-2024

- 18.5 By-law 57-2024 – To amend Zoning By-law 270-2004, as amended – temporary use

for a period of three years – Glen Schnarr & Associates Inc. – 2769197 Ontario Inc.
– 8195 Winston Churchill Boulevard – Ward 6 (File: OZS-2022-0016)

See Planning and Development Recommendation PDC029-2023 – February 13, 2023 (approved by Council on March 1, 2023 – Resolution C045-2024)

- 18.6 By-law 58-2024 – To adopt an Emergency Management Program and Emergency Plan for The Corporation of the City of Brampton and to repeal By-law 265-2014 and By-law 56-2016.

See Item 12.3 – Committee of Council Recommendation CW136-2024 – April 10, 2024

- 18.7 By-law 59-2024 – To establish certain lands as part of the public highway system (Wellington Street West and Main Street South) – Ward 3

- 18.8 By-law 60-2024 – To establish certain lands as part of the public highway system (McVean Drive) – Ward 7

19. Closed Session

Note: A separate package regarding this agenda item is provided to Members of Council and senior staff only.

- 19.1 Closed Session Minutes - City Council - March 27, 2024

- 19.2 Closed Session Minutes - Committee of Council - April 10, 2024

- 19.3 Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

- 19.4 Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

- 19.5 Open Meeting exception under Section 239 (2) (d) of the Municipal Act, 2001:

Labour relations or employee negotiations.

- 19.6 Open Meeting exception under Section 239 (2) (c) and (k) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

- 19.7 Open Meeting exception under Section 239 (2) (b) and (d) of the Municipal Act, 2001:

Personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations.

20. **Confirming By-law**

- 20.1 By-law ____-2024 – To confirm the proceedings of Council at its regular meeting held on April 17, 2024

21. **Adjournment**

Next Meetings:

Wednesday, May 1, 2024 – 9:30 a.m.

Wednesday, May 15, 2024 – 9:30 a.m.

Wednesday, May 29, 2024 – 9:30 a.m.



Minutes

City Council

The Corporation of the City of Brampton

Wednesday, March 27, 2024

Members Present: Mayor P. Brown
Regional Councillor R. Santos
Regional Councillor P. Vicente
Regional Councillor N. Kaur Brar
Regional Councillor M. Palleschi
Regional Councillor D. Keenan
Regional Councillor M. Medeiros
Regional Councillor P. Fortini
Regional Councillor G. Singh Toor
City Councillor R. Power

Members Absent: Deputy Mayor H. Singh (vacation)

Staff Present: M. Kallideen, Chief Administrative Officer
B. Boyes, Commissioner, Community Services
S. Ganesh, Commissioner, Planning, Building and Growth Management
L. Johnston, Commissioner, Legislative Services
A. Milojevic, Commissioner, Corporate Support Services
P. Pilateris, Commissioner, Public Works and Engineering
S. Akhtar, City Solicitor, Legislative Services
I. Tomas, Director, Transit Services
C. Gravlev, Acting City Clerk
T. Brenton, Legislative Coordinator

The meeting was called to order at 9:30 a.m. and recessed at 10:10 a.m. Council moved into Closed Session at 10:30 a.m. and recessed at 10:41 a.m. Council reconvened in Open Session at 10:53 a.m. and adjourned at 10:54 a.m.

1. Call to Order

Mayor Brown and Charlotte Gravlev, Acting City Clerk, confirmed all Members were present in the meeting with the exception of Deputy Mayor Singh who was absent due to vacation.

2. Approval of Agenda

Council discussion took place with respect to proposed amendments to the agenda.

The following motion was considered.

C045-2024

Moved by Regional Councillor Santos

Seconded by Regional Councillor Palleschi

That the agenda for the Council Meeting of March 27, 2024 be approved as amended, as follows:

To add:

6.1 c) Proclamation – Daffodil Month – April 2024

10.3.1. Staff Report re. Administrative Authority for Staff to Enter into Agreements Related to Section 27 of the Development Charges Act, 1997

16.2. Discussion at the request of Councillor Palleschi regarding Councillor Technology

To withdraw:

Items 19.3 and 19.4

Carried

3. Declarations of Interest under the Municipal Conflict of Interest Act

Nil

4. Adoption of the Minutes

4.1 Minutes – City Council – February 28, 2024

The following motion was considered.

C046-2024

Moved by Regional Councillor Keenan

Seconded by City Councillor Power

That the **Minutes of the Regular City Council Meeting of February 28, 2024**, to the Council Meeting of March 27, 2024, be adopted as published and circulated.

Carried

5. Consent Motion

In keeping with Council Resolution C019-2021, Mayor Brown reviewed the relevant agenda items during this section of the meeting and allowed Members to identify agenda items for debate and consideration, with the balance to be approved as part of the Consent Motion given the items are generally deemed to be routine and non-controversial.

The following items marked with a caret (^) were considered to be routine and non-controversial by Council and were approved as part of the Consent Motion below: **8.1, 10.2.1, 10.4.1, 12.1, 12.2, 13.1, 19.1, 19.2.**

The following motion was considered.

C047-2024

Moved by Regional Councillor Vicente

Seconded by Regional Councillor Kaur Brar

That Council hereby approves the following items and that the various Officials of the Corporation are hereby authorized and directed to take such action as may be necessary to give effect of the recommendations as contained therein: **8.1, 10.2.1, 10.4.1, 12.1, 12.2, 13.1, 19.1, 19.2.**

8.1.

That the staff update re. **Government Relations Matters**, to the Council Meeting of March 27, 2024, be received.

10.2.1.

1. That the report from Laurie Robinson, Supervisor, Business Operations & Vital Statistics, City Clerk's Office, to the City Council Meeting of March 27, 2024, re: **Liquor Sales Special Occasion Permit – Request for Municipal Significance Designation – Northern Heat Rib Series 2024 – June 21-23, 2024 – Chinguacousy Park – Ward 7**, be received;
2. That Northern Heat Series, scheduled June 21, 22 and 23, 2024, to be held in Chinguacousy Park, be designated as municipally significant for the purpose of a liquor sales special Occasion Permit; and
3. That a copy of this Resolution be provided to the applicant for inclusion with their application to the Alcohol and Gaming Commission of Ontario.

10.4.1.

1. That the report from Charlton Carscallen, Principal Planner – Heritage, integrated City Planning, to the City Council Meeting of March 27, 2024, re: **Operation and Management Agreement for Historic Bovaird House**, be received; and,
2. That Council approve the Operation and Management Agreement for Historic Bovaird House and direct staff to execute the Agreement with the Friends of Historic Bovaird House.

12.1.

That the **Minutes of the Committee of Council Meeting of February 21, 2024**, to the Council Meeting of March 27, 2024, be received.

12.2.

1. That the **Minutes of the Planning and Development Committee Meeting of March 18, 2024**, to the Council Meeting of March 27, 2024, be received; and,
2. That Recommendations PDC040-2024 to PDC052-2024 be approved as outlined in the minutes.

13.1.

That the following item be acknowledged:

- 13.1. Discussion Item at the request of Regional Councillor Medeiros, re: **Recognition of former Brampton Members of Council during Brampton 50th Year Commemorations**

19.1 and 19.2

That the following Closed Session minutes be acknowledged and the directions outlined within be confirmed:

19.1. Closed Session Minutes – City Council – February 28, 2024

19.2. Closed Session Minutes – Committee of Council – March 20, 2024

Carried

6. Announcements (2 minutes maximum)

6.1 Proclamations:

a) World Parkinson's Day – April 11, 2024

b) Multiple Myeloma Awareness Month – March 2024

Mayor Brown acknowledged and read the proclamations listed above.

Representatives from Myeloma Canada were in attendance to receive the proclamation for Multiple Myeloma Awareness Month.

Shailly Prajapati, Canadian Cancer Society, provided a presentation and remarks in response to the proclamation for Daffodil Month.

7. Public Delegations and Staff Presentations (5 minutes maximum)

7.1 Possible Delegations re. Proposed Amendment to Procedure By-law 160-2004 – To Require In-person Participation by Members of Council and Staff for Closed Sessions of City Council and all standing Committees of Council

See By-law 36-2024

Notice regarding this matter was given on the City's website on March 20, 2024.

Mayor Brown and Charlotte Gravlev, Acting City Clerk, confirmed no delegation requests were received with respect to this matter.

7.2 Delegation from Azad Goyat, Brampton First Foundation, re. Item 12.3 – Committee of Council Recommendation CW085-2024 – Residential Rental Licensing Pilot Program

Azad Goyat, Brampton resident, withdrew his delegation request.

8. Government Relations Matters

8.1 ^ Staff Update re. Government Relations Matters

Dealt with under Consent Resolution C047-2024

9. Reports from the Head of Council

Nil

10. Reports from Corporate Officials

10.1 Office of the Chief Administrative Officer

Nil

10.2 Legislative Services Operating

10.2.1 ^ Staff Report re. Liquor Sales Special Occasion Permit – Request for Municipal Significance Designation – Northern Heat Rib Series 2024 – June 21-23, 2024 - Chinguacousy Park – Ward 7

Dealt with under Consent Resolution C047-2024

10.3 Corporate Support Services

10.3.1 Staff Report re: Administrative Authority for Staff to Enter into Agreements Related to Section 27 of the Development Charges Act, 1997

At the request of Council, staff provided an overview of the subject report.

The following motion was considered.

C048-2024

Moved by Regional Councillor Palleschi

Seconded by Regional Councillor Fortini

1. That the report from Nash Damer, Treasurer, Finance, to the Council Meeting of March 27, 2024, re: **Administrative Authority for Staff to Enter into Agreements Related to Section 27 of the Development Charges Act, 1997**, be received;

2. That Council authorize the Treasurer and the Commissioner of Planning, Building and Growth Management, in a form satisfactory to the City Solicitor, to execute any early or late payment agreements authorized by Section 27 of the Development Charges Act, 1997, based on the general terms and conditions in Appendix 1; and

3. That Council enact the amendment to the Administrative Authority By-law attached hereto as Appendix 2.

Carried

10.4 Planning and Economic Development

10.4.1 ^ Staff Report re. Operation and Management Agreement for Historic Bovaird House

Dealt with under Consent Resolution C047-2024

10.5 Community Services

Nil

10.6 Public Works

Nil

10.7 Brampton Transit

Nil

10.8 Fire and Emergency Services

Nil

11. **Reports from Accountability Officers**

Nil

12. **Committee Reports**

12.1 ^ Minutes – Committee of Council – February 21, 2024

Dealt with under Consent Resolution C047-2024

Note: The recommendations outlined in the minutes were approved by Council on February 28, 2024, pursuant to Resolution C039-2024.

12.2 ^ Minutes - Planning and Development Committee – March 18, 2024

Dealt with under Consent Resolution C047-2024

The recommendations approved under Consent are as follows.

PDC040-2024

That the agenda for the Planning and Development Committee Meeting of March 18, 2024, be approved as published and circulated.

PDC041-2024

That the following items to the Planning and Development Committee Meeting of March 18, 2024, be approved as part of Consent: **6.2, 7.3, 7.4, 7.5, 7.6, 8.1, 8.2, and 11.1.**

PDC042-2024

1. That the report from Ross Campbell, Manager, Zoning and Sign By-law Services, Building Division, to the Planning & Development Committee Meeting of March 18, 2024, re: **Proposed Amendment to Sign By-law 399-2002, as amended, to permit Sign Variance Applications with Delegated Approval Authority**, be received;

2. That a by-law be passed to amend Sign By-law 399-2002, as amended, to;
and

i. Include provisions that will enable a person to apply for a variance from the requirements and restrictions of the Sign By-law, as amended;

ii. Delegate authority for the approval of a variance to the provisions of the Sign By-law to the Director of Building, or his/her/their designate; and

iii. Include provisions for the right to appeal a sign variance decision (and/or any associated conditions) to Council through the Planning & Development Committee.

3. That the following delegation re: Proposed Amendment to the Sign By-law 399-2002, as amended, to Permit Sign Variance Applications with Delegated Approval Authority, to the Planning and Development Committee Meeting of March 18, 2024, be received:

1. Sylvia Roberts, Brampton Resident

PDC043-2024

That the following delegation re: **Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, Glen Schnarr & Associates Inc., Argo Summer Valley Limited, 12197 Hurontario Street, Ward 2, File: OZS-2022-0030**, to the Planning and Development Committee Meeting of March 18, 2024, be received:

1. Aaron Wisson, Director of Development, Argo Summer Valley Limited.

PDC044-2024

That the presentation from Shanthi Rajasekar, Manager, Innovation and Transformation, Planning Building and Growth Management, and Roxanne Van Damme, Manager, Administration and Information Services, Planning Building and Growth Management, to the Planning and Development Committee Meeting of March 18, 2024, re: **Brampton Building And Business Portal Presentation**, be received.

PDC045-2024

1. That the report from Andrew Ramsammy, Development Planner, Development Services & Design, to the Planning and Development Committee Meeting of March 18, 2024, re: **Application to Amend the Zoning By-law, Golden Gate Castlemore Plaza Limited, Glen Schnarr & Associates Inc., 4538 Castlemore Road, Ward 10, File: OZS-2022-0045**, be received;

2. That the Application to Amend the Zoning By-law submitted by Glen Schnarr & Associates Inc., on behalf of Golden Gate Castlemore Plaza Limited, File: OZS-2022-0045 & 21T-22012B, be endorsed, on the basis that it represents good planning, including that it is consistent with the Planning Act, and for the reasons set out in this Planning Recommendation Report;

3. That the amendment to the Zoning By-law, generally in accordance with the by-law attached as Attachment 9 of this report, be approved; and

4. That no further notice or public meeting be required for the attached Zoning By-law Amendment pursuant to Section 34 of the Planning Act, R.S.O. c.P. 13, as amended.

PDC046-2024

1. That the report from Marco Gerolini, Development Planner, Development Services and Design, to the Planning and Development Committee Meeting of March 18, 2024, re: **Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, Glen Schnarr & Associates Inc., Argo Summer Valley Limited, 12197 Hurontario Street, Ward 2, File: OZS-2022-0030**, be received;
2. That the application for an Amendment to the Zoning By-law and for a Draft Plan of Subdivision submitted by Glen Schnarr and Associates Inc., on behalf of Argo Summer Valley Limited. (File: OZS-2022-0030), be approved, on the basis that it represents good planning, has regard for the Planning Act, including that it is consistent with the Provincial Policy Statement, conforms to the Growth Plan for the Greater Golden Horseshoe, the Region of Peel Official Plan, the City's Official Plan, and for the reasons set out in this Recommendation Report;
3. That the amendment to the Zoning By-law, generally in accordance with the attached Attachment 11 to this report, be adopted; and
4. That no further notice or public meeting be required for the attached Zoning By-law Amendment pursuant to Section 34 of the Planning Act, R.S.O., as amended.

PDC047-2024

1. That the report from Jan Salaya, Planner, Development Services & Design, to the Planning and Development Committee Meeting of March 18, 2024, re: **Application to Amend the Zoning By-law, MHBC Planning Limited, Canus Logistics, 0 Goreway Drive, Ward 8, File: OZS-2023-0011**, be received;
2. That the Zoning By-law Amendment submitted by MHBC, on behalf of Canus Logistics (File: OZS-2023-0011), be approved, on the basis that it represents good planning, is consistent with the Provincial Policy Statement, and conforms to A Place to Grow: Growth Plan for the Greater Golden Horseshoe, the Region of Peel Official Plan, and the City's Official Plan, and for the reasons set out in this Recommendation Report;
3. That the amendment to the Zoning By-law, generally in accordance with the by-law attached as Attachment 10 of this report, be adopted; and
4. That no further notice be required for the attached Zoning By-law Amendment pursuant to Section 34 of the Planning Act, R.S.O. c.P. 13, as amended.

PDC048-2024

1. That the report from Ross Campbell, Manager, Zoning and Sign By-law Services, Building Division, to the Planning and Development Committee Meeting of March 18, 2024, re: **Supplementary Report, Site Specific Amendment to the Sign By-law 399-2002, as amended, 227 Vodden Street East, Ward 1 (RM86/2023)**, be received; and
2. That a by-law be passed to amend Sign By-law 399-2002, as amended, to permit the proposed site-specific amendment.

PDC049-2024

That the Minutes of the Brampton Heritage Board meeting of January 30, 2024, Recommendations HB001-2024 - HB011-2024, to the Planning and Development Committee Meeting of March 18, 2024, be approved as published and circulated.

HB001-2024

That the agenda for the Brampton Heritage Board meeting of January 30, 2024 be approved as published and circulated.

HB002-2024

1. That the report from Merissa Lompart, Assistant Heritage Planner, Planning, Building and Growth Management, dated December 1, 2023, to the Brampton Heritage Board meeting of January 30, 2024, re: **Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 44 Nelson Street West, The Cuthbert House - Ward 1**, be received;
2. That the designation of the property at 44 Nelson Street West under Part IV, Section 29 of the Ontario Heritage Act (the “Act”) be approved;
3. That staff be authorized to publish and serve the Notice of Intention to designate the property at 44 Nelson Street West in accordance with the requirements of the Act;
4. That in the event that no objections to the designation are received, a by-law be passed to designate the subject property;
5. That in the event that any objections to the designation are received, staff be directed to refer the proposed designation to the Ontario Lands Tribunal; and,
6. That staff be authorized to attend any hearing process held by the Ontario Lands Tribunal in support of Council’s decision to designate the subject property.

HB003-2024

1. That the report from Charlton Carscallen, Principal Planner/Supervisor, to the Brampton Heritage Board meeting of January 30, 2024 re: **Heritage Commemoration Plan for the McClure Farmhouse – 8331 Heritage Road**, be received;
2. That Option 2 – Interpretive Feature Wall, 2 as identified on Page 17 of the report, be identified as the preferred option for the commemoration; and
3. That carved stone be used instead of concrete in the construction of the commemorative feature and that the owner and architect explore opportunities for the reuse of wood salvaged from the building for benches and other features on the site.

HB004-2024

1. That the report from Anastasia Abrazhevich, Assistant Heritage Planner, Integrated City Planning, dated November 20, 2023 to the Brampton Heritage Board Meeting of January 30, 2024, re: **Heritage Incentive Grant Application – 7741 Churchville Road** be received;
2. That the Designated Heritage Property Incentive Grant application for the repair of existing siding, soffits, fascia, gutters, and downspouts as well as restoration of existing trim around the front door be approved, to a maximum of \$10,000.00, and;
3. That the owner shall enter into a designated Heritage Property Incentive Grant Agreement with the City after City Council agrees to support the Grant.

HB005-2024

1. That the report from Anastasia Abrazhevich, Assistant Heritage Planner, Integrated City Planning to the Brampton Heritage Board Meeting of January 30, 2024, re: **Property Standards Review for Designated Heritage Properties**, be received; and,
2. That staff be directed to prepare to report on proposed changes to the Heritage Incentive Grant and recommendations for the Implementation of the Municipal Heritage Tax incentive for presentation to the March meeting of the Brampton Heritage Board.

HB006-2024

1. That the verbal advisory from City Clerk's Office to the Brampton Heritage Board Meeting of January 30, 2024, re: **Request from Christiana Nuamah, Member**, be received; and,
2. That the request for a leave of absence from the Brampton Heritage Board be granted for the period January 2024 to April 2024.

HB007-2024

That the verbal advisory from City Clerk's Office, to the Brampton Heritage Board Meeting of January 30, 2024, re: **Termination of Appointment of Carla Green**, Member, be received.

HB008-2024

1. That the verbal advisory from City Clerk's Office to the Brampton Heritage Board Meeting of January 30, 2024, re: **Resignation of Lovejot Bhullar**, Member, be received; and,
2. That Mr. Bhullar's resignation be accepted.

HB009-2024

1. That the report from Charlton Carscallen, Principal Planner, to the Brampton Heritage Board meeting of January 30, 2024, re: **Implementation of Heritage Easement Agreements for Properties at 12044 Mississauga Road and 8940 Creditview Road**, be received;
2. That the Commissioner of Planning, Building and Growth Management, be authorized to enter into a Heritage Easement Agreement with the Owner for the property at 10244 Mississauga Road in accordance with Part IV, section 37 of the Ontario Heritage Act, as amended (the "Act");
3. That the Commissioner of Planning, Building and Growth Management be authorized to enter into a Heritage Easement Agreement with the Owner for the property at 8940 Mississauga Road in accordance with Part IV, section 37 of the Ontario Heritage Act, as amended (the "Act"); and
4. That authority for signing of both Agreements be delegated to the Commissioner of Planning, Building and Growth Management.

HB010-2024

That the correspondence from Emma Cohlmeier, Senior Project Manager, ERA Architects Inc. to the Brampton Heritage Board meeting of January 30, 2024, re: **10020 Mississauga Road**, be received.

HB011-2024

That Brampton Heritage Board do now adjourn to meet again on February 20, 2024 at 7:00 p.m.

PDC050-2024

That the Minutes of the Active Transportation Advisory Committee meeting of February 15, 2024, Recommendations ATC001-2024 - ATC011-2024, to the Planning and Development Committee Meeting of March 18, 2024, be approved as published and circulated.

ATC001-2024

That the agenda for the Active Transportation Advisory Committee Meeting of February 15, 2024, be approved, as published and circulated.

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and Item 7.8 was added to the agenda.

ATC002-2024

That the presentation from Stephane Laidlaw, Co-Chair, re: **York University Study**, to the Active Transportation Advisory Committee Meeting of February 15, 2024, be received.

ATC003-2024

That the presentation from Stephane Laidlaw, Co-Chair, re: **Winter Maintenance**, to the Active Transportation Advisory Committee Meeting of February 15, 2024, be received.

ATC004-2024

That the presentation from Cindy Evans, Citizen Member, re: **Knightsbridge and King's Cross Intersection**, be **referred** to Community Services staff to report back at the April 9, 2024 Active Transportation Advisory Committee meeting with opportunities for public art installations at this intersection.

ATC005-2024

That the Verbal Update from Tyron Nimalakumar, Transportation Planner, Planning, Building and Growth Management, re: **Bike Month**, to the Active Transportation Advisory Committee Meeting of February 15, 2024, be received.

ATC006-2024

That the **Active Transportation Advisory Committee Sub-Committee Minutes of January 9, 2024**, to the Active Transportation Advisory Committee Meeting of February 15, 2024, be received.

ATC007-2024

That the **Active Transportation Advisory Committee - Sub-Committee Minutes of January 16, 2024**, to the Active Transportation Advisory Committee Meeting of February 15, 2024, be received.

ATC008-2024

That the **Active Transportation Advisory Committee - Sub-Committee Minutes of January 23, 2024**, to the Active Transportation Advisory Committee Meeting of February 15, 2024, be received.

ATC009-2024

That the **Active Transportation Advisory Committee Sub-Committee Minutes of January 24, 2024**, to the Active Transportation Advisory Committee Meeting of February 15, 2024, be received.

ATC010-2024

That the termination of Akinade Oduntan as a member on the Active Transportation Advisory Committee be accepted and he be wished well with his future endeavors.

ATC011-2024

That the Active Transportation Advisory Committee do now adjourn to meet again on Tuesday, April 9, 2024 at 7:00 p.m. or at the call of the Chair.

PDC051-2024

That the following correspondence re: **Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, Glen Schnarr & Associates Inc., Argo Summer Valley Limited, 12197 Hurontario Street, Ward 2, File: OZS-**

2022-0030, to the Planning and Development Committee Meeting of March 18, 2024, be received:

1. Mark Yarranton, KLM Planning Partners Inc., on behalf of West Mayfield Developments Ltd., dated March 14, 2024.

PDC052-2024

That the Planning and Development Committee do now adjourn to meet again for a Regular Meeting on Monday, April 8, 2024 at 7:00 p.m. or at the call of the Chair.

12.3 Summary of Recommendations – Committee of Council – March 20, 2024

The following motion was considered.

C049-2024

Moved by Regional Councillor Keenan

Seconded by City Councillor Power

1. That the **Summary of Recommendations from the Committee of Council Meeting of March 20, 2024**, to the Council Meeting of March 27, 2024, be received; and,
2. That Recommendations CW074-2024 to CW114-2024 be approved as outlined in the summary.

Carried

The recommendations were approved as follows.

CW074-2024

That the agenda for the Committee of Council Meeting of March 20, 2024 be approved, as amended, as follows:

To add:

6.10. Delegation from Emmanuel Pacheco, on behalf of Jenalyn Saraza-Pacheco and Luka Milacic-Perusina, Dancers on Canada's Got Talent 2024, re: Canada's Got Talent – Request for Council Support

9.1.1 Staff Presentation re: Item 9.2.1 - Staff Report re: Residential Rental Licensing Pilot Program Update

To reorder the agenda to deal with Item 6.8 (Delegations re: Item 9.2.1 - Residential Rental Licensing Pilot Program Update) as the final delegation.

CW075-2024

That the following items to the Committee of Council Meeting of March 20, 2024 be approved as part of Consent: **8.2.1, 8.3.2, 9.4.2, 9.4.3, 10.2.1, 11.2.1, 11.2.2, 11.2.3, 11.2.4, 11.2.5, 12.2.3, 12.2.4, 12.2.6, 12.2.7, 12.2.8, 12.3.1, 13.1, 15.1.**

CW076-2024

That the delegation from Henry F. Verschuren CD, Government and Community Liaison, Maj. Wm. Dwight Sharpe Branch 15, Royal Canadian Legion, to the Committee of Council Meeting of March 20, 2024, re: **Changes to the Lease for 80 Mary Street, Brampton**, be **referred** to staff for consideration.

CW077-2024

That the delegation from Gurpreet Malhotra, Chief Executive Officer, Indus Community Services, to the Committee of Council Meeting of March 20, 2024, re: **Indus Community Services Long Term Care Facility**, be received.

CW078-2024

That the delegation from Deep Toor, Director, Guarddeer Inc., to the Committee of Council Meeting of March 20, 2024, re: **By-law Amendment and Products to Combat Auto Thefts**, be **referred** to staff for consideration and a report back to a future Committee of Council meeting.

CW079-2024

That the delegation from Tanya Burkart, Leader, Peel ACORN, to the Committee of Council Meeting of March 20, 2024, re: **Ontario ACORN Renoviction Report**, be received.

CW080-2024

That the delegation from Molly McGuckin, Brampton resident, to the Committee of Council Meeting of March 20, 2024, re: **Proposal to Rename Loafer's Lake Park Paul Palleschi Park**, be **referred** to staff for consideration and a report back to a future Committee of Council meeting as expeditiously as possible.

CW081-2024

That the following delegations to the Committee of Council Meeting of March 20, 2024, re: **Illegal vs Non-compliant Dwelling Units, Slum Landlords, and Student Rentals**, be received:

1. Dr. Azad Goyat, Brampton First Foundation
2. Ravi Sohal, Brampton resident

CW082-2024

That the delegation from Bob Basra, Head Coach, Brampton U14A Team, and Eli Craig, Player, Brampton Hockey, to the Committee of Council Meeting of March 20, 2024, re: **Eli Craig/Coaches vs. Coaches Game/Resources for Families and Children with Illnesses**, be referred to corporate Strategic Communications staff for additional support of this event expeditiously, and that any applicable rental fees to the City of Brampton be waived.

CW083-2024)

That the presentation by Jeffrey Humble, Policy Manager, Integrated City Planning, Planning, Building and Growth Management, to the Committee of Council Meeting of March 20, 2024, re: **Item 9.2.1 - Staff Report re: Residential Rental Licensing Pilot Program Update**, be received.

CW084-2024

That the following delegations, to the Committee of Council Meeting of March 20, 2024, re: **Item 9.2.1 - Residential Rental Licensing Pilot Program Update**, be received:

1. Ravi Sohal
2. Ajaybir Singh
3. Sachin Rana
4. Vijay Kumar Jain
5. Hetal Parikh
6. Kuldip Singh and Gurdeep Singh
7. Azad Goyat
8. Ayesha Faruq Ahmad
9. Baljit Singh Sandhu;

2. That the correspondence from Walter Schmanda, Brampton resident, dated January 28, 2024, to the Committee of Council Meeting of March 20, 2024, re: **Support for the Residential Rental Licensing (RRL) Program**, be received; and

3. That the correspondence from Barbara Johnstone, Brampton resident, dated March 20, 2024, to the Committee of Council Meeting of March 20, 2024, re:

Item 9.2.1 - Staff Report re: Residential Rental Licensing Pilot Program Update, be received.

CW085-2024

1. That the report from Mirella Palermo, Policy Planner, Integrated City Planning to the Committee of Council Meeting of March 20, 2024, re: **Residential Rental Licensing Pilot Program**, be received:

2. That Committee of Council continue to support and endorse the Residential Rental Licensing (RRL) Pilot Program to require applicants of registered additional residential units and single house-keeping units to obtain a business license through the revised streamlined application process:

- i. Application form providing property owner information, acknowledgement/ declarations of adherence to the pilot program. This will create a database of the business licenses to expedite annual renewals;
- ii. Completion of an easy fillable PDF form with details of the self-contained rental unit related to number of sleeping areas, kitchen(s) and bathrooms, only required if a second additional unit has been added or an existing unit has been modified since the original permit issuance; and,
- III. Copy of insurance certificate to confirm general liability coverage.

3. That Committee of Council adopt the proposed amendments to the Residential Rental Licensing Pilot Program as outlined above and eliminate the following application requirements, to facilitate rapid approval without additional expenses or burden incurred;

- i. Proof of ownership;
- ii. Corporate ownership;
- III. Electrical/gas inspections;
- iv. Criminal record check;
- v. Floor plans; and,
- vi. Parking and storage plan;

4. That Committee of Council direct staff to relaunch the Residential Rental Licensing (RRL) Pilot Program for the end of March 2024 and no later than April 19, 2024, with the above-noted changes to the application process;

5. That the full fee waiver be extended for a three-month period pending launch date, targeting from March 30, 2024, to June 30, 2024 and include eliminating the renewal fee for applicants registering by June 30, 2024; and,

6. That staff bring forward amendments to the Residential Rental Licensing By-Law 216-2024 at the next City Council meeting.

CW086-2024

1. That the delegation from Gloria Berger, Vice President, Friends of Historic Bovaird House, to the Committee of Council Meeting of March 20, 2024, re: **Item 11.2.6 - Report to Council on Historic Bovaird House Management Agreement (Revised) – Ward 1 (RM 77/2023)**, be received;

2. That the report from Charlton Carscallen, Principal Planner/Supervisor – Heritage, Integrated City Planning, Planning, Building and Growth Management, to the Committee of Council Meeting of March 20, 2024, re: **Report to Council on Historic Bovaird House Management Agreement (Revised) – Ward 1 (RM 77/2023)**, be received;

3. That staff be directed to execute the agreement, which will run for a period of two years from April 1, 2024 to March 31, 2026 subject to the terms of the agreement;

4. That authority for signing the agreement be delegated to the Commissioner of Planning, Building and Growth Management; and

5. That the Friends of Historic Bovaird House be requested to amend its membership to include an area Councillor, to make hybrid meetings available and update the organization by-laws to be consistent with the Agreement.

CW087-2024

That the delegation from Emmanuel Pacheco, on behalf of Jenalyn Saraza-Pacheco and Luka Milacic-Perusina, Dancers on Canada's Got Talent 2024, to the Committee of Council Meeting of March 20, 2024, re: **Canada's Got Talent – Request for Council Support**, be received.

CW088-2024

That the presentation by Andrzej Hoffmann, Manager, Government Relations and Public Liaison, Office of the CAO, to the Committee of Council Meeting of March 20, 2024, re: **Government Relations Matters**, be received.

CW089-2024

1. That the report from Mitchell Wiskel, Manager, Parks Planning, Development and Capital Delivery, Community Services, to the Committee of Council Meeting of March 20, 2024, re: **Request for Budget Amendment - Developer Reimbursement for the Development of Two (2) Neighbourhood Parks and One (1) Pedestrian Trail – Wards 4, 6 and 8**, be received; and

2. That a budget amendment be approved for Project #245860 - Park Blocks and NHS Trail Block in the amount of \$467,509 with full funding to be transferred from Reserve #134 – DC: Recreation.

CW090-2024

That the associated rental fee be waived for the Celebrity Chef Men Who Cook event at Century Gardens on Saturday, April 20, 2024, and that the funds instead be directed toward a scholarship to be instituted in honour of 'Marc Andrews'.

CW091-2024

That the **Minutes of the Brampton Community Safety Advisory Committee Meeting of February 1, 2024**, Recommendations BCS001-2024 to BCS005-2024, to the Committee of Council Meeting of March 20, 2024, be approved.

BCS001-2024

That the agenda for the Brampton Community Safety Advisory Committee Meeting of February 1, 2024, be approved as amended, as follows:

To Add:

7.1 Discussion at the request of Councillor Palleschi re: **Inaccurate Social Media Posts**

To vary the order of items to deal with Item 6.2 (Verbal Update re: The Draft Litter Reduction Charter), prior to Item 6.1 (Verbal Update re: Meetings with Committee Members).

BCS002-2024

That the presentation from Amanda Agnihotri, Supervisor, Neighbourhood Outreach and Development, Community Safety and Well-Being Office, re: **Neighbourhood Association Guide**, to the Brampton Community Safety Advisory Committee Meeting of February 1, 2024, be received.

BCS003-2024

That the verbal update from Razmin Said, Manager, Community Safety and Well-Being Office, re: **Meetings With Committee Members**, to the Brampton Community Safety Advisory Committee Meeting of February 1, 2024, be received.

BCS004-2024

That the verbal update from Razmin Said, Manager, Community Safety and Well-Being Office, re: **The Draft Litter Reduction Charter**, to the Brampton Community Safety Advisory Committee Meeting of February 1, 2024, be received.

BCS005-2024

That the Brampton Community Safety Advisory Committee do now adjourn to meet again on Thursday, April 18, 2024 at 7:00 p.m. or at the call of the Chair.

CW092-2024

That the correspondence and petition from Mahesh Malhi, Taxi Industry Member, to the Committee of Council Meeting of March 20, 2024, re: **Request for a Review of Taxi Tariff Rates**, be received.

CW093-2024

That the correspondence from The Honourable Prabmeet Singh Sarkaria, Minister of Transportation, dated February 29, 2024, to the Committee of Council Meeting of March 20, 2024, re: **Towing and Storage Safety and Enforcement Act, 2021 (TSSEA)**, be received.

CW094-2024

1. That the report from Tara Hunter, Manager, Sponsorship and Corporate Development, Economic Development, to the Committee of Council Meeting of March 20, 2024, re: **2023 External Funding Report and Sponsorship and Naming Rights Policy Housekeeping Amendments**, be received; and
2. That the Sponsorship and Naming Rights Policy be approved, as amended.

CW095-2024

1. That the report from Cynthia Ogbarmey-Tetteh, Director, Human Resources, Corporate Support Services, to the Committee of Council Meeting of March 20, 2024, re: **Enhancing Accessibility and Inclusion Initiative - Supported Employment Program (RM 72/2023)**, be received; and

2. That staff enhance its outreach to actively support employment programs to promote employment opportunities and establish partnerships with external community partners.

CW096-2024

That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing, Office of the CAO, to the Committee of Council Meeting of March 20, 2024, re: **Purchasing Activity Quarterly Report – 4th Quarter 2023**, be received.

CW097-2024

That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing, Office of the CAO, to the Committee of Council Meeting of March 20, 2024, re: **Active Consulting Service Contracts – 4th Quarter 2023**, be received.

CW098-2024

1. That the report from Maja Kuzmanov, Senior Manager, Accounting Services/Deputy Treasurer, Corporate Support Services, to the Committee of Council Meeting of March 20, 2024, re: **Annual Statement of Remuneration and Expenses for 2023**, be received; and

2. That Council approve the 2023 expenses exceeding the annual budget for the Mayor.

CW099-2024

1. That the report from Yvonne Kwiecien, Manager, Taxation and Assessment, Finance, Corporate Support Services, to the Committee of Council Meeting of March 20, 2024, re: **By-Law to Establish Tax Ratios for 2024**, be received;

2. That a by-law to authorize the following tax ratios for the purpose of establishing tax rates be enacted:

- 1.0000 for the residential property class
- 1.7050 for the multi-residential property class
- 1.0000 for the new multi-residential property class
- 1.2971 for the commercial property class
- 1.4700 for the industrial property class
- 0.9239 for the pipeline property class
- 0.25 for the farm class, and
- 0.25 for the managed forest class.

CW100-2024

1. That the report from Razmin Said, Manager, Community Safety and Well-Being Office, Community Services, to the Committee of Council Meeting of March 20, 2024, re: **Results of 2023 Auto Theft Reduction Pilot Project**, be received; and
2. That the Faraday Bag program be continued on a 'by request' basis.

CW101-2024

That the following item be **referred** to the March 27, 2024 meeting of Council:

Discussion Item at the request of Regional Councillor Medeiros, re:
Recognition of former Brampton Members of Council during Brampton
50th Year Commemorations

CW102-2024

1. That the report from Domenic Barranca, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024, re: **40 km/h Speed Limit Neighbourhood Pilot Results – Citywide**, be received; and,
2. That the neighbourhoods currently piloting 40 km/h reduced speed limits remain permanently reduced 40 km/h areas; and
3. That reduced neighbourhood speed limits be added as a countermeasure to the City's Neighbourhood Traffic Management Guide to be expanded throughout the City.

CW103-2024

1. That the report from Kevin Minaker, Manager, Traffic Operations and Parking, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024, re: **Time Limit Parking – Ace Drive – Ward 9 (RM 75/2023)**, be received; and
2. That a by-law be passed to amend Traffic By-law 93-93, as amended, to implement permissive 20 minute parking on the east side of Ace Drive between Dockstader Road and a point 125 metres south of Mayfield Road; including additional truck-specific signage.

CW104-2024

1. That the report from Kevin Minaker, Manager, Traffic Operations and Parking, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the

Committee of Council Meeting of March 20, 2024 re: **Request to Begin Procurement – Implementation of Physical Traffic Calming Measures (Citywide)**, be received; and

2. That the Purchasing Agent be authorized to commence the procurement for the implementation of physical traffic calming measures.

CW105-2024

1. That the report from Kevin Minaker, Manager, Traffic Operations and Parking, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024 re: **Request to Begin Procurement – Implementation of Green Pavement Markings for Bike Lanes – Citywide (RM 21/2023)**, be received; and

2. That the Purchasing Agent be authorized to commence the procurement for the implementation of green pavement markings for bike lanes.

CW106-2024

1. That the report from Jia He, Project Manager, Capital Works, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024, re: **Request to Begin Procurement for Engineering Services for Clarkway Drive Improvements from Castlemore Road to Mayfield Road – Ward 10**, be received; and

2. That the Purchasing Agent be authorized to commence the procurement for engineering services for Clarkway Drive Improvements from Castlemore Road to Mayfield Road.

CW107-2024

1. That the report from Carlos Gomes, Supervisor, Contracts, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024, re: **Request to Begin Procurement for Public Works Infrastructure Repairs West Side 2024**, be received; and

2. That the Purchasing Agent be authorized to commence the procurement for Public Works Repairs West Side.

CW108-2024

1. That the report from Karley Cianchino, Environmental Project Specialist, Environment and Development Engineering, Planning, Building and Growth Management, to the Committee of Council Meeting of March 20, 2024, re: **Budget Amendment and Recommendation Report - Etobicoke Creek**

Wetland Enhancement Project: Ontario Transfer Payment Agreement – Ward 2, be received;

2. That a budget amendment be approved, and a new capital project be established in the amount of \$2,504,380.99 for the Etobicoke Creek wetland enhancement project, with funding from the Provincial Government, under the Province's Wetland Conservation Partnership Program.

CW109-2024

1. That the report from Borendra Sanyal, Senior Project Engineer, Capital Works, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024, re: **Request to Begin Procurement for the Replacement of Heritage Road Culvert over Heritage Creek North of Steeles Avenue West – Ward 6**, be received; and

2. That the Purchasing Agent be authorized to commence the procurement for the replacement of Heritage Road Culvert over Heritage Creek North of Steeles Avenue West.

CW110-2024

That the **Minutes of the Brampton School Traffic Safety Council Meeting of March 7, 2024**, Recommendations SC0016-2024 to SC026-2024, to the Committee of Council Meeting of March 20, 2024, be approved.

SC016-2024

That the agenda for the Brampton School Traffic Safety Council meeting of March 7, 2024, be approved as published and circulated.

SC017-2024

1. That the correspondence from Tara Benson, Student Transportation of Peel Region (STOPR), to the Brampton School Traffic Safety Council meeting, re: **Request to Review Student Safety Crossing at Wanless Drive/Edenbrook Hill/Queen Mary Drive to attend Rowntree Public School, 254 Queen Mary Drive - Ward 6** be received; and,

2. That a site inspection be undertaken.

SC018-2024

1. That the correspondence from Tara Benson, Student Transportation of Peel Region (STOPR), to the Brampton School Traffic Safety Council meeting of March 7, 2024, re: **Request to Review Safety of Pedestrian Bridge at**

Brenscombe Road and Cyclone Trail, Malala Yousafzai Public School, 1248 Mayfield Road, Caledon, be received; and,

2. That a site inspection be undertaken.

SC019-2024

1. That the correspondence from Jenn Schnier, Brampton resident, to the Brampton School Traffic Safety Council meeting of March 7, 2024, re: **Request for a Crossing Guard at intersection of Commuter Drive and Ganton Heights, Mount Pleasant Village Public School, 100 Commuter Drive - Ward 6**, be received;

2. That a site inspection be undertaken.

SC020-2024

That the update by Enforcement and By-law Services to the Brampton School Traffic Safety Council meeting of March 7, 2024, re: **School Patrol Statistics 2023 - February 2024** be received.

SC021-2024

1. That the Site Inspection report for **Hewson Public School** be received;

2. That in an effort to encourage Active Transportation to and from school, the Principal contact their designated Peel Health Nurse to participate in the School Travel Plan Program in Peel;

3. That the Manager of Traffic Operations and Parking be requested to arrange for:

a) A Stop Sign Compliance Study to be conducted at the intersection of Sugarcane Avenue and Vanderbrink Drive

b) Enhanced Pavement Markings for the crosswalks at the intersection of Sugarcane Avenue and Vanderbrink Drive

4. That an adult crossing guard is not warranted at the intersection of Sugarcane Avenue and Vanderbrink Drive.

SC022-2024

1. That the Site Inspection report for **Tribune Public School** be received;

2. That an adult Crossing Guard is warranted at the intersection of Tribune Drive and Creditview Road for the west leg of the intersection;

3. That the Manager of Traffic Operations arrange to have the Installation of a “No stopping” signage on Tribune Drive from Creditview Road to the school driveway entrance; and,

4. That the Manager of Parking Enforcement arrange for enforcement of Parking/Stopping infractions during arrival and dismissal times.

SC023-2024

1. That the Site Inspection report for **St. Rita Catholic School** be received;

2. That in an effort to encourage Active Transportation to and from school, the Principal contact their designated Peel Health Nurse to participate in the School Travel Plan Program in Peel;

3. That Parking Enforcement be requested to observe the area during arrival and dismissal periods and take the appropriate action on drivers who disobey signage at the entrance and exit of school;

4. That School Administration consider closing the parking lot where cars doubled park, and use the Kiss and Ride lane only at arrival and dismissal times;

5. That the School Principal continue to reinforce traffic safety rules to students, especially around driver awareness and proper use of the Kiss and Ride area; and,

6. That the School Principal be requested to send information to parents regarding the safety of students in and around school property, emphasizing the requirement to cross safely at the signalized intersection rather than jaywalk into live traffic.

SC024-2024

1. That the Site Inspection report for **Earnscliffe Public School** be received; and,

2. That the Manager of Traffic Operations be requested to review the proposal on Earnscliffe Circle to operate as one way street.

SC025-2024

1. That the site inspection report for St. Thomas Aquinas Secondary School be received;

2. That the Manager of Traffic Engineering Services, Works and Transportation, be requested:

- to review the timing of the traffic signal at the intersection of Torbram Road and Corporation Drive
 - to determine if a southbound advance green is warranted, if pedestrian timing is sufficient, and if right turns should be restricted on a red light
3. That the Principal be requested to contact the Dufferin-Peel Catholic District School Board and suggest that the following actions be undertaken:
- that the school board consider moving the entrance to the school further east to avoid congestion at the corner of Corporation Drive and Tobram Road; and,
4. That the Principal, through the school newsletter and school safety meetings, be requested to encourage the parents/guardians to move to the front of the Kiss and Ride and not block the school entrance.

SC026-2024

That Brampton School Traffic Safety Council do now adjourn to meet again on April 4, 2024 at 9:30 a.m.

CW111-2024

That, due to the high volume of traffic in the area, staff be directed to investigate signalized lights for the intersection of Countryside Drive and Bellini Avenue and report back to a future Committee of Council meeting.

CW112-2024

That the **Referred Matters List - 1st Quarter Update 2024**, to the Committee of Council Meeting of March 20, 2024, be received.

CW113-2024

That Committee proceed into Closed Session to discuss matters pertaining to the following:

15.2 Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.3 Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CW114-2024

That the Committee of Council do now adjourn to meet again on Wednesday, April 10, 2024, or at the call of the Chair.

13. Unfinished Business

- 13.1 ^ Discussion Item at the request of Regional Councillor Medeiros, re: Recognition of former Brampton Members of Council during Brampton 50th Year Commemorations

Dealt with under Consent Resolution C047-2024

14. Correspondence

Nil

15. Notices of Motion

Nil

16. Other Business/New Business

- 16.1 Referred Matters List

Council discussion took place with respect to Referred Matters Item RM 36/2023.

The following motion was introduced and considered.

C050-2024

Moved by Regional Councillor Toor

Seconded by Regional Councillor Palleschi

That with respect to RM 36-2023, staff be directed to meet with the area Councillors and Chair of the Planning and Development Committee for the purpose of receiving feedback on concerns raised by residents; that the Statutory Public meeting item scheduled for the April 8, 2024 Planning and Development

Committee meeting be withdrawn; and that notice of its removal, and future dates for consideration, be provided by Planning staff to applicable residents.

Carried

16.2 Discussion Item at the request of Regional Councillor Palleschi, re. Technology for Councillors

Regional Councillor Palleschi outlined concerns with respect to authenticator software and forced update requirements.

Mayor Brown and other Members of Council also outlined concerns in this regard.

The following motion was introduced and considered.

C051-2024

Moved by Regional Councillor Palleschi

Seconded by Regional Councillor Keenan

That the concerns related to authenticator software and forced update requirements be **referred** to staff for consideration and report to the Committee of Council meeting of April 10, 2024.

Carried

17. **Public Question Period**

The public was given the opportunity to submit questions via e-mail to the City Clerk's Office or in person regarding any decisions made during the meeting.

Mayor Brown and Charlotte Gravlev, Acting City Clerk, confirmed that no members of the public had no questions were put forward.

18. **By-laws**

Council discussion took place with respect to By-laws 36-2024, 50-2024 and 51-2024, during which time staff responded to questions.

The following motion was considered.

C052-2024

Moved by Regional Councillor Santos

Seconded by Regional Councillor Palleschi

That in relation to By-laws 50-2024 and 51-20254, staff be directed to work with the applicant and report back to members of Council on the resolution, prior to the issuance of the draft plan of approval (File: OZS-2021-0026);

That By-law 36-2024 be amended to provide the Mayor and City Solicitor ability to determine the closed items for which closed sessions must be conducted in-person; and

That By-laws 37-2024 to 51-2024 before Council at its Regular Meeting of March 27, 2024, and By-law 36-2024 as amended. be given the required number of readings, taken as read, and signed by the Mayor and City Clerk, and the Corporate Seal affixed thereto.

Carried

The by-laws, as amended, were passed as follows.

By-law 36-2024 – To amend Procedure By-law 160-2004, as amended – to require in-person participation by Members of Council and staff for Closed Sessions of City Council and all standing Committees of Council

See Item 7.1 and Council Resolution C292-2023 – December 6, 2023
(Recommendation CW451-2023)

By-law 37-2024 – To amend By-law 333-2013, the “Administrative Penalties By-law” – Penalty for Parking in Bike Lanes

See Council Resolution C016-2024 – February 7, 2024

By-law 38-2024 – To amend Sign By-law 399-2002, as amended – to permit sign variance applications with delegated approval authority

See Item 12.2 – Planning and Development Committee Minutes – March 18, 2024

By-law 39-2024 – To amend Sign By-law 399-2002, as amended – site specific amendment – 227 Vodden Street East – Ward 1

See Item 12.2 – Planning and Development Committee Minutes – March 18, 2024

By-law 40-2024 – To amend Zoning By-law 270-2004, as amended – Glen Schnarr & Associates Inc. – Argo Summer Valley Limited – 12197 Hurontario Street – Ward 2 (File: OZS-2022-0030)

See Item 12.2 – Minutes – Planning and Development Committee – March 18, 2024

By-law 41-2024 – To amend Zoning By-law 270-2004, as amended – City-initiated amendment – Garage Dimensions

See Council Resolution C029-2024 – February 28, 2024

By-law 42-2024 – To amend Residential Rental Licensing By-law 216-2023, as amended – regulation of residential rental housing in Wards 1, 3, 4, 5 and 7

See Item 12.3 – Committee of Council Recommendation CW085-2024 – March 20, 2024

By-law 43-2024 – To establish tax ratios for the Year 2024

See Item 12.2 – Committee of Council Recommendation CW099-2024 – March 20, 2024

By-law 44-2024 – To amend the Traffic By-law 93-93, as amended – schedules relating to no parking and time limit parking – Ace Drive – Ward 9

See Item 12.3 – Committee of Council Recommendation CW103-2024 – March 20, 2024

By-law 45-2024 – To amend Statutory Officials By-law 264-2021, as amended – to appoint an Interim City Clerk

By-law 46-2024 – To accept and assume works in Registered Plan 43M-2022 – south of Mayfield Road and east of Chinguacousy Road – Ward 6 (Planning References: C03W16.002 and 21T-11008B)

By-law 47-2024 – To accept and assume works in Registered Plan 43M-1992 – north of Countryside Drive and east of McVean Drive – Ward 10 (Planning References: C09E16.007 and 21T-12014B)

By-law 48-2024 – To accept and assume works in Registered Plan 43M-1997 – south of Mayfield Road and east of McVean Drive – Ward 10 (Planning References: C09E17.008 and 21T-12009B)

By-law 49-2024 – To establish certain lands as part of the public highway system (Rutherford Road) – Ward 3

By-law 50-2024 – To adopt Amendment Number OP 2006-262 to the Official Plan of the City of Brampton Planning Area – Digram Developments c/o Glen Schnarr and Associates Inc. – south of Mayfield Road and west of Torbram Road – Ward 9 (File: OZS-2021-0026)

See Planning and Development Committee Recommendation PDC169-2023 – November 20, 2023 and By-law 51-2024

By-law 51-2024 – To amend Zoning By-law 270-2004, as amended – Digram Developments c/o Glen Schnarr and Associates Inc. – south of Mayfield Road and west of Torbram Road – Ward 9 (File: OZS-2021-0026)

See Planning and Development Committee Recommendation PDC169-2023 – November 20, 2023 and By-law 50-2024

19. Closed Session

Note:

- Items 19.1 and 19.2 were dealt with under Consent Resolution C047-2024
- Items 19.3 and 19.4 were withdrawn under Approval of Agenda Resolution C045-2024

The following motion was considered.

C053-2024

Moved by Regional Councillor Keenan

Seconded by Regional Councillor Medeiros

That Council proceed into Closed Session to discuss matters pertaining to the following:

19.5. Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Carried

Note: In Open Session, Charlotte Gravlev, Acting City Clerk, reported on the status of matters considered in Closed Session, as follows:

Item 19.5 – this item was considered in Closed Session and direction was given to staff.

20. Confirming By-law

- 20.1 By-law 52-2024 – To confirm the proceedings of Council at its regular meeting held on March 27, 2024

The following motion was considered.

C054-2024

Moved by Regional Councillor Kaur Brar

Seconded by Regional Councillor Vicente

That the following by-law before Council at its Regular Meeting of March 27, 2024, be given the required number of readings, taken as read, and signed by the Mayor and the City Clerk, and the Corporate Seal affixed thereto:

By-law 52-2024 – To confirm the proceedings of Council at its Regular Meeting held on March 27, 2024.

Carried

21. Adjournment

The following motion was considered.

C055-2024

Moved by Regional Councillor Santos

Seconded by Regional Councillor Keenan

That Council do now adjourn to meet again for a Regular Meeting of Council on Wednesday, April 17, 2024 at 9:30 a.m. or at the call of the Mayor.

Carried

P. Brown, Mayor

C. Gravlev, Acting City Clerk



Announcement Request

For Office Use Only:

Meeting Name:

Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2

Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: ☒ City Council ☐ Planning and Development Committee
☐ Committee of Council ☐ Other Committee:

Attendance: ☐ In-person ☐ Remote

Meeting Date Requested: [April 17, 2024](#)

Name of Individual(s): [Alison Canning](#)

Position/Title:

[Executive Director](#)

Organization/Person
being represented:

[Let's Get Together](#)

Full Address for Contact:

Telephone:

Email:

alison@letsgettogether.ca

Event or Subject Name/Title/ Date/Time/Location:	Earth Day
Additional Information:	Announcement for Earth Day and E-waste Collections
Name of Member of Council Sponsoring this Announcement:	Councillor Santos

A formal presentation will accompany my Announcement: ☐ Yes ☐ No

Presentation format: ☒ PowerPoint File (.ppt) ☐ Adobe File or equivalent (.pdf)
☐ Picture File (.jpg) ☐ Video File (.mp4)

☐ Other:

Additional printed information/materials will be distributed with my Announcement: ☐ Yes ☒ No ☐ Attached

Note: Persons are requested to provide to the City Clerk's Office **well in advance of the meeting date:**

- (i) all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and
- (ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

Submit by Email

Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.



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Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: ☐ City Council ☐ Planning and Development Committee
☐ Committee of Council ☐ Other Committee:

Attendance: ☐ In-person ☐ Remote

Meeting Date Requested: April 17, 2024

Name of Individual(s): Chris French

Position/Title:

Head Coach

Organization/Person
being represented:

Brampton Canadettes Girls Hockey Association

Full Address for Contact: Brampton Canadettes Office
340 Vodden St. East
Brampton, ON L6V 2N2

Telephone:

Email:

Event or Subject
Name/Title/
Date/Time/Location:

Celebrating the Brampton Canadettes U9 A girls hockey team for winning the championship at the 55th Brampton Canadettes Easter Tournament.
This is the first championship won by the Brampton Canadettes U9 A team this season.

Additional
Information:

Since 1967, the Brampton Canadettes Girls Hockey Association has hosted the Brampton Canadettes Easter Tournament, one of the largest and longest-running female hockey tournaments in the world! This year's 55th Annual Easter Tournament had 342 teams, 757 games, 32 divisions, 25 pads of ice, and 12 arenas!

Name of Member of
Council Sponsoring
this Announcement:

Councillor Keenan

A formal presentation will accompany my Announcement: ☐ Yes ☐ No

Presentation format: ☐ PowerPoint File (.ppt) ☐ Adobe File or equivalent (.pdf)
☐ Picture File (.jpg) ☐ Video File (.mp4)

☐ Other:

Additional printed information/materials will be distributed with my Announcement: ☐ Yes ☐ No ☐ Attached

Note: Persons are requested to provide to the City Clerk's Office **well in advance of the meeting date:**

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Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: ☒ City Council ☐ Planning and Development Committee
☐ Committee of Council ☐ Other Committee:

Attendance: ☒ In-person ☐ Remote

Meeting Date Requested: April 17

Name of Individual(s): Mandeep Singh

Position/Title: Regional Director

Organization/Person being represented: Khalsa Aid Canada

Full Address for Contact:

Telephone:

Email:

mandeep.singh@khalsaaaid.org

Event or Subject Name/Title/Date/Time/Location:	Sikh Heritage Month
Additional Information:	
Name of Member of Council Sponsoring this Announcement:	Regional Councillor Toor

A formal presentation will accompany my Announcement: ☒ Yes ☐ No

Presentation format: ☒ PowerPoint File (.ppt) ☐ Adobe File or equivalent (.pdf)
☐ Picture File (.jpg) ☐ Video File (.mp4)

☐ Other:

Additional printed information/materials will be distributed with my Announcement: ☒ Yes ☐ No ☐ Attached

Note: Persons are requested to provide to the City Clerk's Office **well in advance of the meeting date:**

- (i) all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and
- (ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

Submit by Email

Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.

Date: 2024-04-04

Subject: **Experience Brampton Updates**

Contact: Gage Board, Acting Manager, Tourism
Strategic Communications, Tourism & Events

Report number: Corporate Support Services-2024-322

RECOMMENDATIONS:

1. That the presentation from Gage Board, Acting Manager, Tourism, Strategic Communications, Tourism and Events to the Council Meeting of Wednesday, April 17, 2024 re: **Experience Brampton Updates**, be received.

Experience Brampton

Branding
Community Events Website
Brampton On Screen

Council
Gage Board - Tourism
Strategic Communications,
Tourism & Events
April 17, 2024



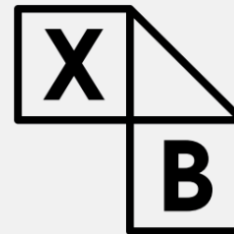
Experience Brampton

Branding Refresh

PRIMARY OUTLINED LOGO



ALTERNATE OUTLINED LOGO



PRIMARY SOLID LOGO

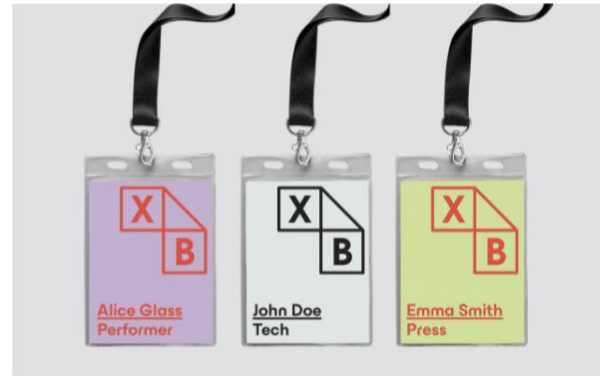


ALTERNATE SOLID LOGO



Experience Brampton

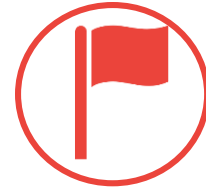
Branding Refresh





Experience Brampton

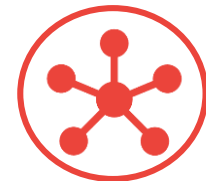
Community Events Website



**Go-to location for
“Things to Do” in Brampton**



Grow Event Attendance



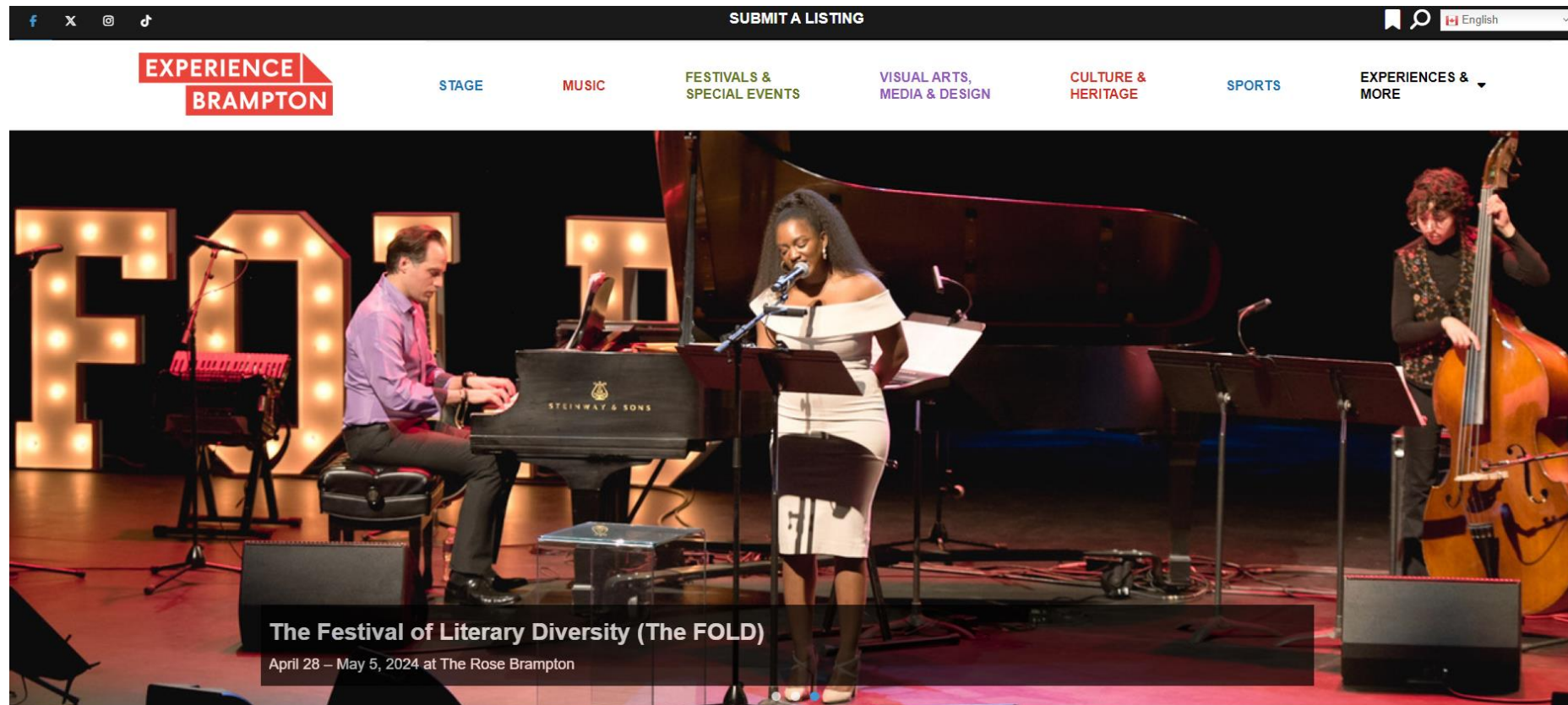
**Connect the Arts &
Culture Community**



Proudly Promote Brampton

ExperienceBrampton.ca

Community Events Website



FIND AN EVENT

IT'S NOW OR NEVER. FIND EVENTS HAPPENING NOW.

ExperienceBrampton.ca

Community Events Website

FIND AN EVENT

IT'S NOW OR NEVER. FIND EVENTS HAPPENING NOW.

SELECT CATEGORY

SELECT VENUE

SELECT ACCESSIBILITY

START

END

TODAY

TOMORROW

WEEKEND

NEXT

7

14

30

SEARCH

RESET

STAGE



RENT THE MUSICAL

Presented by Brampton Music Theatre

APR 04 - 07



JUNGLE BOOK

Presented by BRAMPTON ON STAGE

APR 11




IMMIGRANTS WITH ATTITUDE APR 12, 2024

Presented by BRAMPTON ON STAGE

APR 12

FESTIVALS & SPECIAL EVENTS





BRAMPTON ON SCREEN

Experience Brampton through TV, Films and Music Videos

EXPERIENCE
BRAMPTON

Movies

TV Series

Music Videos

Short Films

13
THE MUSICAL

13: The Musical



Man From Toronto



Astronaut



Beeba Boys

Movies By Release Date

1980s - 1990s

2000s

2010s

2020s



they don't
call it
the curse
for nothing



A Map of the World
Ginger Snaps
Page 55 of 220
One True Love
Twining Andrew



TV Shows by Release Date

1980s - 1990s

2000s

2010s

2020s

EMMY® AND GOLDEN GLOBE® AWARD-WINNING SERIES

THE HANDMAID'S TALE SEASON THREE

Handmaid's Tale (14A)

S03.E13: Mayday (August 4, 2019)

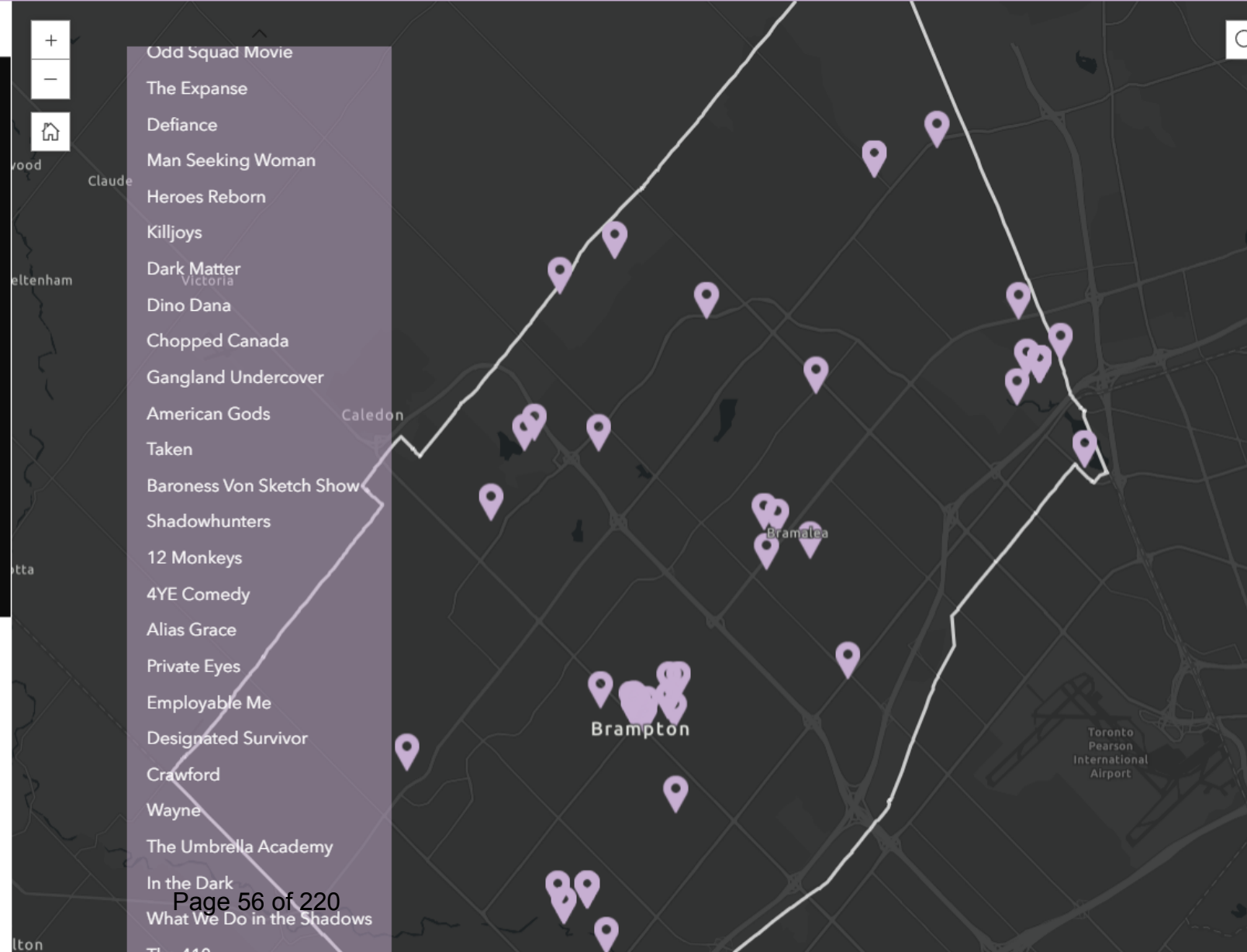
Synopsis

Set in a dystopian future, a woman is forced to live as a concubine under a fundamentalist theocratic dictatorship.

Cast & Credits

Actors:

Elisabeth Moss
Joseph Fiennes
Yvonne Strahovski



Thank you!





Report
Staff Report
 The Corporation of the City of Brampton
 4/17/2024

Date: 2024-04-02

Subject: **Brampton Film and Television Office Strategy**

Contact: Gage Board, Acting Manager, Tourism,
Strategic Communication, Tourism & Events

Report number: Corporate Support Services-2024-291

RECOMMENDATIONS:

1. That the report from Gage Board, Acting Manager, Tourism, Strategic Communications, Tourism & Events, to the Council Meeting of April 17, 2024, re: **Brampton Film and Television Office Strategy**, be received;
2. That the Brampton Film and Television Office Strategy and recommendations be endorsed in principle by Council.
3. That staff be given approval to move forward with recommendations that have no financial impacts; and
4. That staff develop an implementation plan for the recommendations with financial impacts, that include costing and funding sources to be brought forward for Council consideration and approval at a future meeting or during the 2025 budget deliberations.

OVERVIEW:

- **The City of Brampton Film and Television Office has been operational for approximately 10 years and is currently a unit within the Tourism Department.**
- **A Film Feasibility Study was completed and endorsed by City Council in 2021.**
- **Nordicity Group Ltd. and SKH Consulting were contracted to provide attainable recommendations that the Film Office, and by extension, the City of Brampton, can follow to ensure the continued growth of film services in the city.**

- **Nordicity Group Ltd. and SKH Consulting have delivered a Brampton Film & Television Office Strategy to help guide the next five-years of sustainable growth for the industry in Brampton.**
- **Guided by four proposed goals, a total of 12 recommendations are organized under three levels of commitment – critical, functional and ambitious.**
- **The Brampton Film Office will prioritize the recommendations of the strategy to establish public policy, increase capacity, find efficiencies in processes, support the local film industry workforce, and increase production volume.**
- **The recommended resources will help Brampton to further establish itself as a film-friendly city and a world class production hub.**

BACKGROUND:

The Brampton Film Office has been operational for approximately 10 years and currently a unit within the Tourism Office and the division of Strategic Communications, Tourism & Events. In 2021 a Brampton Film Services Feasibility Study was completed and endorsed by City Council. The study concluded it was viable to explore a strategic approach to grow the Brampton Film & TV Office and to capitalize on the opportunity to drive more productions and businesses to the city, attract employment, and encourage job training through the art & culture community.

Since 2018, evidence has shown that there is opportunities for continued growth in revenue from productions with an increased number of domestic and foreign productions, such as *The Handmaid's Tale*, *The Man from Toronto*, and *Chucky*, among others.

	2018	2019	2020	2021*	2022	2023**
Film Office Inquiries	280	325	171	353	336	276
Permits	61	61	34	77	68	69
Total Productions	61	69	39	80	85	74
Commercials	15	27	10	25	23	39
TV Series	26	22	8	36	21	13
Movies (feature)	8	6	9	5	6	5
Percentage of Inquiries Filmed	22%	21%	23%	23%	25%	27%
Total Revenue	\$160k	\$310k	\$64k	\$280k	\$201k	\$281k

**2021 saw higher volume due to the influx of production following COVID lockdowns and more U.S. productions migrating to Canada due to strong COVID safety measures on set.*

***2023 saw labour disruptions between US-based actor and crew unions that affected the foreign service production levels overall in the province.*

There is one staff member dedicated to film services in Brampton, managing permit requests, location scouting, and liaising with City departments, regional stakeholders and production managers. The role of a film office can go beyond location scouting and permitting, it can also include addressing the needs of the local industry, planning events, promotions and more.

Additional resources are required for the Brampton Film Office to grow and ensure it provides efficient and effective services to the industry, locally and beyond.

CURRENT SITUATION:

The City of Brampton's Tourism Office has received the completed Brampton Film and Television Strategy. The scope of work to develop a comprehensive five-year Film & Television Office Strategy included a literature review, capacity analysis, opportunity assessment and stakeholder engagement.

Literature review consisted of existing documents, strategies and programs developed by the City of Brampton such as the Film Services Feasibility Study, Tourism Strategy and Culture Master Plan. Current and future opportunity assessment was completed to identify the strengths and gaps of the current state of the Film Office and opportunities for growth. Current staff capacity was analyzed to understand how to prioritize staffing areas and meet the demands of the strategy. Stakeholder engagement was completed through 13 interviews with City/Regional partners and two roundtable sessions; one with local, emerging filmmakers and one with past permittees that have shot productions in Brampton.

The strategy is structured to present the research findings, data analysis and stakeholder feedback that lead to a list of recommendations for staff to implement. The strategy's sections include; *Introduction*: providing study context, definitions of film-friendliness and the role of a film office; *Context*: understanding the film/television market, Brampton's current state and the status of comparable jurisdictions; *Current State*: evaluating Brampton's strength, gaps and challenges; and *Recommendations*: outlining the Film Office goals, levels of commitment, recommendations and implementation.

Based on the Film Office's current gaps and anticipated needs the project team proposed the following goals to guide the Brampton Film and Television Strategy;

- Establish public policy and increase capacity
- Find efficiencies and streamline processes
- Support local filmmakers, workforce, and businesses

- Increase production volume and establish a world-class production hub

To meet these goals, there are 12 recommendations that fall under three levels of commitment: Critical, Functional (2 – 3 years) and Ambitious (3 – 5 years). Each of the recommendations listed below has a rationale and expected outcomes identified in the strategy.

Endorsement of the Brampton Film and Television Office Strategy will permit staff to work towards completing these recommendations through future staff reports to Council or through the annual budget process.

Commitments	Description	Recommendations
Critical Commitment	Where the Film Office accommodates basic support for the industry with only those incremental resources deemed critically necessary.	<ul style="list-style-type: none"> • Increase Capacity: Coordinator/ Support Staff (\$92,000) • Industry Engagement: Marketing (\$96,000) • Local Industry Engagement: Supporting Filmmakers (\$35,000) • Resources Sharing and Supports (\$25,000)
Functional Commitment (2 – 3 years)	Where the Film Office must only implement actions deemed most effective.	<ul style="list-style-type: none"> • Increase Capacity: Film Compliance Officer (\$70,000) • Consider Transition to Economic Development (Costs TBD) • Implement Tiered Rate System (\$0) • Industry Engagement: Workforce Development (\$50,000)
Ambitious Commitment (3 – 5 years)	Where the Film Office is provided the necessary funding to enact all recommended actions.	<ul style="list-style-type: none"> • Local Industry Engagement: Film Festival (\$380,000) • Public and City Staff Education and Engagement (\$80,000) • Production Facility or Creative Hub Exploration (\$100,000) • Technology Enhancements (\$150,000)

Staff will prioritize the recommendations under the critical commitments category in the immediate future. Staff will continue to take the necessary steps to ensure the Film Office progresses towards the recommendations under the functional and ambitious commitments.

CORPORATE IMPLICATIONS:

Financial Implications:

There are no financials implications from this report. Future operating impacts as a result of the growth of the Film Office will come back to Council either as a separate report or through future Budget submission.

STRATEGIC FOCUS AREA:

Government & Leadership: Focusing on service excellence with equity, innovation, efficiency, effectiveness, accountability, and transparency. The Brampton Film Office Strategy recommendations give staff the opportunity to be efficient and effective in attracting and accommodating more film permits in the city.

Culture and Diversity: Focusing on cultural diversity, cross-cultural understanding, and supporting artistic expression and production. Engaging local filmmakers and providing accessible film space allows for more artistic opportunities in Brampton. Opportunities for production will be open to local creatives and foreign, professional productions. The Film Office will continue to celebrate the diverse, artistic talent that comes from Brampton.

CONCLUSION:

The Brampton Film Office currently excels in production support tasks. While this is a fundamental part of filming, there are more opportunities for the office to drive growth to the local industry. To stay competitive in a rapidly changing industry, the Film Office is recommended to invest in resources to modernize certain systems and prepare for emerging and future needs of the industry.

Brampton is known as a film-friendly city. The Brampton Film & Television Office Strategy provides a clear roadmap to going beyond a film-friendly city, but to becoming an international, world-class production hub that nurtures domestic talent development.

Authored by:

Reviewed by:

Gage Board
Acting Manager, Tourism
Strategic Communications, Tourism &
Events

Jason Tamming
Director,
Strategic Communications, Tourism &
Events

Approved by:


Approved by:

Alex Milojevic
Commissioner,
Corporate Support Services

Marlon Kallideen
Chief Administrative Officer

Attachments:

- Attachment 1 – Brampton Film and Television Office Strategy



Brampton Film & Television Office Strategy

Final Report

March 2024

Table of Contents

1. Introduction

- a. Study Mandate
- b. Methodology
- c. Defining Film-Friendliness
- d. Film Office Activities
- e. Film Office Production Touch Points

2. Context

- a. Canadian Production Industry
- b. Ontario's Strong Position
- c. Municipal Film Offices
- d. Brampton Film Office
- e. Film Office Resource Capacity Analysis

- f. Market Context

3. Current State

- a. Strengths
- b. Gaps and Challenges

4. Recommendations

5. Appendix A: Interviewees

6. Appendix B: Roundtable Attendees

7. Appendix C: Responsible Parties & Resources by Recommendation

1. Introduction

Study context, defining film-friendliness, and the role of a film office

Introduction | Study Mandate

- This study is focused on developing a strategy for the City of Brampton's Film and Television Office ("Film Office").
- Nordicity and SKH Consulting were engaged to provide attainable recommendations that the Film Office, and by extension, the City of Brampton, can follow to ensure the continued growth of film services and local talent in the city.
- Although the City has made considerable efforts to make Brampton "film-friendly", it has not yet formally developed the Film Office to optimize municipal services and advance Brampton into a film hub in the Greater Toronto Hamilton Area ("GTHA").
- A strategy, and a better equipped Film Office, align with the City of Brampton's 2040 Vision, in supporting the emergence of a bold, diverse and innovative creative scene.
- This report presents the Brampton Film Office's current strengths and challenges and provides recommendations that aim to improve current conditions and increase capacity.
- Its completion comes at an opportune time, as the film and television faces shifts and municipalities will need strong strategic direction in order to stay competitive in attracting production.

Introduction | Methodology

- To produce this interim Current State Assessment report the project team carried out the following activities:

Desk Research:

- Reviewed City strategies, Film Office documents, and reviewed other film offices.

Interviews*:

- Conducted 13 interviews with City/regional departments and other stakeholders.

Roundtables*:

- Held two roundtables and group discussions among (1) local and emerging filmmakers in Brampton, and (2) past permittees who have shot productions in Brampton (i.e., location managers and producers).

**See Appendix A and B for the full list of interviewees and roundtable attendees*

Introduction | Defining Film-Friendliness

- Foreign location service productions are drawn to Ontario for its generous tax credit, an abundance of film infrastructure and strong workforce. With the increased demand for production services, the province has become a competitive landscape among jurisdictions looking to attract audio-visual production”.
- Many municipalities and regions have seen the value that a robust screen sector can bring to the economy and social/cultural life and are therefore increasingly aiming to become “film-friendly.”
- As municipalities in Ontario share many physical and geographical features, film-friendly offerings are not simply concerned with the scenery or uniqueness of a place.
- Film-friendly jurisdictions have dedicated resources, infrastructure, and personnel via a film office that makes film and television production activities frictionless for incoming production companies and project leads.
- A municipal film office should have clear policy directives, assistance such as 24/7 concierge services provided, and relationships cultivated for long-term repeatability to succeed.

Film-Friendliness is an international standard for film and television production jurisdictions, defined as the ability to attract and service film and television productions in a 24/7, one-stop-shop concierge manner, while being able to quickly address any customer issues or community concerns related to location filming.

Introduction | Film Office Activities

- A well-supported film office generally manages **production services**, **business development**, and **industry support** tasks.
- This is not a one-size-fits-all directive, and Film Offices across the world vary in what they provide.
- Typically, a well-supported film office is based within a city's economic development division, as they are most equipped and flexible to support the needs of the film/television industry.

Category A: Production Services

- Permitting
 - Issuing permits in a timely and convenient manner
- Location scouting
 - With knowledge of potential locations while informed by local political realities
- Producer "help line"
 - Open for producers to handle any issues they may encounter while filming

Category B: Business Development

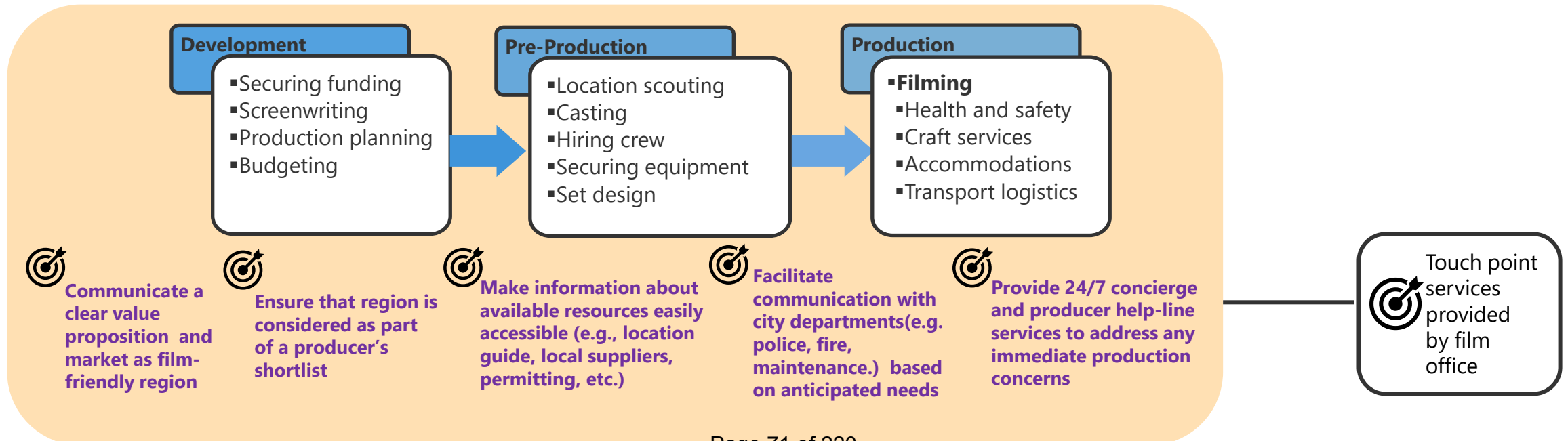
- In-market promotion
 - Promote the region's unique offerings and appeal to producers
- Local business liaison
 - Working with local stakeholders to promote the industry at a grassroots level
- Industry activity
 - Attend and participate in industry activities as an advocate for production in the region

Category C: Industry Support

- Production space inventory
 - Collection and maintenance of a database of potential interior shooting spaces
- Local suppliers list
 - Keeping a contact list for local suppliers
- Training liaison
 - Working with unions and local training institutions to identify and remediate gaps in trained and available labour

Introduction | Film Office Production Touch Points

- To be successful and ensure film-friendliness, a municipal film office needs to recognize where it fits into the production cycle. It should clearly understand where it can provide touchpoints to ensure it is both attracting production and being an effective ally so producers and location managers will continue to revisit.
- At times, a municipality's internal organization and the film office's location within the governance structure can affect the ability of a film office to achieve these touch points.
- The diagram below shows the typical production cycle and how a film-friendly municipality interacts and can provide touch points.



2. Context

Understanding the film/television market, Brampton's current state and the status of comparable jurisdictions.

Context | Canadian Production Industry

- The latest figures on Canada’s production industry show that the industry reached an all-time high in 2021/22 in terms of production volume (\$11.6 B) (see Fig. 1).
- Although there has been increased growth due to increased content demands, the growth in 2021/22 may be somewhat deceptive due to:
 - Rescheduling for production delayed by COVID.
 - Regulators requiring broadcasters to disburse Canadian programming expenditures not spent during the pandemic.
 - An overall increase in production costs in part due to inflation.
- Recent data shows there will be a plateau in content spending by streaming giants in the U.S., who contribute considerably to the 57% of Canadian production that makes up foreign location and services (FLS) production.
- This plateau likely marks the end of a period of incredible growth but demand for production remains quite high.
- The production of Canadian domestic content may also see a leveling or increase, from the *Online Streaming Act*, which will require foreign streaming operators to contribute to the production of Canadian content.
- Amid potential retrenchment and industry changes, producers will be looking for jurisdictions that are the most film-friendly and that offer supportive infrastructure and generous tax incentives.

Fig 1: TOTAL PRODUCTION VOLUME IN CANADA 2022
(CAD \$M)

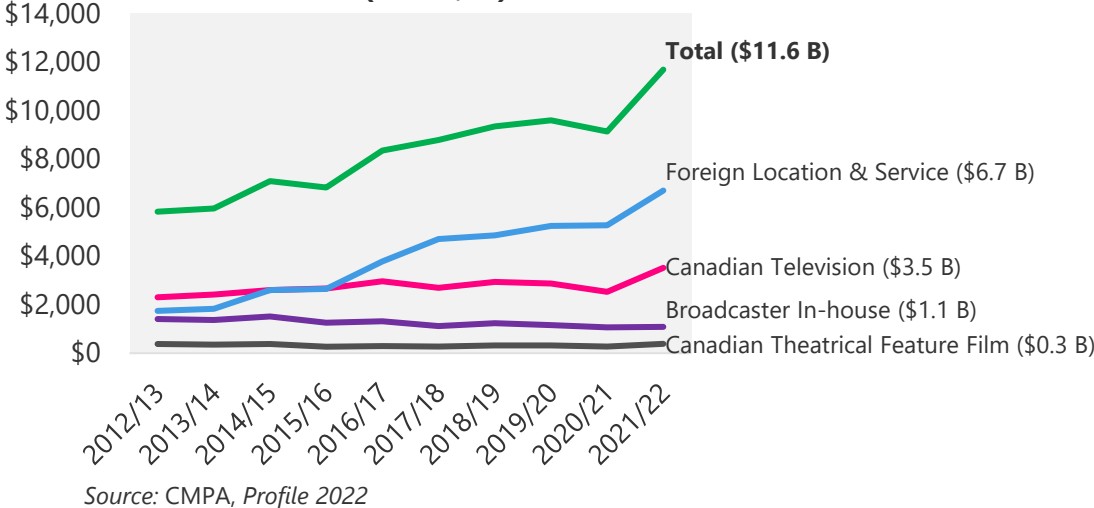
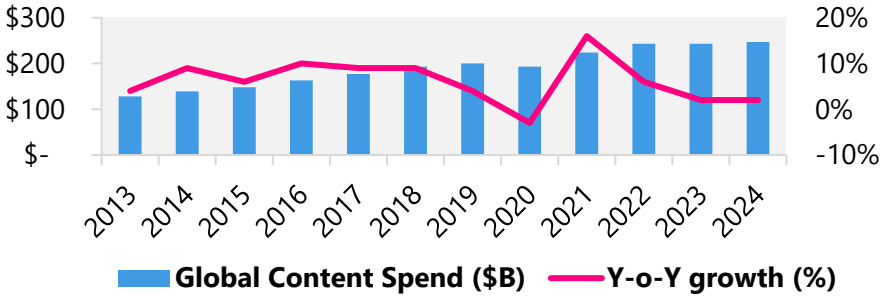


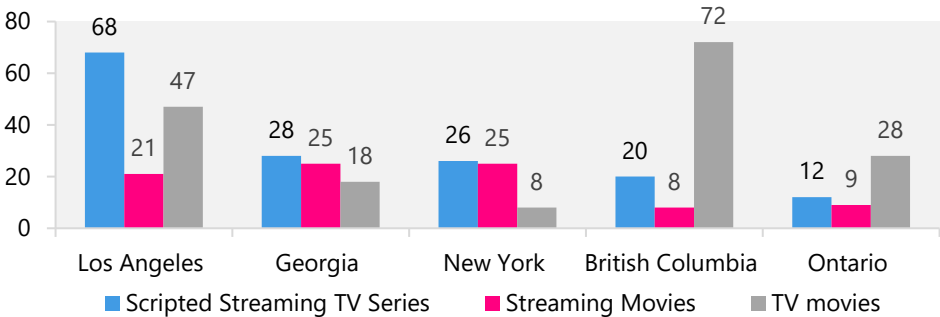
Fig. 2: GLOBAL STREAMER CONTENT SPEND
(USD \$B)



Context | Ontario's Strong Position

- Ontario is among the top jurisdictions for film production and is highly competitive in attracting FLS production, averaging averages 300 productions per year (excluding commercials and broadcaster in-house productions for which there is not clear data).
- In 2022, Ontario generated \$3.15 billion in film/television economic impact, plus an additional \$1.4 billion in commercial production activity.
- AV production supported approximately the equivalent of 45,900 full-time jobs across Ontario in 2022.
- Ontario has more than 3.8 million square feet of soundstage space, with more space expected to come online in the next several years.
- Toronto is home to Netflix's only Canadian corporate office. Streaming companies (e.g., Amazon, Netflix, etc.) have also engaged in partnerships with GTA studios for the exclusive use of their production facilities, showing long-term commitments to producing in Ontario.
- The province's tax credit is among the most competitive among North America's top filming jurisdictions. In Dec 2022, the provincial government passed a bill to expand the eligibility for tax support for film and TV production to incentivize more on-location filming in communities across Ontario.

FIG 3. PRODUCTION OF U.S. CONTENT AMONG TOP NORTH AMERICAN JURISDICTIONS 2022

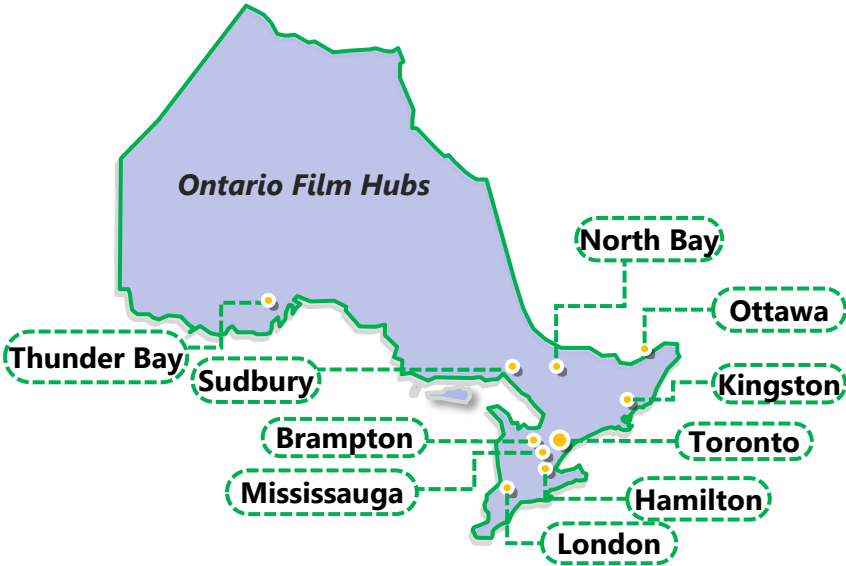


Source: FilmLA, 2021-22 Scripted Content Study

	Federal Tax Credit
Prod.	25% of labour expenditures, capped at 60% of production budget
Service	16% of qualifying Canadian labour expenditures
	Ontario Tax Credit
Prod.	35% of eligible labour expenditures + 10% regional bonus
Service	21.5% of all qualifying production expenditures in Ontario

Context | Municipal Film Offices in Ontario

- Although Toronto is the primary production hub in Ontario, other jurisdictions within the province benefit from its “spillover” and have been able to create their own film centres.
- Ontario is now home to several municipal film offices in jurisdictions that see the economic value of the production industry.
- These film offices are dedicated to supporting productions which adds to the province’s attractiveness, though they vary significantly in terms of the services they offer. Thus, these offices have differing impacts on the attraction of audio-visual projects to their respective jurisdictions.
- The increased emergence of municipal film offices has led to increased competitiveness within the province for all types of production activity.



Production developments and trends that impact municipalities include the following:

Leveraging Uniqueness	Dedicating Space	Environmental Focus	Workforce Partnerships	Film Tourism	Converting Tech Labour
More productions and location managers are looking for locations that have not been used before and are culturally unique or, even, unconventional.	Purpose-built or converted studio spaces are being developed as soundstages continue to be in high demand.	Lowering production emissions is becoming more of an industry priority. There is an increased value on efficient power solution infrastructure.	Municipalities/film offices partner with secondary schools and post-secondary institutions to attract students to the workforce and create entry level opportunities.	Municipalities leverage the success of content filmed in their jurisdiction and create events and attractions to promote tourism and interest.	As production techniques advanced (e.g., virtual production, etc.) a more tech-focused workforce will need to be integrated into the production pipeline.

Context | Brampton Film Office

- The Film Office operates under Strategic Communications, Tourism and Events and has one full-time staff member.
- The current operations of the Film Office involve managing permitting requests, location scouting, guiding and implementing policy, and liaising with City departments and location/production managers.
- Since 2018, there has been continued growth in revenue from production, with an increased number of domestic and foreign productions, such as *The Handmaid's Tale*, *The Man from Toronto*, and *Chucky*, among others.
- Among the more popular locations for filming in Brampton are the Claireville Conservation Area, SaveMax Sports Centre, Chinguacousy Park, CAA Centre, and Cassie Campbell Community Centre.
- In 2019, the City commissioned a Film Services Feasibility Study to investigate the film and television production activity.

	2021 ¹	2022	2023 ²
Permits	77	68	69
Commercials	25	23	39
TV Series	36	21	13
Movies (Features)	5	6	5
Total Revenue	\$280K	\$201K	\$281K

¹2021 may have seen a higher volume due to an influx of production following COVID lockdowns, and more U.S. productions migrating to Canada due to strong COVID safety measures and protocols on set.

² From July to November 2023 the number of television series and movies was significantly lower due to the U.S. actor labour stoppages, which impacted services productions across Canada.

Context | Film Office Resource Capacity Analysis

- As noted in multiple interviews, the Film Office is currently at capacity and requires additional staff to grow and expand its scope.
- From 2021 to 2023:
 - The Film Office addressed one and a half (1.5) film permit inquiries per day over roughly 235 working days a year.¹
 - A quarter (25%) of inquiries became filmed productions in Brampton, with 80 productions filmed.²
- Past data shows that regardless of an increase or decrease in inquiries, there are a similar number of productions filmed year after year.
- Limited staffing impacts the opportunity for inquiries to turn into filmed production or shoot days.
- It is assumed that with increased staff capacity there would be a greater response time and the Film Office would be able to accommodate more productions and increase the number of film permit inquiries addressed per working day.
- It should also be noted that the Film Office’s role goes beyond that of permitting and that other tasks (e.g., addressing the needs of local industry, planning events, providing concierge service, etc.) are also not always being addressed by current staff.

	2021	2022	2023
Film Office Inquiries	353	336	276
Total Productions Filmed	80	85	74
Percentage of Inquires Filmed	23%	25%	27%

¹The 235 days worked by Film Office staff are not solely dedicated to processing permits, as there are a range of duties and responsibilities to attend to. This figure is simply to illustrate the current capacity and to establish a baseline.

²Contextualizing this figure is challenging as other municipal film offices do not publicly report on the number of inquiries they receive.

Market Context | Overview Comparison (1/4)

The table below shows high-level information on other film-friendly municipalities in the GTHA. The comparison focuses on jurisdictions with similar capacity as Brampton and excludes large scale production centres (i.e., Toronto).

City	Organization /Division	Services/Offerings	Description/Priorities
London	London Economic Development Corporation	Permitting, location support, providing resources, industry promotion, connecting with community.	Film London's goal is to develop and enhance the city's film and television industry and to provide productions with a vibrant and economically viable location for filming.
Hamilton	Economic Development Division	Permitting, location scouting, coordinating permissions and logistics, liaising with local industry	The Hamilton Film Office offers a one-stop, full-service model to assist with scouting, coordinating permissions and logistics, issuing film permits, and liaising with community groups.
Mississauga	Tourism Mississauga	Permitting, location scouting, promotion	Mississauga has been building a reputation within the film industry for large scale foreign productions. The City offers a variety of locations and boasts a number of studios/production facilities, labelling itself "Studio City North".
Kingston	Tourism Kingston	Permitting, production directory, locations directory, location tours, financial incentives, and local talent and resource coordination for productions.	Helps to assist filmmakers and production companies at any level, in navigating the rules and regulations of the City.

Market Context | Overview Comparison (2/4)

Note that the Brampton Film Office in its current state employs fewer staff than Kingston, Mississauga, and Hamilton. The number of productions reported in Mississauga and Kingston is similar to that of the number of permits the Brampton Film Office issued in 2022.

City	Staff and Roles	# of Productions (2022)	Permitting Process/ Application	Minimum Advertised Turn-around for Permitting/ Road Closure
London	~1 FTEs <ul style="list-style-type: none">▪ Manager	11	Word document and email submission	5 business days
Hamilton	~2 FTEs <ul style="list-style-type: none">▪ Senior Project Manager of Film Office▪ Business Development Officer	177	PDF and email submission	10 business days
Mississauga	~2 FTEs <ul style="list-style-type: none">▪ Manager of Creative Industries▪ Film & Television Office Coordinator	67	Online submission	4 business days
Kingston	~3 FTEs <ul style="list-style-type: none">▪ Film Commissioner▪ Film and Media Officer▪ Film and Media Specialist	61	Online submission	15 business days

Market Context | Municipal Film Rate Comparison (3/4)

There are a variety of fee structures regarding permitting throughout municipalities and regions in Ontario which are dependent on the services provided. Some municipalities, like the City of Toronto, have tiered rate structures, offering varying fees depending on the type of production (e.g., a reduced or no fee for students of independent filmmakers). Brampton does not currently have a tiered rate structure.

Many municipalities are not fully transparent regarding the precise cost of all fees through their online platforms. The following figures compare some film-related fees across municipalities, where information was available.

FIG 4. BASIC FILM PERMIT AND/OR APPLICATION FEE

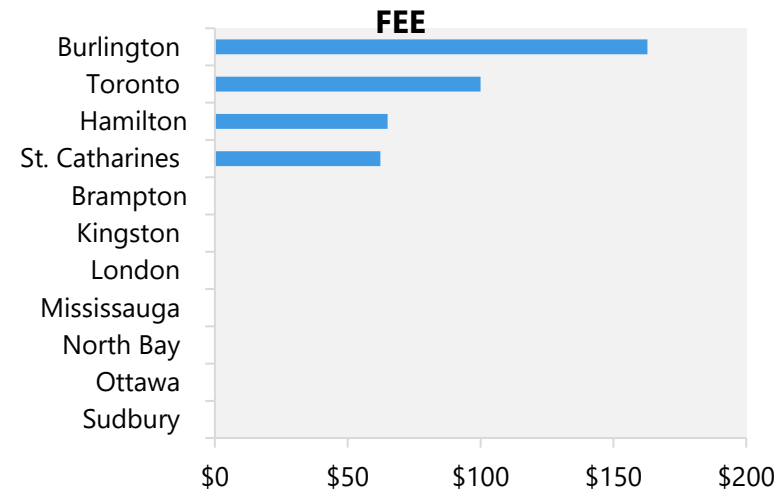


Fig 4. illustrates the basic advertised film permit fee or application processing/registration fee for a variety of municipalities in Ontario. Many of these municipalities do not charge for service, however charges are incurred depending on production needs.

FIG. 5 ROAD CLOSURE FEE MINIMUM

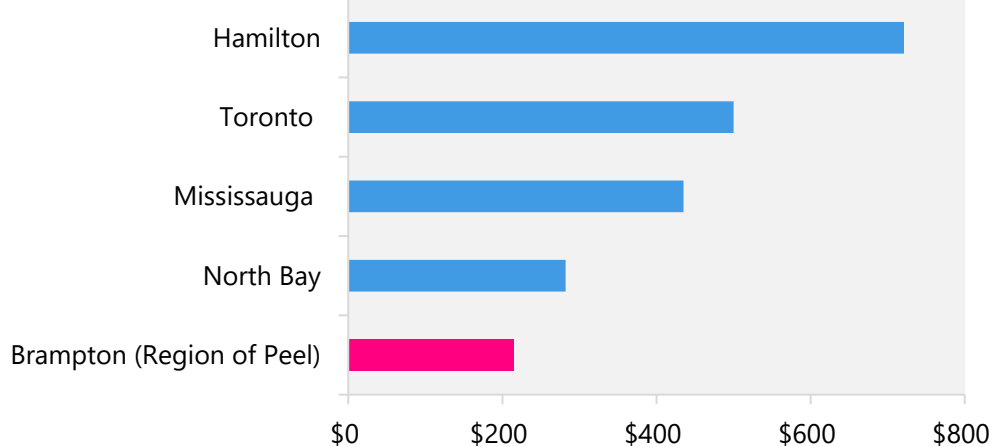


Fig 5. illustrates the minimum or application fee for costs related to road closure or use of roads. Among these regions, Brampton has the lowest fee. The City does not generate revenue from this fee because it is allocated to the Region of Peel.

Market Context | Overview Comparison (4/4)

From the past permittee (location managers and producers) roundtable, the project team heard about the production industry's experience working in some of Brampton's nearby/competitor jurisdictions. These permittees shared that:

- Some have more frictionless experiences with some municipalities that are within economic development divisions due to easier access to information regarding vacant land and warehouses.
- Several competitor jurisdictions have automated too many of their systems and processes, and thus permittees have faced increased challenges by not having immediate access to the film offices (and the people who operate them).
 - To manage the volume of requests, film offices have opted to limit communication with producers/location managers to email, which creates lag and inefficiencies from the production's perspective.
- Some competitor jurisdictions are becoming less film-friendly, as the number of residents able to block film permits has increased due to poor public policies.
- During a period of market shifts, it is now more important than ever for municipalities to make themselves appealing to the sector and have strategic goals to keep their film offices competitive.

3. Current State

Strengths, Gaps and Challenges of the Film Office

Current State | Strengths

Concierge Staff and 24/7 Access

- Stakeholders strongly emphasized that the Film Office's full-time employee provides helpful and professional service to productions and works well with other City departments.
- The Film Office offers 24/7 and concierge access, in that Film Office staff is available to film productions by phone beyond typical working hours (i.e., 9 AM to 5 PM) and interacts with City departments on behalf of the production. This level of commitment is important when working with film production staff as they do not adhere to typical working hours and need quick turnaround on request. According to stakeholder interviews, some municipalities in the GTA do not offer a similar level of access, and therefore Brampton is at an advantage in this regard.

Proximity to Toronto

- Brampton's proximity to Toronto is an asset, as Brampton is ripe to take on overflow productions as it continues to establish itself as a film hub.
- Furthermore, most of Brampton is within Toronto unions' studio zone or jurisdiction, meaning that Toronto film union members can work in Brampton at no additional cost to a production.
- Brampton is also in very close proximity to the Toronto Pearson International Airport and other transportation routes.

Current State | Strengths

Broad Support

- Stakeholders and City staff interviewed see the value in developing a strategy and are supportive of further evolving the Film Office.

Diverse and Affordable Locations

- Producers noted that Brampton offers a wide range of settings and properties for productions, including residential, rural, and downtown areas. Brampton also has and is near private properties and warehouses ideal for productions. Producers noted that the city's location rates are favourable.

Excellent Reputation

- Producers noted that in the past they have had good experiences filming in Brampton and enjoyed working with the Film Office. As the film industry is built around relationships and reputation, this secures repeat business and ensures that Brampton becomes a primary consideration when location managers are scouting.
- All parties interviewed related an excellent relationship with the Film Office – noting its ability to resolve difficult bespoke issues in a very timely manner.

Current State | Gaps and Challenges

Current Gap or Challenge


- The Film Office **lacks capacity for growth** and to support additional film/television production in Brampton.
- There are **knowledge gaps among other departments/divisions on film production** needs and proper procedures.
- The Film Office is **unable to frequently provide location managers and productions with key data** on available lands.



Evidence and Instances

- The only full-time staff member, who addresses the current volume whenever needed, can only manage their current workload. They do not have the capacity for other areas of focus or additional production volume. This challenge was noted across City departments and among past permittees.
- Producers shared that there is a lack of clarity on paid duty officers' role while on-set. From many officers' perspectives, they are meant to control traffic, while a production views their role as also includes enforcement of public safety. Production managers often must contact desk sergeants. This leads to production delays and public safety concerns and was cited as a unique issue to Brampton/Peel.
- The Film Office has limited capacity in access information regarding privately owned facilities, vacant lots, lands, and warehouses

Current State | Gaps and Challenges

Current Gap or Challenge		Evidence and Instances
<ul style="list-style-type: none">▪ Brampton is not promoted internationally as a destination for service production.		<ul style="list-style-type: none">▪ Marketing materials are not produced for the Film Office for international trade missions, and the Office is not well represented.
<ul style="list-style-type: none">▪ There is a lack of awareness and promotion of film industry or film-friendly personnel, locations, and vendors in Brampton.		<ul style="list-style-type: none">▪ This is minimal information regarding Brampton's film community (personnel, vendors) and locations on both on the Film Office's website and in Ontario Creates' location library.
<ul style="list-style-type: none">▪ The local filmmaking community feels that Brampton is not a place where they can thrive.		<ul style="list-style-type: none">▪ The Film Office is not engaged with the local community of filmmakers in Brampton. There are little to no community networking events or a Brampton film festival, The few supports available are provided by the Brampton Arts Organization (BAO). Filmmakers also feel that they are "priced out" of filming in Brampton and find it cost-prohibitive.
<ul style="list-style-type: none">▪ Certain processes and systems are not streamlined and modernized for productions looking to work in the City.		<ul style="list-style-type: none">▪ Producers noted that Brampton's permitting form and website could be more user-friendly. The insurance requirements/process for filming in Brampton can also be considered a barrier, especially for smaller productions.

Current State | Gaps and Challenges

Current Gap or Challenge

- **Minimal Film Office resources to monitor City properties, assets and staff** (e.g., paid duties) during a shoot.
- Some City Divisions and Departments **lack understanding of the nature of the film industry** and its work practices (e.g., last-minute requests, late hours, etc.)
- The Film Office **lacks effective branding** and marketing.
- Brampton **does not currently have a dedicated purpose-built or converted soundstage** or film studio.



Evidence and Instances

- Shoot days on City properties or roads is a strain on some City departments (especially Public Works and Engineering) as needed manpower is reallocated on-set to maintain properties, enforce proper usage (e.g., power sourcing), and ensure compliance.
- Some City staff shared concern with the last minute requests and quick turn around needed to accommodate production shoots.
- Stakeholders noted that the Film Office lacks a clear identity, as some local stakeholders and City staff stated they were unaware a film office in Brampton existed.
- Producers noted that a professional studio space would be an asset that would accommodate more productions as it would alleviate the need for Toronto-based producers having to do frequent travel between a Toronto production office or studio and Brampton.

Current State | Gaps and Challenges

Current Gap or Challenge

- The **relationship between the Film Office and many City departments and divisions is undefined** (for example, BAO, Economic Development, etc.).
- There are **gaps concerning thought leadership** and strategic visioning.



Evidence and Instances

- There is a lack of clarity in how these organizations should work together and relate to one another. This uncertainty leads to the absence of strategic activity when it comes to Brampton film-related activities (e.g., festivals, local filmmaker support, etc.)
- This was noted especially in regards to workforce development, local filmmaker support, film festivals, and future-proofing so Brampton has a sustainable competitive advantage.



4. Recommendations

Film office goals, levels of commitment, recommendations, and implementation

Recommendations | Film Office Goals

- Following an initial review and consultations, the project team has determined that the Film Office is primarily focused on and excels in Production Support tasks (See page 7).
- While production support tasks are fundamental, they are simply one role that a film office can play and do not drive growth or designate a jurisdiction as a hub that attracts and sustains world-class service productions and nurtures domestic talent development.
- Based on the Film Office's current gaps and anticipated needs the project team proposes the following goals to guide the Film Office's strategy:

**Establish public
policy and increase
capacity**

**Find efficiencies and
streamline processes**

**Support local
filmmakers,
workforce, and
businesses**

**Increase production
volume and
establish a world-
class production hub**

Recommendations | Three Levels of Commitment

- As the review of various Film Offices in Ontario illustrates, supporting such an office can vary in intensity. As such, one can consider three levels of commitment that could be assumed in implementing this strategy.
- Each recommendation in this section is tied to one of three levels of commitment and associated colours illustrated in the table below:

Minimum Commitment	Balanced Commitment	Ideal Commitment
Where the Film Office accommodates basic support for the industry with only those incremental resources deemed critically necessary.	Where the Film Office must only implement those actions that are deemed to be most cost effective.	Where the Film Office has no undue constraints as to the resources at its disposal – and can enact all recommended actions.

- Notably, each increased level of commitment includes recommendations made for lower levels.
- The recommendations that follow each have a rationale linked to them that stems from the gaps and challenges identified in Section 3. A series of expected outcomes are also associated with each recommendation, to illustrate future developments and actions that the Film Office can take.

Recommendations | Increase Capacity: Coordinator/Support Staff

As the only current staff member in the Film Office is over capacity and cannot deliver beyond their current workload, additional support is needed. This new staff member will ensure that the Film Office is able to expand its scope of services and take on increased production volume.

RATIONALE

- The current Film Office lacks the human capacity for growth and to support additional film/television production in Brampton.
- The Film Office is unable to frequently provide location managers and productions with key data on available lands, due to capacity restrictions.
- The relationship between the Film Office and BAO is undefined and needs further clarification to enable both parties to work together.
- From 2021-2023, only 25% of inquiries became filmed productions in Brampton, which in part is due to staff capacity. The conversion of permitting requests and inquiries to filmed productions may increase by approximately 20% if additional staff support is added. The number of filmed productions per year could then potentially increase to roughly 145 (up from an average of 80 from 2021-2023).¹

EXPECTED OUTCOMES

- Providing support to the current over-capacity staff in providing concierge service to productions.
- Enabling continued production volume growth in Brampton.
- Increasing responsibility in supporting and creating growth opportunities for local Brampton filmmakers and creators.
- Increasing responsibility in acting as a liaison and promoting film festivals and events.
- Evaluating the need for additional Film Office staff members (i.e. Film Compliance Officer) and developing new role descriptions accordingly.

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

\$92,000 (estimated based on analyst/coordinator positions salary)

¹This assumes that there would be roughly 321 permit inquiries and requests, as was the average in 2021-2023.

Recommendations | Industry Engagement: Marketing

The Film Office should increase its promotion of Brampton as a destination for film and a film-friendly jurisdiction to the wider production industry.

RATIONALE

- There is a lack of awareness and promotion of film industry or film-friendly personnel, locations, and vendors in Brampton.
- The Film Office lacks effective branding and marketing.
- There are gaps concerning thought leadership and strategic visioning.

EXPECTED OUTCOMES

- Maintaining close relationships with production and location managers in the GTA, offering concierge service and strengthening relationships.
- Increasing representation by Ontario Creates (e.g., increase the number of Brampton locations in the Ontario Creates location library).
- Increasing promotion of notable productions filmed in Brampton on the Film Office website.
- Implementing marketing campaigns, at film festivals, trade shows, conferences, and in trade publications to brand Brampton as a destination for film.

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

\$96,000 (estimate based on \$8,000/month retainer marketing/public relations services)

Recommendations | Local Industry Engagement: Supporting Filmmakers

Following consultation feedback, it was determined that the local filmmaking community is not sufficiently engaged and supported by the City. Although these supports are not always within the mandate of a film office, establishing community support is recommended because of the ultimate benefits they bring in establishing Brampton as a place where filmmakers thrive and where creativity is celebrated. Additionally, consultation indicated that the BAO cannot accommodate filmmakers at their current capacity and there is a gap within the City concerning building up Brampton’s local filmmaker community.

RATIONALE

- The local filmmaking community feels that Brampton is not a place where they can grow their film careers and businesses.
- The relationship between the Film Office and BAO is undefined.
- The Film Office lacks effective branding and marketing.

EXPECTED OUTCOMES

- Planning and hosting networking events and opportunities for local filmmakers.
- Offering reduced permitting rates for local filmmakers to support their work and encourage local filming in the city.
- Alignment with BAO on respective roles and responsibilities concerning support for local filmmakers.
- Development and nurturing of Brampton film/television workforce, filmmakers, and creators.

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

\$35,000 (estimated based event hosting, and potential lost revenue due to discounts or reduced rates.)

Recommendations | Resources Sharing and Supports

Both local filmmakers and the wider industry expressed that there should be more shared resources and accessible knowledge concerning the film and film-related assets Brampton has. These assets may include vendors, personnel, and infrastructure. Furthermore, small domestic filmmakers cited that filming discount programs and other kinds of support drive creatives to particular jurisdictions.

RATIONALE

- There is a lack of awareness and promotion of film industry or film-friendly personnel, locations, and vendors in Brampton.
- Certain processes and systems are not streamlined and modernized for productions looking to work in the City.

EXPECTED OUTCOMES

- Ensuring Brampton's film-friendly locations are up to date and current in Ontario Creates' robust province-wide locations library.
- Creating some online databases for both the wider industry and local filmmakers to access. For example:
 - Local film-friendly businesses or vendors (e.g., caterers, lumber yards, etc.)
 - Local filmmaker/freelancer database
- Establishing financial support programs for small-scale filmmakers such as discount programs with local businesses and/or establishment of "voucher" programs (i.e., where filmmakers are given a certain amount to spend on production needs at local businesses, designed to both assist the filmmaker and help revitalize downtown businesses.)

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

\$25,000 (estimate based on creation of database and program design time allocation)

Recommendations | Increase Capacity: Film Compliance Officer

To improve efficiencies between City departments/divisions, the Film Office, and film productions, a compliance officer role should be established. This individual will act as a representative of the City on-set and ensure the supervision of City property and enforce policy. They will also have a keen understanding of production needs. They will be physically on-set for large to medium-scale productions to offer concierge services. Other jurisdictions have implemented a variation of this role, including Los Angeles (through FilmLA) which employs "Film Set Monitors/Field Notifications" to ensure permit conditions are followed and to resolve community concerns.

RATIONALE

- There are knowledge gaps among other departments/divisions on film production needs and proper procedures.
- Minimal Film Office resources to monitor City properties, assets and staff (e.g., paid duties) during a shoot.
- Some City Division and Departments lack education and understanding of the nature of the film industry and its work practices (e.g., last-minute requests, late hours, etc.)

EXPECTED OUTCOMES

- Increasing efficiencies between productions and City departments, divisions (e.g., Operations and Maintenance, Peel Police) or the public.
- Ensuring the protection and maintenance of City/public property during a film shoot.
- Improving communication between the Film Office/a production and Peel police/desk sergeants.
- Improving the overall experience of production staff and crews by providing increased access to City personnel on-set.
- Maintaining and upholding Brampton's reputation as a film-friendly jurisdiction among producers and location managers.

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

\$70,000 (estimate based on City salary ranges).

Recommendations | Consider Transition to Economic Development

The City of Brampton’s 2021 Tourism Strategy recommends creating a Destination Marketing Organization (DMO) or Tourism Municipal Services Corporation. Should a DMO be established, the City may consider transitioning the Film Office to Economic Development. As DMOs are typically not technically part of the City, transitioning the Film Office to Economic Development would allow the Film Office to retain existing resources and scope, rather than hire new personnel. This transition will also help improve efficiencies and aligns with the structure of many successful film offices in Ontario. It will also increase the visibility of the Film Office to City Council and the Mayor’s office, and it will have the office’s interests represented in the City’s economic planning. Economic Development’s relationships with businesses and post-secondary institutions can also be leveraged to propel the Film Office initiatives.

RATIONALE

- Brampton is not yet promoted internationally as a destination for service production.
- There are gaps concerning thought leadership and strategic visioning.
- Protect the Office’s personnel and scope from a shift to DMO.

EXPECTED OUTCOMES

- Continuing and expanding on the collection and analysis of pertinent data (e.g., number of permits issued, etc.) to monitor growth, find areas to improve, and set attainable annual targets and strategic goals.
- Increasing representation globally at trade missions, to grow foreign location production and promote Brampton as a destination for film/TV.
- Integrating the Film Office and film office goals into broader economic strategy and planning.
- Increasing the visibility of the Film Office’s economic benefits and needs to City Hall and the Mayor’s Office.
- Prioritizing workforce development initiatives, through Economic Development’s partnerships with post-secondary institutions

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

Any associated resources, costs, or savings from this transition have not yet been considered at this time.

Recommendations | Implement Tiered Rate System

Implementing varying permitting rates depending on the production type would help attract more production opportunities and would support emerging and local filmmakers in Brampton and the surrounding area. For example, student or emerging filmmakers would have a lower rate (or free rate) compared to that of a feature film, television series or commercial production.

RATIONALE

- The local filmmaking community feels that Brampton is not a place where they can thrive.
- Local filmmakers found that film permit rates were cost-prohibitive.

EXPECTED OUTCOMES

- Establishing a tiered rate system that considers the size and budget of productions and provides accessible opportunities to smaller and local filmmakers.
 - Consider a structure akin to the City of Toronto’s rate systems: Tier 1 (Features, Series, Mini-Series, Pilots), Tier 2 (Commercials, Documentaries, Reality Television, Music Videos, Short Films), and Tier 3 (Local News, Student Films)
- Establishing and maintaining consistency regarding rates at all city-owned facilities.

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

No costs. Forgone revenue only.

Recommendations | Industry Engagement: Workforce Development

Building a skilled workforce is an important asset to film-friendly jurisdictions and helps in attracting year-round and consistent production activity. Although Brampton has the benefit of being within union zones and is accessible for labour to travel to from other parts of the GTHA, the City having a strong relationship with unions and building up a local workforce is key in the Film Office's development

RATIONALE

- The local filmmaking community feels that Brampton is not a place where they can thrive.
- There are gaps concerning thought leadership and strategic visioning.

EXPECTED OUTCOMES

- Strengthening relationships with union representatives.
- Forming an industry advisory board made up of producers, union representatives, City Council members, etc. to advise on the direction of the film office, and additionally be the basis for workforce development initiatives.
- Connecting with secondary and post-secondary institutions to do speaking engagements on joining the audio-visual workforce, and/or participating in school job fairs, perhaps alongside union representatives.
- Designing a student co-op placement alongside school boards and unions, to engage students in working on-set and showing them the career potentials of the industry (e.g., xoTO Schools Co-op Program in Toronto).

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

\$50,000 (estimate based on incidental costs such as program design, and potential workforce studies)

Recommendations | Local Industry Engagement: Film Festival

Following consultation feedback, it was determined that there would be many benefits to Brampton hosting its own film festival. This film festival would be an opportunity to showcase the work of local talent and aid in the branding of Brampton as a place where creatives can thrive. In consultation, it was remarked how competitor jurisdictions successfully host local film festivals and how they benefit the career growth of emerging filmmakers.

RATIONALE

- The local filmmaking community feels that Brampton is not a place where they can grow their film careers and businesses.
- The Film Office lacks effective branding and marketing.

EXPECTED OUTCOMES

- Creating opportunities for local filmmakers' work to be showcased, critiqued, and celebrated.
- Creating networking opportunities for local filmmakers and others in the GTHA.
- Promotion of Brampton as a city where creativity and filmmaking is celebrated.
- Creating an increase in day trip/local tourism to Brampton from around the GTHA, and beyond.

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

\$380,000 (estimate based on Nordicity analysis of similar jurisdiction's film festivals, includes advertising, design, rental space).

Recommendations | Public and City Staff Education and Engagement

As noted through the consultation process there are knowledge gaps concerning the presence of the Film Office and how the industry works. The Film Office should use resources to promote the industry to the public and City staff in to ensure film is embraced and to help curb future blocks or complaints regarding the presence of productions.

RATIONALE

- There are knowledge gaps among other departments/divisions on film production needs and proper procedures.
- The Film Office, and film production in Brampton in general, is not fully embraced or prioritized by the City.
- The local filmmaking community feels that Brampton is not a place where they can thrive.
- The Film Office lacks effective branding and marketing.
- Some City Division and Departments lack understanding of the nature of the film industry and its work practices (e.g., last-minute requests, late hours, etc.)

EXPECTED OUTCOMES

- Using out-of-home and online advertising within Brampton to convey the presence of a film office and its contributions to the city's economy.
- Planning of discussions and presentations to various relevant City departments and City Council on how the film industry operates and the needs of productions.
- Notifying and encouraging residents and businesses to include properties in a locations database and Ontario Creates database (e.g., hosting webinars, advertising, etc.).
- Expanding version of the paid duty request form to allow for clarification on the services needed for a film shoot.

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

\$80,000 (estimate based on the cost of events, presentations, and advertisements)

Recommendations | Production Facility Exploration

A dedicated purpose-built production facility can be an asset in both attracting productions and providing resources and space for local filmmakers to meet and create. A potential facility can range in amenities and in services, from a virtual production studio, soundstages, and/or flexible space that can be used for film festivals, film screenings, events, and local gatherings.

RATIONALE

- Brampton does not currently have a dedicated purpose-built or converted soundstage or film studio.
- The local filmmaking community feels that Brampton is not a place where they can thrive.
- Aligns with recommendations in Brampton's Tourism Strategy that event space should be built to host festivals and year-round markets.

EXPECTED OUTCOMES

- Undergoing a feasibility study, needs assessment and/or business study to guide the building of a production facility in Brampton.
- Assessing public funding options for capital costs.
- Engaging private partners to support capital and operating costs.

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

\$100,000 (estimated based on the approximate cost of municipal feasibility studies and needs assessments)

Recommendations | Modernizing, Streamlining, and Future-Proofing

To stay competitive in a rapidly changing industry, the Film Office should invest resources in modernizing certain systems and preparing for emerging and future needs of the industry.

RATIONALE

- Certain processes and systems are not streamlined and modernized for productions looking to work in the City.
- Brampton does not currently have a dedicated purpose-built or converted soundstage or film studio.
- There are gaps concerning thought leadership and strategic visioning.

EXPECTED OUTCOMES

- Refreshing the Film Office website, improving user experience and adding content such as databases and locations, as well as promoting high-profile productions filmed in the City.
- Investigating the cost and benefit of incorporating power/electric grid tie-in solutions to reduce production emissions, which are increasingly becoming a priority.

ESTIMATED FINANCIAL RESOURCES (YEAR 1)

\$150,000 (estimate based on potential cost/benefit analysis of incorporating power tie-in solutions and website improvements)

Recommendations | Implementation

The following table outlines three possible scenarios the City of Brampton can carry out to revitalize the Film Office. The scenarios build upon each other, meaning Scenario 2 includes actions from Scenario 1, and Scenario 3, includes actions from Scenario 1 and 2. It is recommended that the Film Office prioritizes the actions from Scenario 1, before proceeding to the actions in the subsequent scenarios.

	Scenario 1: Minimum Commitment Actions	Scenario 2: Balanced Commitment Actions	Scenario 3: Ideal Commitment Actions
RECOMMENDATIONS	<div>1. Increase Capacity: Coordinator/Support Staff</div> <div>2. Industry Engagement: Marketing</div> <div>3. Local Industry Engagement: Supporting Filmmakers</div> <div>4. Resources Sharing and Supports</div>	<div>Scenario 1: Minimum Actions</div> <div>5. Increase Capacity: Film Compliance Officer</div> <div>6. Consider Transition to Economic Development</div> <div>7. Implement Tiered Rate System</div> <div>8. Industry Engagement: Workforce Development</div>	<div>Scenario 2: Balanced Actions</div> <div>9. Local Industry Engagement: Film Festival</div> <div>10. Public and City Staff Education and Engagement</div> <div>11. Production Facility or Creative Hub Exploration</div> <div>12. Modernizing, Streamlining, and Future-Proofing</div>
ESTIMATED COST*	\$248,000	\$368,000	\$1,078,000

* See Appendix C for more details on the resources associated to each recommendation.

Appendix A: Interviewees (1/2)

Organization/Division/Department	Position	Name
Brampton Arts Organization (Arts/Culture/CIDA)	Senior Lead	Michael Vickers
Brampton Library	CEO	Todd Kyle
Brampton Library	Director, Business Management & Operations	John Simone
CAA Centre	General Manager	Michael Hardcastle
CAA Centre	Event Sales Manager	Kathy Stafford
Cultural Services	Director	Kelly Stahl
Downtown Brampton BIA	Co-Chair for Member Engagement	Brian Madden
Downtown Brampton BIA		Erica Henry Jackson
Downtown Brampton BIA	Programming for Events	Rehana Khan
Downtown Brampton BIA	Co Chair for Beautification & Safety	John Cutruzzola
Downtown Brampton BIA	Chair	Carrie Leigh Percival
Economic Development	Director	Clare Barnett
Facility Operations & Maintenance	Director	Raj Chhina
Facility Operations & Maintenance	Manager	Dave Salt
Peel District School Board	Facility Rentals Coordinator	Jody Heltner
Peel District School Board	Manager, Facilities Rental Services	Magda Buriankova
Peel Regional Police (Central Paid Duty Office)	Central Paid Duty, Supervisor	Natalie Muzyczka
Peel Regional Police (Central Paid Duty Office)	Central Paid Duty, Coordinator	Jennifer Blais

Appendix A: Interviewees (2/2)

Organization/Division/Department	Position	Name
Recreation	Manager, Recreation Planning	Erin Hashani
Recreation	Director	Anand Patel
Region of Peel	Supervisor, Traffic Operations	Damian Jamroz
Region of Peel	Supervisor, Traffic Safety and Engineering	William Toy
Region of Peel	Manager of Transportation Operations	Sean Nix
Region of Peel - Traffic Services	Acting Supervisor, Operations and Safety	Seema Ansari
Roads Maintenance, Operations and Parking	Manager, Traffic Operations and Parking	Kevin Minaker
Roads Maintenance, Operations and Parking	Director	Rob Gasper
Roads Maintenance, Operations and Parking	Manager, Safety/Right of Way (Permits and Streetlights)	Shane Loftus
Tourism, Film & Community Events	Specialist, Film Services	Michael Ciuffini
Tourism, Film & Community Events	Manager, Tourism	Gage Board

Appendix B: Roundtable Attendees

Local Filmmaker Roundtable Attendees	Past Permittee Roundtable Attendees
Crystal C. Rose	Alex McNaughton
David J. Phillips	Chris Agoston
Dilveer Viridi	Dorigen Fode
Kali Caldwell	John Musikka
Kelvin Omori	Randy Morgan
Momo Daud	Sean Ryerson
Paula Ner Dormiendo	Chris Shaw
Rahul Chaturvedi	

Appendix C: Responsible Parties & Resources by Recommendation

Recommendation	Responsible City Parties (other than the Film Office)	Human Resources Needed (Additional Headcount)	Financial Resources Estimates
1. Increase Capacity: Coordinator/Support Staff	-	1	\$ 92,000
2. Industry Engagement: Marketing	Media Relations, Economic Development	0	\$ 96,000
3. Local Industry Engagement: Supporting Filmmakers	BAO	0	\$ 35,000
4. Resources Sharing and Supports	Planning, Facilities	0	\$ 25,000
5. Increase Capacity: Film Compliance Officer	Other City departments (coordination)	1	\$ 70,000
6. Consider Transition to Economic Development	Economic Development	0	Any associated resources, costs, or savings from this transition have not yet been considered at this time.
7. Implement Tiered Rate System	Planning, Facilities, Other City departments (coordination)	0	\$0
8. Industry Engagement: Workforce Development	BAO	0	\$ 50,000
9. Local Industry Engagement: Film Festival	Media Relations	0	\$ 380,000
10. Public and City Staff Education and Engagement	Media Relations	0	\$ 80,000
11. Production Facility or Creative Hub Exploration	Planning, Facilities,	0	\$100,000
12. Modernizing, Streamlining, and Future-Proofing	Media Relations, Facilities, Recreation	0	\$ 150,000





Minutes

Committee of Council

The Corporation of the City of Brampton

Wednesday, March 20, 2024

Members Present:	Mayor Patrick Brown (ex officio) Regional Councillor R. Santos Regional Councillor P. Vicente Regional Councillor N. Brar Regional Councillor D. Keenan Regional Councillor M. Medeiros Regional Councillor P. Fortini City Councillor R. Power Regional Councillor G. Toor Deputy Mayor H. Singh
Members Absent:	Regional Councillor M. Palleschi (other municipal business)
Staff Present:	Marlon Kallideen, Chief Administrative Officer Steve Ganesh, Commissioner, Planning, Building and Growth Management Laura Johnston, Commissioner, Legislative Services Alex Milojevic, Commissioner, Corporate Support Services Peter Pilateris, Commissioner, Public Works and Engineering Edward Fagan, Acting Commissioner, Community Services Heidi Dempster, General Manager, Brampton Transit Sameer Akhtar, City Solicitor Charlotte Gravlev, Acting City Clerk Sonya Pacheco, Legislative Coordinator Richa Ajitkumar, Legislative Coordinator

1. **Call to Order**

The meeting was called to order at 9:33 a.m., recessed at 12:43 p.m., reconvened at 1:30 p.m. and recessed again at 1:57 p.m. At 2:15 p.m. Committee moved into Closed Session, recessed at 2:35 p.m., reconvened in Open Session at 2:46 p.m. and adjourned at 2:47 p.m.

2. **Approval of Agenda**

Committee discussion took place with respect to proposed amendments to the agenda.

The following motion was considered.

CW074-2024

That the agenda for the Committee of Council Meeting of March 20, 2024 be approved, as amended, as follows:

To add:

6.10. Delegation from Emmanuel Pacheco, on behalf of Saraza-Pacheco and Luka Milacic-Perusina, Dancers on Canada's Got Talent 2024, re: Canada's Got Talent – Request for Council Support

9.1.1 Staff Presentation re: Item 9.2.1 - Staff Report re: Residential Rental Licensing Pilot Program Update

To reorder the agenda to deal with Item 6.8 (Delegations re: Item 9.2.1 - Residential Rental Licensing Pilot Program Update) as the final delegation.

Carried

3. **Declarations of Interest under the Municipal Conflict of Interest Act**

Nil

4. **Consent**

The following items listed with a caret (^) were considered to be routine and non-controversial by the Committee and were approved at one time.

8.2.1, 8.3.2, 9.4.2, 9.4.3, 10.2.1, 11.2.1, 11.2.2, 11.2.3, 11.2.4, 11.2.5, 12.2.3, 12.2.4, 12.2.6, 12.2.7, 12.2.8, 12.3.1, 13.1, 15.1, 15.3

The following motion was considered.

CW075-2024

That the following items to the Committee of Council Meeting of March 20, 2024 be approved as part of Consent:

**8.2.1, 8.3.2, 9.4.2, 9.4.3, 10.2.1, 11.2.1, 11.2.2, 11.2.3, 11.2.4, 11.2.5,
12.2.3, 12.2.4, 12.2.6, 12.2.7, 12.2.8, 12.3.1, 13.1, 15.1**

Carried

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, Consent was reopened and Item 15.3 was removed from Consent and dealt with in Closed Session.

5. Announcements

Nil

6. Public Delegations

- 6.1 Delegation from Henry F. Verschuren CD, Government and Community Liaison, Maj. Wm. Dwight Sharpe Branch 15, Royal Canadian Legion, re: Changes to the Lease for 80 Mary Street, Brampton

Henry F. Verschuren CD, Government and Community Liaison, Maj. Wm. Dwight Sharpe Branch 15, Royal Canadian Legion, provided a presentation to Committee, which included information on the history of the lease agreement and operations at 80 Mary Street, the services and support provided by the Royal Canadian Legion to the local community, and information regarding the current lease agreement and the financial impact on Branch 15. The delegation requested that consideration be given to amending the tenancy agreement to eliminate utility charges and reserve fund contributions commencing in 2024.

Committee Members thanked the delegation for his contributions to the community.

The following motion was considered.

CW076-2024

That the delegation from Henry F. Verschuren CD, Government and Community Liaison, Maj. Wm. Dwight Sharpe Branch 15, Royal Canadian Legion, to the Committee of Council Meeting of March 20, 2024, re: **Changes to the Lease for 80 Mary Street, Brampton**, be **referred** to staff for consideration.

Carried

6.2 Delegation from Gurpreet Malhotra, Chief Executive Officer, Indus Community Services, re: Indus Community Services Long Term Care Facility

Gurpreet Malhotra, Chief Executive Officer, Indus Community Services, provided a presentation to Committee regarding the Indus Senior's Community Campus of Care project, which included information regarding project timelines, and a request that the City transfer the ownership of the land to Indus Community Services.

Deputy Mayor Singh advised the delegation that the presentation and comments would be taken into consideration.

The following motion was considered.

CW077-2024

That the delegation from Gurpreet Malhotra, Chief Executive Officer, Indus Community Services, to the Committee of Council Meeting of March 20, 2024, re: **Indus Community Services Long Term Care Facility**, be received.

Carried

6.3 Delegation from Deep Toor, Director, Guardeer Inc., re: By-law Amendment and Products to Combat Auto Thefts

Deep Toor, Director, Guardeer Inc., provided a presentation to Committee entitled "Protecting Brampton: The Role of Residential Bollards", which included information regarding the rise in car thefts in Ontario, the residential bollards system, and the need for a collaborative approach to address this issue.

Committee discussion on this matter included the need to explore various options and solutions to address car thefts in Brampton.

The following motion was considered.

CW078-2024

That the delegation from Deep Toor, Director, Guardeer Inc., to the Committee of Council Meeting of March 20, 2024, re: **By-law Amendment and Products to Combat Auto Thefts**, be **referred** to staff for consideration and a report back to a future Committee of Council meeting.

Carried

6.4 Delegation from Tanya Burkart, Leader, Peel ACORN, re: Ontario ACORN Renoviction Report

Tanya Burkart, Leader, Peel ACORN, advised Committee that the Ontario ACORN Renoviction Report was issued last week, and provided a presentation entitled "Ontario Renovictions Rising - What Can City of Brampton Do?". The presentation included information regarding the increase of N12s and N13s filed in Ontario, the impact of unknown landlords, housing crisis in Peel Region, Hamilton's Renovation Licence and Relocation By-law, and a request that Brampton consider enacting an anti-renoviction by-law.

The following motion was considered.

CW079-2024

That the delegation from Tanya Burkart, Leader, Peel ACORN, to the Committee of Council Meeting of March 20, 2024, re: **Ontario ACORN Renoviction Report**, be received.

Carried

- 6.5 Delegation from Molly McGuckin, Brampton resident, re: Proposal to Rename Loafer's Lake Park Paul Palleschi Park

Molly McGuckin, Brampton resident, addressed Committee with a proposal to rename Loafer's Lake Park to Paul Palleschi Park. The delegation provided examples of Mr. Palleschi's contributions to the community and his commitment to addressing resident concerns as a Member of Council. The delegation requested Committee's consideration to rename Loafer's Lake Park in his honour.

Committee Members thanked the delegation for the tribute to former Regional Councillor Paul Palleschi, recognized his contributions to the community, and expressed support for the proposal.

The following motion was considered.

CW080-2024

That the delegation from Molly McGuckin, Brampton resident, to the Committee of Council Meeting of March 20, 2024, re: **Proposal to Rename Loafer's Lake Park Paul Palleschi Park**, be **referred** to staff for consideration and a report back to a future Committee of Council meeting as expeditiously as possible.

Carried

- 6.6 Delegations, re: Illegal vs Non-compliant Dwelling Units, Slum Landlords, and Student Rentals

1. Dr. Azad Goyat, Brampton First Foundation

*2. Ravi Sohal, Brampton resident

At the request of Dr. Azad Goyat, Brampton First Foundation, the video submitted by Ravi Sohal was played.

Dr. Azad Goyat addressed Committee and expressed concerns with respect to the following:

- Use of the terms "illegal", to describe units that are not in compliance with City by-laws, and "slum landlords"
- Previous statements by Members of Council to the media in reference to 25 students living in a residential unit
- Request that an apology be issued by Council with respect to the above noted matters

Committee discussion on this matter included the following:

- Clarification of previous remarks made by a Council Member to the media relating to 25 students living in a residential unit
- Clarification regarding the terms "illegal" and "slumlord"
- Clarification that there are different regulations for group and lodging homes

Ravi Sohal, Brampton resident, addressed Committee with respect to the following:

- Contributions of international students to the community
- The need to provide safe and affordable rental housing for students
- Impact of licensing regulations on the ability for landlords to provide affordable rental housing to students

Committee discussion on this matter included the following:

- Collaboration with various agencies, including post-secondary institutions, to address matters relating to international students, including the provision of safe and affordable housing
 - Support for the Residential Rental Licensing Program by these agencies
- Brampton leadership and advocacy relating to housing for international students

The following motion was considered.

CW081-2024

That the following delegations to the Committee of Council Meeting of March 20, 2024, re: **Illegal vs Non-compliant Dwelling Units, Slum Landlords, and Student Rentals**, be received:

1. Dr. Azad Goyat, Brampton First Foundation
2. Ravi Sohal, Brampton resident

Carried

- 6.7 Delegation from Bob Basra, Head Coach, Brampton U14A Team, and Eli Craig, Player, Brampton Hockey, re: **Eli Craig/Coaches vs. Coaches Game/Resources for Families and Children with Illnesses**

Bob Basra, Head Coach, Brampton U14A Team, Brampton Hockey, accompanied by Eli Craig, Brampton Hockey Player, provided information to Committee regarding Eli Craig's health challenges, including his battle with cancer, and highlighted his courage, resilience, perseverance and determination as he continues to play hockey. The delegation announced that Brampton Hockey is organizing an event at the Susan Fennell Sportsplex on March 23, 2023 in support of Eli, invited Members of Council to attend, and requested that two City participants fill in as team captains for Mayor Brown and Commissioner Boyes, who are unavailable to participate. In addition, the delegation outlined the importance for the City to promote and raise awareness of services and resources available for families with children with illnesses.

Committee Members acknowledged that Eli's courage and strength are inspirational and presented him with a certificate in this regard. In addition, Committee requested that staff provide additional support to the Brampton Hockey event, and encouraged Council Members to attend and support this event.

The following motion was considered.

CW082-2024

That the delegation from Bob Basra, Head Coach, Brampton U14A Team, and Eli Craig, Player, Brampton Hockey, to the Committee of Council Meeting of March 20, 2024, re: **Eli Craig/Coaches vs. Coaches Game/Resources for Families and Children with Illnesses**, be **referred** to corporate Strategic Communications staff for additional support of this event expeditiously, and that any applicable rental fees to the City of Brampton be waived.

Carried

6.8 Delegations re: Item 9.2.1 - Residential Rental Licensing Pilot Program Update

(See Items *9.1.1, 9.2.1, 9.4.1 and *9.4.4)

1. Ravi Sohal
2. Ajaybir Singh
3. Sachin Rana
4. Vijay Kumar Jain
5. Hetal Parikh
6. Kuldeep Singh and Gurdeep Singh
7. Azad Goyat
8. Ayesha Faruq Ahmad
9. Baljit Singh Sandhu

Items 9.1.1, 9.2.1, 9.4.1 and 9.4.4 were brought forward and dealt with at this time.

Jeffrey Humble, Policy Manager, Integrated City Planning, Planning, Building and Growth Management, provided a presentation entitled "Residential Rental Licensing (RRL) Pilot Program Relaunch".

Committee Members thanked staff for their efforts in responding to resident concerns and streamlining the licensing process.

The following delegations outlined their comments, concerns, suggestions, and opposition to the Residential Rental Licensing Pilot Program (RRL):

1. Ravi Sohal
2. Ajaybir Singh
3. Sachin Rana
4. Vijay Kumar Jain
5. Hetal Parikh
6. Kuldeep Singh and Gurdeep Singh
7. Azad Goyat
8. Ayesha Faruq Ahmad
9. Baljit Singh Sandhu

In response to the delegation submissions, discussion took place with respect to the following:

- Misinformation regarding the RRL
- Confirmation that enforcement action is based on complaints received for registered and non-registered units
- The need to target non-compliant/illegal units and to hold landlords accountable for their properties
- Clarification of the licensing fee and renewal process
- Definition of "slumlord"
- Streamlining of the RRL program
- Safety of residential units

The following motions were considered.

CW083-2024

That the presentation by Jeffrey Humble, Policy Manager, Integrated City Planning, Planning, Building and Growth Management, to the Committee of Council Meeting of March 20, 2024, re: **Item 9.2.1 - Staff Report re: Residential Rental Licensing Pilot Program Update**, be received.

Carried

CW084-2024

1. That the following delegations, to the Committee of Council Meeting of March 20, 2024, re: **Item 9.2.1 - Residential Rental Licensing Pilot Program Update**, be received:

1. Ravi Sohal
2. Ajaybir Singh
3. Sachin Rana
4. Vijay Kumar Jain
5. Hetal Parikh
6. Kuldeep Singh and Gurdeep Singh
7. Azad Goyat
8. Ayesha Faruq Ahmad
9. Baljit Singh Sandhu;

2. That the correspondence from Walter Schmanda, Brampton resident, dated January 28, 2024, to the Committee of Council Meeting of March 20, 2024, re: **Support for the Residential Rental Licensing (RRL) Program**, be received; and
3. That the correspondence from Barbara Johnstone, Brampton resident, dated March 20, 2024, to the Committee of Council Meeting of March 20, 2024, re: **Item 9.2.1 - Staff Report re: Residential Rental Licensing Pilot Program Update**, be received.

Carried

CW085-2024

1. That the report from Mirella Palermo, Policy Planner, Integrated City Planning to the Committee of Council Meeting of March 20, 2024, re: **Residential Rental Licensing Pilot Program**, be received:
2. That Committee of Council continue to support and endorse the Residential Rental Licensing (RRL) Pilot Program to require applicants of registered additional residential units and single house-keeping units to obtain a business license through the revised streamlined application process:
 - I. Application form providing property owner information, acknowledgement/declarations of adherence to the pilot program. This will create a database of the business licenses to expedite annual renewals;
 - II. Completion of an easy fillable PDF form with details of the self-contained rental unit related to number of sleeping areas, kitchen(s) and bathrooms, only required if a second additional unit has been added or an existing unit has been modified since the original permit issuance; and,
 - III. Copy of insurance certificate to confirm general liability coverage.
3. That Committee of Council adopt the proposed amendments to the Residential Rental Licensing Pilot Program as outlined above and eliminate the following application requirements, to facilitate rapid approval without additional expenses or burden incurred;
 - I. Proof of ownership;
 - II. Corporate ownership;
 - III. Electrical/gas inspections;
 - IV. Criminal record check;
 - V. Floor plans; and,

VI. Parking and storage plan;

4. That Committee of Council direct staff to relaunch the Residential Rental Licensing (RRL) Pilot Program for the end of March 2024 and no later than April 19, 2024, with the above-noted changes to the application process;
5. That the full fee waiver be extended for a three-month period pending launch date, targeting from March 30, 2024, to June 30, 2024 and include eliminating the renewal fee for applicants registering by June 30, 2024; and,
6. That staff bring forward amendments to the Residential Rental Licensing By-Law 216-2024 at the next City Council meeting.

Carried

- 6.9 Delegation from Gloria Berger, Vice President, Friends of Historic Bovaird House, re: Item 11.2.6 - Report to Council on Historic Bovaird House Management Agreement (Revised) – Ward 1 (RM 77/2023)

(See Item 11.2.6)

Item 11.2.6 was brought forward and dealt with at this time.

Gloria Berger, Vice President, Friends of Historic Bovaird House, addressed Committee with respect to Item 11.2.6 (Report to Council on Historic Bovaird House Management Agreement). The delegation provided information on the following:

- History, style and donation of the Bovaird House and Pendergast Log House to the City of Brampton
- Role of the Friends of Historic Bovaird House to protect, preserve, maintain and operate the Historic Bovaird House and property
- Annual and community events organized by the Friends of Historic Bovaird House
- Sourcing of antiques and furniture for the Bovaird House and Pendergast Log House
- Collaboration with the City to expand programming and engage the community

In addition, the delegation advised that the Friends of Historic Bovaird House looks forward to collaborating with the City to expand programming and negotiate a new management agreement.

Committee discussion on this matter included:

- The City's new working relationship with the Friends of Historic Bovaird House
- Progress towards museum status for the Historic Bovaird House
- Expressions of support for the programs and events at Historic Bovaird House
- Changes in the City since the last management agreement was executed
- Representation on the Friends of Historic Bovaird House Board

An amendment to the recommendations in the staff report was introduced to add the following clause:

That the Friends of Historic Bovaird House be requested to amend its membership to include an area Councillor, to make hybrid meetings available and update the organization by-laws to be consistent with the Agreement.

The motion, in its entirety, was considered as follows.

CW086-2024

1. That the delegation from Gloria Berger, Vice President, Friends of Historic Bovaird House, to the Committee of Council Meeting of March 20, 2024, re: **Item 11.2.6 - Report to Council on Historic Bovaird House Management Agreement (Revised) – Ward 1 (RM 77/2023)**, be received;
2. That the report from Charlton Carscallen, Principal Planner/Supervisor – Heritage, Integrated City Planning, Planning, Building and Growth Management, to the Committee of Council Meeting of March 20, 2024, re: **Report to Council on Historic Bovaird House Management Agreement (Revised) – Ward 1 (RM 77/2023)**, be received;
3. That staff be directed to execute the agreement, which will run for a period of two years from April 1, 2024 to March 31, 2026 subject to the terms of the agreement;
4. That authority for signing the agreement be delegated to the Commissioner of Planning, Building and Growth Management; and
5. That the Friends of Historic Bovaird House be requested to amend its membership to include an area Councillor, to make hybrid meetings available and update the organization by-laws to be consistent with the Agreement.

Carried

- 6.10 Delegation from Emmanuel Pacheco, on behalf of Jenalyn Saraza-Pacheco and Luka Milacic-Perusina, Dancers on Canada's Got Talent 2024, re: Canada's Got Talent – Request for Council Support

Regional Councillor Santos advised that Brampton dance artists Jenalyn Saraza-Pacheco and Luka Milacic-Perusina were on the season premiere of "Canada's Got Talent", which aired on March 19, 2024. A video was played highlighting their talent and journey in dance.

Emmanuel Pacheco, father of Jenalyn Saraza-Pacheco, provided information to Committee regarding the talent and achievements of Jenalyn and Luka in dance, including their performance on the season premiere of "Canada's Got Talent", and requested that Council recognize their achievements and support them on their journey.

Regional Councillor Santos outlined additional awards and achievements by Jenalyn and Luka, advised that their talent has been featured on the international stage, and encouraged Members of Council to show their support.

The following motion was considered.

CW087-2024

That the delegation from Emmanuel Pacheco, on behalf of Jenalyn Saraza-Pacheco and Luka Milacic-Perusina, Dancers on Canada's Got Talent 2024, to the Committee of Council Meeting of March 20, 2024, re: **Canada's Got Talent – Request for Council Support**, be received.

Carried

7. Government Relations Matters

- 7.1 Staff Update re: Government Relations Matters

Andrzej Hoffmann, Manager, Government Relations and Public Liaison, Office of the CAO, provided a presentation, which included information and updates on matters relating to the Regional, Provincial, Federal and Local Governments.

The following motion was considered.

CW088-2024

That the presentation by Andrzej Hoffmann, Manager, Government Relations and Public Liaison, Office of the CAO, to the Committee of Council Meeting of March 20, 2024, re: **Government Relations Matters**, be received.

Carried

8. **Community Services Section**

8.1 Staff Presentations

Nil

8.2 Reports

8.2.1 ^ Staff Report re: Request for Budget Amendment - Developer Reimbursement for the Development of Two (2) Neighbourhood Parks and One (1) Pedestrian Trail – Wards 4, 6 and 8

CW089-2024

1. That the report from Mitchell Wiskel, Manager, Parks Planning, Development and Capital Delivery, Community Services, to the Committee of Council Meeting of March 20, 2024, re: **Request for Budget Amendment - Developer Reimbursement for the Development of Two (2) Neighbourhood Parks and One (1) Pedestrian Trail – Wards 4, 6 and 8**, be received; and
2. That a budget amendment be approved for Project #245860 - Park Blocks and NHS Trail Block in the amount of \$467,509 with full funding to be transferred from Reserve #134 – DC: Recreation.

Carried

8.2.2 Staff Report re: Results of 2023 Auto Theft Reduction Pilot Project (RM 2/2023)

Dealt with under Item 11.3.1 - Recommendation CW100-2024

8.3 Other/New Business

8.3.1 Discussion Item at the request of Mayor Brown, re: CCMWC - Men Who Cook - Century Gardens Reservation for Saturday, April 20, 2024

Mayor Brown provided information regarding the annual Celebrity Chef Men Who Cook event organized by the United Achievers' Club of Brampton, and provided an overview of this organization, which provides scholarships to black youth in the local community. The Mayor outlined the impact of the facility rental fee on this event and suggested that the fee be waived and the funds reallocated towards a scholarship in honour of 'Marc Andrews'. In addition, Mayor Brown encouraged Members of Council to participate in, or support, this event.

The following motion was considered.

CW090-2024

That the associated rental fee be waived for the Celebrity Chef Men Who Cook event at Century Gardens on Saturday, April 20, 2024, and that the funds instead be directed toward a scholarship to be instituted in honour of 'Marc Andrews'.

Carried

8.3.2 ^ Minutes - Brampton Community Safety Advisory Committee - February 1, 2024

CW091-2024

That the **Minutes of the Brampton Community Safety Advisory Committee Meeting of February 1, 2024**, Recommendations BCS001-2024 to BCS005-2024, to the Committee of Council Meeting of March 20, 2024, be approved.

Carried

The recommendations were approved as follows:

BCS001-2024

That the agenda for the Brampton Community Safety Advisory Committee Meeting of February 1, 2024, be approved as amended, as follows:

To Add:

7.1 Discussion at the request of Councillor Palleschi re: **Inaccurate Social Media Posts**

To vary the order of items to deal with Item 6.2 (Verbal Update re: The Draft Litter Reduction Charter), prior to Item 6.1 (Verbal Update re: Meetings with Committee Members).

BCS002-2024

That the presentation from Amanda Agnihotri, Supervisor, Neighbourhood Outreach and Development, Community Safety and Well-Being Office, re: **Neighbourhood Association Guide**, to the Brampton Community Safety Advisory Committee Meeting of February 1, 2024, be received.

BCS003-2024

That the verbal update from Razmin Said, Manager, Community Safety and Well-Being Office, re: **Meetings With Committee Members**, to the Brampton Community Safety Advisory Committee Meeting of February 1, 2024, be received.

BCS004-2024

That the verbal update from Razmin Said, Manager, Community Safety and Well-Being Office, re: **The Draft Litter Reduction Charter**, to the Brampton Community Safety Advisory Committee Meeting of February 1, 2024, be received.

BCS005-2024

That the Brampton Community Safety Advisory Committee do now adjourn to meet again on Thursday, April 18, 2024 at 7:00 p.m. or at the call of the Chair.

8.4 Correspondence

Nil

8.5 Councillors Question Period

Nil

8.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. C. Gravlev, Acting City Clerk, confirmed that no questions were submitted.

9. Legislative Services Section

9.1 Staff Presentations

9.1.1 Staff Presentation re: Item 9.2.1 - Staff Report re: Residential Rental Licensing Pilot Program Update

Dealt with under Item 6.8 - Recommendation CW083-2024

9.2 Reports

9.2.1 Staff Report re: Residential Rental Licensing Pilot Program Update

Dealt with under Item 6.8 - Recommendation CW085-2024

9.3 Other/New Business

Nil

9.4 Correspondence

- 9.4.1 Correspondence from Walter Schmanda, Brampton resident, dated January 28, 2024, re: Support for the Residential Rental Licensing (RRL) Program

Dealt with under Item 6.8 - Recommendation CW084-2024

- 9.4.2 ^ Correspondence and Petition from Mahesh Malhi, Taxi Industry Member, re: Request for a Review of Taxi Tariff Rates

CW092-2024

That the correspondence and petition from Mahesh Malhi, Taxi Industry Member, to the Committee of Council Meeting of March 20, 2024, re: **Request for a Review of Taxi Tariff Rates**, be received.

Carried

- 9.4.3 ^ Correspondence from The Honourable Prabmeet Singh Sarkaria, Minister of Transportation, dated February 29, 2024, re: Towing and Storage Safety and Enforcement Act, 2021 (TSSEA)

CW093-2024

That the correspondence from The Honourable Prabmeet Singh Sarkaria, Minister of Transportation, dated February 29, 2024, to the Committee of Council Meeting of March 20, 2024, re: **Towing and Storage Safety and Enforcement Act, 2021 (TSSEA)**, be received.

Carried

- 9.4.4 Correspondence from Barbara Johnstone, Brampton resident, dated March 20, 2024, re: Item 9.2.1 - Staff Report re: Residential Rental Licensing Pilot Program Update

Dealt with under Item 6.8 - Recommendation CW084-2024

9.5 Councillors Question Period

Nil

9.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. C. Gravlev, Acting City Clerk, confirmed that no questions were submitted.

10. Economic Development Section

10.1 Staff Presentations

Nil

10.2 Reports

10.2.1 ^ Staff Report re: 2023 External Funding Report and Sponsorship and Naming Rights Policy Housekeeping Amendments

CW094-2024

1. That the report from Tara Hunter, Manager, Sponsorship and Corporate Development, Economic Development, to the Committee of Council Meeting of March 20, 2024, re: **2023 External Funding Report and Sponsorship and Naming Rights Policy Housekeeping Amendments**, be received; and
2. That the Sponsorship and Naming Rights Policy be approved, as amended.

Carried

10.3 Other/New Business

Nil

10.4 Correspondence

Nil

10.5 Councillors Question Period

Nil

10.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. C. Gravlev, Acting City Clerk, confirmed that no questions were submitted.

11. **Corporate Services Section**

11.1 Staff Presentations

Nil

11.2 Reports

11.2.1 ^ Staff Report re: Enhancing Accessibility and Inclusion Initiative - Supported Employment Program (RM 72/2023)

CW095-2024

1. That the report from Cynthia Ogbarmey-Tetteh, Director, Human Resources, Corporate Support Services, to the Committee of Council Meeting of March 20, 2024, re: **Enhancing Accessibility and Inclusion Initiative - Supported Employment Program (RM 72/2023)**, be received; and
2. That staff enhance its outreach to actively support employment programs to promote employment opportunities and establish partnerships with external community partners.

Carried

11.2.2 ^ Staff Report re: Purchasing Activity Quarterly Report – 4th Quarter 2023

CW096-2024

That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing, Office of the CAO, to the Committee of Council Meeting of March 20, 2024, re: **Purchasing Activity Quarterly Report – 4th Quarter 2023**, be received.

Carried

11.2.3 ^ Staff Report re: Active Consulting Service Contracts – 4th Quarter 2023

CW097-2024

That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing, Office of the CAO, to the Committee of Council Meeting of March 20, 2024, re: **Active Consulting Service Contracts – 4th Quarter 2023**, be received.

Carried

11.2.4 ^ Staff Report re: Annual Statement of Remuneration and Expenses for 2023

CW098-2024

1. That the report from Maja Kuzmanov, Senior Manager, Accounting Services/Deputy Treasurer, Corporate Support Services, to the Committee of Council Meeting of March 20, 2024, re: **Annual Statement of Remuneration and Expenses for 2023**, be received; and
2. That Council approve the 2023 expenses exceeding the annual budget for the Mayor.

Carried

11.2.5 ^ Staff Report re: By-Law to Establish Tax Ratios for 2024

CW099-2024

1. That the report from Yvonne Kwiecien, Manager, Taxation and Assessment, Finance, Corporate Support Services, to the Committee of Council Meeting of March 20, 2024, re: **By-Law to Establish Tax Ratios for 2024**, be received;
2. That a by-law to authorize the following tax ratios for the purpose of establishing tax rates be enacted:
 - 1.0000 for the residential property class
 - 1.7050 for the multi-residential property class
 - 1.0000 for the new multi-residential property class
 - 1.2971 for the commercial property class
 - 1.4700 for the industrial property class
 - 0.9239 for the pipeline property class
 - 0.25 for the farm class, and
 - 0.25 for the managed forest class.

Carried

11.2.6 Staff Report re: Report to Council on Historic Bovaird House Management Agreement (Revised) – Ward 1 (RM 77/2023)

Dealt with under Item 6.9 - Recommendation CW086-2024

11.3 Other/New Business

11.3.1 Discussion Item at the request of Mayor Brown, re: Faraday Bag Program Expansion

Item 8.2.2 was dealt with during consideration of this item.

Mayor Brown addressed Committee regarding the increase of auto thefts in the GTA and advised that there was a decrease in thefts in most of the areas of the Faraday Bag Pilot Program. Mayor Brown provided information on the success and sponsorship of the pilot program and suggested that faraday bags be made available to residents on a request basis.

The following motion was considered.

CW100-2024

1. That the report from Razmin Said, Manager, Community Safety and Well-Being Office, Community Services, to the Committee of Council Meeting of March 20, 2024, re: **Results of 2023 Auto Theft Reduction Pilot Project**, be received; and
2. That the Faraday Bag program be continued on a 'by request' basis.

Carried

11.3.2 Discussion Item at the request of Regional Councillor Medeiros, re: Recognition of former Brampton Members of Council during Brampton 50th Year Commemorations

Regional Councillor Medeiros addressed Committee with respect to Brampton's 50th year commemorations and asked if consideration has been given to including and/or recognizing former Members of Council during the celebrations.

The following motion was considered.

CW101-2024

That the following item be **referred** to the March 27, 2024 meeting of Council:

Discussion Item at the request of Regional Councillor Medeiros, re:
Recognition of former Brampton Members of Council during Brampton 50th
Year Commemorations

Carried

11.4 Correspondence

Nil

11.5 Councillors Question Period

Nil

11.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. C. Gravlev, Acting City Clerk, confirmed that no questions were submitted.

12. Public Works and Engineering Section

12.1 Staff Presentations

Nil

12.2 Reports

12.2.1 Staff Report re: 40 km/h Speed Limit Neighbourhood Pilot Results - Citywide

Committee discussion took place with respect to the success of the 40 km/h Speed Limit Neighbourhood Pilot Project in addressing speeding on local roads. Discussion included the use of traffic calming tools to reduce speeding, implementation of traffic calming measures on regional roads, and a request that information regarding the City's traffic calming efforts and plans be communicated to residents through an insert in the Council newsletters.

The following motion was considered.

CW102-2024

1. That the report from Domenic Barranca, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024, re: **40 km/h Speed Limit Neighbourhood Pilot Results – Citywide**, be received; and,
2. That the neighbourhoods currently piloting 40 km/h reduced speed limits remain permanently reduced 40 km/h areas; and
3. That reduced neighbourhood speed limits be added as a countermeasure to the City's Neighbourhood Traffic Management Guide to be expanded throughout the City.

Carried

12.2.2 Staff Report re: Time Limit Parking – Ace Drive – Ward 9 (RM 75/2023)

Staff responded to questions from Committee with respect to the installation of time limit parking signage on Ace Drive, by-law restrictions for truck-specific signage, and potential amendments to the Traffic By-law in this regard. Staff further advised that additional signage specific to truck parking could be installed to deter unwanted parking behaviour but would not be enforceable.

The following motion was considered.

CW103-2024

1. That the report from Kevin Minaker, Manager, Traffic Operations and Parking, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024, re: **Time Limit Parking – Ace Drive – Ward 9 (RM 75/2023)**, be received; and
2. That a by-law be passed to amend Traffic By-law 93-93, as amended, to implement permissive 20 minute parking on the east side of Ace Drive between Dockstader Road and a point 125 metres south of Mayfield Road; including additional truck-specific signage.

Carried

12.2.3 ^ Staff Report re: Request to Begin Procurement – Implementation of Physical Traffic Calming Measures (Citywide)

CW104-2024

1. That the report from Kevin Minaker, Manager, Traffic Operations and Parking, Road Maintenance, Operations and Fleet, Public Works and Engineering, to

the Committee of Council Meeting of March 20, 2024 re: **Request to Begin Procurement – Implementation of Physical Traffic Calming Measures (Citywide)**, be received; and

2. That the Purchasing Agent be authorized to commence the procurement for the implementation of physical traffic calming measures.

Carried

12.2.4 ^ Staff Report re: Request to Begin Procurement – Implementation of Green Pavement Markings for Bike Lanes - Citywide (RM 21/2023)

CW105-2024

1. That the report from Kevin Minaker, Manager, Traffic Operations and Parking, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024 re: **Request to Begin Procurement – Implementation of Green Pavement Markings for Bike Lanes – Citywide (RM 21/2023)**, be received; and
2. That the Purchasing Agent be authorized to commence the procurement for the implementation of green pavement markings for bike lanes.

Carried

12.2.5 Staff Report re: Request to Begin Procurement for Engineering Services for Clarkway Drive Improvements from Castlemore Road to Mayfield Road – Ward 10

Committee discussion took place, and staff responded to questions, regarding the coordination of work for future signalization at the intersection of Countryside Drive and Clarkway Boulevard.

The following motion was considered.

CW106-2024

1. That the report from Jia He, Project Manager, Capital Works, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024, re: **Request to Begin Procurement for Engineering Services for Clarkway Drive Improvements from Castlemore Road to Mayfield Road – Ward 10**, be received; and
2. That the Purchasing Agent be authorized to commence the procurement for engineering services for Clarkway Drive Improvements from Castlemore Road to Mayfield Road.

Carried

12.2.6 ^ Staff Report re: Request to Begin Procurement for Public Works Repairs West Side 2024

CW107-2024

1. That the report from Carlos Gomes, Supervisor, Contracts, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024, re: **Request to Begin Procurement for Public Works Infrastructure Repairs West Side 2024**, be received; and
2. That the Purchasing Agent be authorized to commence the procurement for Public Works Repairs West Side.

Carried

12.2.7 ^ Staff Report re: Budget Amendment and Recommendation Report - Etobicoke Creek Wetland Enhancement Project: Ontario Transfer Payment Agreement – Ward 2

CW108-2024

1. That the report from Karley Cianchino, Environmental Project Specialist, Environment and Development Engineering, Planning, Building and Growth Management, to the Committee of Council Meeting of March 20, 2024, re: **Budget Amendment and Recommendation Report - Etobicoke Creek Wetland Enhancement Project: Ontario Transfer Payment Agreement – Ward 2**, be received;
2. That a budget amendment be approved, and a new capital project be established in the amount of \$2,504,380.99 for the Etobicoke Creek wetland enhancement project, with funding from the Provincial Government, under the Province's Wetland Conservation Partnership Program.

Carried

12.2.8 ^ Staff Report re: Request to Begin Procurement for the Replacement of Heritage Road Culvert over Heritage Creek North of Steeles Avenue West – Ward 6

CW109-2024

1. That the report from Borendra Sanyal, Senior Project Engineer, Capital Works, Public Works and Engineering, to the Committee of Council Meeting of March 20, 2024, re: **Request to Begin Procurement for the Replacement of Heritage Road Culvert over Heritage Creek North of Steeles Avenue West – Ward 6**, be received; and

2. That the Purchasing Agent be authorized to commence the procurement for the replacement of Heritage Road Culvert over Heritage Creek North of Steeles Avenue West.

Carried

12.3 Other/New Business

12.3.1 ^ Minutes - Brampton School Traffic Safety Council - March 7, 2024

CW110-2024

That the **Minutes of the Brampton School Traffic Safety Council Meeting of March 7, 2024**, Recommendations SC0016-2024 to SC026-2024, to the Committee of Council Meeting of March 20, 2024, be approved.

Carried

The recommendations were approved as follows:

SC016-2024

That the agenda for the Brampton School Traffic Safety Council meeting of March 7, 2024, be approved as published and circulated.

SC017-2024

1. That the correspondence from Tara Benson, Student Transportation of Peel Region (STOPR), to the Brampton School Traffic Safety Council meeting, re: **Request to Review Student Safety Crossing at Wanless Drive/Edenbrook Hill/Queen Mary Drive to attend Rowntree Public School, 254 Queen Mary Drive - Ward 6** be received; and,
2. That a site inspection be undertaken.

SC018-2024

1. That the correspondence from Tara Benson, Student Transportation of Peel Region (STOPR), to the Brampton School Traffic Safety Council meeting of March 7, 2024, re: **Request to Review Safety of Pedestrian Bridge at Brenscombe Road and Cyclone Trail, Malala Yousafzai Public School, 1248 Mayfield Road, Caledon**, be received; and,
2. That a site inspection be undertaken.

SC019-2024

1. That the correspondence from Jenn Schnier, Brampton resident, to the Brampton School Traffic Safety Council meeting of March 7, 2024, re:

Request for a Crossing Guard at intersection of Commuter Drive and Ganton Heights, Mount Pleasant Village Public School, 100 Commuter Drive - Ward 6, be received;

2. That a site inspection be undertaken.

SC020-2024

That the update by Enforcement and By-law Services to the Brampton School Traffic Safety Council meeting of March 7, 2024, re: **School Patrol Statistics 2023 - February 2024 be received.**

SC021-2024

1. That the Site Inspection report for **Hewson Public School** be received;
2. That in an effort to encourage Active Transportation to and from school, the Principal contact their designated Peel Health Nurse to participate in the School Travel Plan Program in Peel;
3. That the Manager of Traffic Operations and Parking be requested to arrange for:
4. a) A Stop Sign Compliance Study to be conducted at the intersection of Sugarcane Avenue and Vanderbrink Drive
b) Enhanced Pavement Markings for the crosswalks at the intersection of Sugarcane Avenue and Vanderbrink Drive
5. That an adult crossing guard is not warranted at the intersection of Sugarcane Avenue and Vanderbrink Drive.

SC022-2024

1. That the Site Inspection report for **Tribune Public School** be received;
2. That an adult Crossing Guard is warranted at the intersection of Tribune Drive and Creditview Road for the west leg of the intersection;
3. That the Manager of Traffic Operations arrange to have the Installation of a "No stopping" signage on Tribune Drive from Creditview Road to the school driveway entrance; and,
4. That the Manager of Parking Enforcement arrange for enforcement of Parking/Stopping infractions during arrival and dismissal times.

SC023-2024

1. That the Site Inspection report for **St. Rita Catholic School** be received;

2. That in an effort to encourage Active Transportation to and from school, the Principal contact their designated Peel Health Nurse to participate in the School Travel Plan Program in Peel;
3. That Parking Enforcement be requested to observe the area during arrival and dismissal periods and take the appropriate action on drivers who disobey signage at the entrance and exit of school;
4. That School Administration consider closing the parking lot where cars doubled park, and use the Kiss and Ride lane only at arrival and dismissal times;
5. That the School Principal continue to reinforce traffic safety rules to students, especially around driver awareness and proper use of the Kiss and Ride area; and,
6. That the School Principal be requested to send information to parents regarding the safety of students in and around school property, emphasizing the requirement to cross safely at the signalized intersection rather than jaywalk into live traffic.

SC024-2024

1. That the Site Inspection report for **Earnscliffe Public School** be received; and,
2. That the Manager of Traffic Operations be requested to review the proposal on Earnscliffe Circle to operate as one way street.

SC025-2024

1. That the site inspection report for St. Thomas Aquinas Secondary School be received;
2. That the Manager of Traffic Engineering Services, Works and Transportation, be requested:
 - to review the timing of the traffic signal at the intersection of Torbram Road and Corporation Drive
 - to determine if a southbound advance green is warranted, if pedestrian timing is sufficient, and if right turns should be restricted on a red light
3. That the Principal be requested to contact the Dufferin-Peel Catholic District School Board and suggest that the following actions be undertaken:
 - that the school board consider moving the entrance to the school further east to avoid congestion at the corner of Corporation Drive and Tobram Road; and,

4. That the Principal, through the school newsletter and school safety meetings, be requested to encourage the parents/guardians to move to the front of the Kiss and Ride and not block the school entrance.

SC026-2024

That Brampton School Traffic Safety Council do now adjourn to meet again on April 4, 2024 at 9:30 a.m.

12.3.2 Discussion Item at the request of Mayor Brown, re: Traffic Lights in the Vicinity of Countryside Drive and Bellini Avenue - Ward 10

Committee discussion took place, and staff responded to questions, regarding speeding in the vicinity of Countryside Drive and Bellini Avenue, and safety concerns at this intersection due to poor visibility resulting from a dip in the road.

In response to a question from Committee regarding the possibility of signaling this intersection, staff advised that a study would be undertaken to review traffic safety issues, determine if signalization is warranted, and review options to improve safety.

The following motion was considered.

CW111-2024

That, due to the high volume of traffic in the area, staff be directed to investigate signalized lights for the intersection of Countryside Drive and Bellini Avenue and report back to a future Committee of Council meeting.

Carried

12.4 Correspondence

Nil

12.5 Councillors Question Period

Nil

12.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the

agenda. C. Gravlev, Acting City Clerk, confirmed that no questions were submitted.

13. Referred Matters List

13.1 ^ Referred Matters List - 1st Quarter Update 2024

CW112-2024

That the **Referred Matters List - 1st Quarter Update 2024**, to the Committee of Council Meeting of March 20, 2024, be received.

Carried

14. Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made during this meeting. C. Gravlev, Acting City Clerk, read the following question from Kevin Russell, Brampton resident, regarding the Residential Rental Licensing (RRL) Pilot Program Update (Items 6.8, 9.1.1, 9.2.1, 9.4.1 and 9.4.4):

"According to the revised RRL Pilot Project report, the RRL does not set out occupancy limits. However, there has to be a limit on the number of people living in a house. Is there a standard to determine this? How can it be enforced by the RRL Pilot Project?"

Steve Ganesh, Commissioner, Planning, Building and Growth Management, provided information regarding residential occupancy limits and related enforcement.

15. Closed Session

^15.1 Open Meeting exception under Section 239 (2) (c) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board.

15.2 Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.3 Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Note: Earlier in the meeting, on a two-thirds majority vote to reopen the question, Consent was reopened and Item 15.3 was removed from Consent and dealt with in Closed Session.

The following motion was considered.

CW113-2024

That Committee proceed into Closed Session to discuss matters pertaining to the following:

15.2 Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.3 Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

In Open Session, the Chair reported on the status of matters considered in Closed Session, as follows:

15.1 – This matter was approved on consent and therefore was not discussed in closed session.

15.2 – This matter was considered in closed session, information was received and no direction was given.

15.3 – This matter was considered in closed session, information was received and direction was given.

16. **Adjournment**

The following motion was considered.

CW114-2024

That the Committee of Council do now adjourn to meet again on Wednesday, April 10, 2024, or at the call of the Chair.

Carried

Chair, Community Services Section

Chair, Legislative Services Section

Chair, Economic Development Section

Chair, Corporate Services Section

Chair, Public Works & Engineering Section

Wednesday, April 10, 2024

2. Approval of Agenda

CW115-2024

That the agenda for the Committee of Council Meeting of April 10, 2024 be approved, as amended, as follows:

To add:

- 5.2 Announcement - World Sikh Organization 40 Year Anniversary
Council Sponsor: Regional Councillor Brar
Jaspreet Bal, President, World Sikh Organization, will make the announcement.
- 5.3 Announcement – Warm Winter Initiative
Council Sponsor: Regional Councillor Toor
- 6.6 Delegation from Nat Kaminski, Harm Reduction Outreach and Peer Programs Manager, and Dawn Scarlett, Support Program Manager, Moyo Health and Community Services, re: Item 10.3.1 - Discussion Item re: Gender-based Analysis (GBA) Plus Training Update
- 6.7 Delegation from Mike Greenley, CEO, MDA Space Ltd., re: Proposed Zoning Changes in the Vicinity of 7500 Financial Drive
- 11.3.1 Discussion Item at the request of Regional Councillor Palleschi, re: Parks Maintenance and Graffiti
- 12.4.1 Memorandum from Josh Campbell, Director Planning and Development Services, Credit Valley Conservation (CVC), dated April 8, 2024, re: CVC Regulated Areas and Brampton Parks

Carried

4. Consent

CW116-2024

That the following items to the Committee of Council Meeting of April 10, 2024 be approved as part of Consent:

8.2.1, 9.2.2, 11.2.1, 11.2.2, 11.2.3, 11.2.4, 11.2.5, 12.2.1, 12.2.2

Carried

6. Public Delegations

6.1 CW117-2024

That the delegations from the following Innovation District Partners, to the Committee of Council Meeting of April 10, 2024, re: **Overview of 2023 and Local Impact of Innovation District Partners**, be received:

1. Pam Banks, Executive Director, Altitude Accelerator
2. Phillip Mohabir, Co-Founder and CEO, Vivo Surgery
3. Usha Srinivasan, Director, Brampton Venture Zone by TMU
4. Alison Smith, Co-Founder and Chief Scientist, Roga
5. Dr. Saumik Biswas, CEO and Founder, Tenomix Inc.
6. Charles Finlay, Executive Director, Rogers Cybersecure Catalyst at Toronto Metropolitan University
7. Murali Vijendran, Chief AI Risk Officer, SigmaRed Technologies Inc.
8. Vikram Khurana, CEO, BHive
9. Amit Vyas and Nithin Bose, Co-Founders, Piiko
10. Sunil Sharma, Director, Founder Institute
11. Matt Cass, Co-Founder, Engaiz

Carried

6.2 CW118-2024

That the delegation from Edeme Kelikume, Founder, TempHo Inc., to the Committee of Council Meeting of April 10, 2024, re: **Newcomer Affordable Housing and Strategic Newcomer Housing from Red Zone to Green Zone**, be received.

Carried

6.3 **CW119-2024**

That the delegation from Guido Pacheco, Organizer/President, Our Lady of Fatima Parish, to the Committee of Council Meeting of April 10, 2024, re: **Request for a Monument in the Vicinity of Our Lady of Fatima Parish**, be **referred** back to staff for consideration as part of the upcoming monuments-related staff report.

Carried

6.4 **CW120-2024**

That the delegation from Rosey Kaur, CEO, Concept1 Learning Centre Inc. and Founder, Patka Box, to the Committee of Council Meeting of April 10, 2024, re: **Journey of the Patka Box in Ontario and Canada**, be **referred** to staff for consideration.

Carried

6.5 Delegation from Sarbjot Singh, Noor Auto Trade Inc., re: Request to Lease/Rent Space at 9 Hansen Road South

Note: This delegation was withdrawn at the meeting.

6.6/10.3.1

CW121-2024

That the delegation from Nat Kaminski, Harm Reduction Outreach and Peer Programs Manager, and Dawn Scarlett, Support Program Manager, Moyo Health and Community Services, to the Committee of Council Meeting of April 10, 2024, re: **Item 10.3.1 - Discussion Item re: Gender-based Analysis (GBA) Plus Training Update**, be received.

Carried

6.7 **CW122-2024**

That the delegation from Mike Greenley, CEO, MDA Space Ltd. to the Committee of Council Meeting of April 10, 2024, re: **Proposed Zoning Changes in the Vicinity of 7500 Financial Drive**, be **referred** to Economic Development and Planning, Building and Growth Management staff for review and consideration with regard to the Bram-West Secondary plan, and report back to a future meeting of the Planning and Development Committee.

Carried

7. **Government Relations Matters**

7.1 **CW123-2024**

That the presentation by Andrzej Hoffmann, Manager, Government Relations and Public Liaison, Office of the CAO, to the Committee of Council Meeting of April 10, 2024, re: **Government Relations Matters**, be received.

Carried

CW124-2024

Whereas the January 24, 2024 mandate letter from Minister Calandra to the Peel Transition Board Chair – John Lively speaks to the Transition Board will be responsible for providing recommendations on the transfer of the following services to City of Brampton, City of Mississauga, and Town of Caledon, currently provided by the Region of Peel:

- Land Use Planning
- Water and Wastewater, including Stormwater
- Regional Roads
- Waste Management; and

Whereas the mandate letter indicates the Transition Board ensures the three local municipalities are adequately equipped with the necessary resources and personnel to undertake the transfer of planning authorities as approved through the More Homes Built Faster Act;

Therefore Be It Resolved that Council direct staff to continue working with the Transition Board to ensure the download of the land use planning service maintains the ability for the Major Office Incentive tax rebate program to continue in its entirety, to provide a level of confidence to existing and any future participants.

Carried

8. **Legislative Services Section**

^8.2.1 CW125-2024

That the report from Shelley Campbell, Access and Privacy Coordinator, Legislative Services, to the Committee of Council Meeting of April 10, 2024, re: **Annual Report on the Access to Information and Protection of Privacy Program for 2023**, be received.

Carried

9. Economic Development Section

9.1.1/9.2.1

CW126-2024

1. That the presentation and report from Clare Barnett, Director, Economic Development, Office of the CAO, to the Committee of Council Meeting of April 10, 2024, re: **The Feasibility of a Logistics Innovation Zone in Brampton (RM 71/2023)**, be received;
2. That staff be directed to initiate Phase 1 of the Logistics Innovation Zone Feasibility Report (Attachment 1); and
3. That a copy of this report be forwarded to relevant provincial and federal ministries.

Carried

9.2.1 Dealt with under Item 9.1.1 - Recommendation CW126-2024

^9.2.2 CW127-2024

That the report from Paul Aldunate, Expeditor, Economic Development, Office of the CAO, to the Committee of Council Meeting of April 10, 2024, re: **Downtown High-Speed Internet Connectivity (RM 31/2023)**, be received.

Carried

10. Corporate Services Section

10.2.1 **CW128-2024**

1. That the report from Melinda Yogendran, Principal Planner/Supervisor, Integrated City Planning, Planning, Building and Growth Management, to the Committee of Council Meeting of April 10, 2024 re: **Budget Amendment - Response to Request for Funding Support from Home Opportunities Non-Profit Corporation (RM 59/2023)**, be received;
2. That Council approve the renaming of capital project #247932-001 from 'Housing Project – Non-Profit Pilot Program Expansion' to 'Home Opportunities';

3. That a budget amendment be approved for capital project #247932-001 in the amount of \$14,000,000, with funding to be transferred from the Housing Accelerator Fund which will result in a total available budget of \$18,000,000;
4. That Council delegate authority to the Commissioner of Planning, Building and Growth Management and the Treasurer to execute on behalf of the City the amended contribution agreement with Home Opportunities Non-Profit Corporation on such terms and conditions acceptable to the Commissioner of Planning, Building and Growth Management, and in a form acceptable to the City Solicitor or designate; and
5. That Council endorse in principle financial assistance in the form of a cash grant of \$18,000,000 to Home Opportunities Non-Profit Corporation, subject to the negotiation and execution of mutually acceptable agreement(s) with the City.

Carried

10.2.2 **CW129-2024**

1. That the report from Sharandeep Natt, Protocol Officer, Corporate Support Services, to the Committee of Council Meeting of April 10, 2024, re:
Ceremonial Street Naming - Maudlyn Way (Response to CW020-2024), be received; and
2. That the request for a ceremonial street naming (Maudlyn Way) be approved, per Protocol Office Standard Operating Procedure.

Carried

10.3.1 **Dealt with under Item 6.6 - Recommendation CW121-2024**

11. **Public Works and Engineering Section**

[^]11.2.1

CW130-2024

1. That the report from Frank Mazzotta, Manager, Development Engineering, Environment and Development Engineering, Planning, Building and Growth Management, to the Committee of Council Meeting of April 10, 2024, re:
Budget Amendment – Developer Reimbursement for the Construction of Lagerfeld Drive from the Existing Cul-de-sac to the East Limit of Block 6 (NHS) – Ward 6, be received;

2. That a budget amendment be approved and a new capital project be established in the amount of \$147,240.63 for the reimbursement of construction of Lagerfeld Drive from the existing cul-de-sac to the east limit of Block 6 (NHS), in connection with the Daniels MPV 2 Corporation Subdivision, being file OZS-2019-0007, 21T-19017B, with funding to be transferred from Reserve #137 - DC Roads, and;
3. That Council approve the reimbursement of development charges to the Developer, in accordance with Schedule L of the Subdivision Agreement (“the Agreement”) between Daniels MPV 2 Corporation (“the Developer”) and the Corporation of the City of Brampton for the single source delivery of development charge funded road infrastructure, for the actual reasonable cost of the construction of Lagerfeld Drive from the existing cul-de-sac to the east limit of Block 6 (NHS), up to the maximum upset limit of \$147,240.63.

Carried

^11.2.2

CW131-2024

1. That the report from Frank Mazzotta, Manager, Development Engineering, Environment and Development Engineering, Planning, Building and Growth Management, to the Committee of Council Meeting of April 10, 2024, re:
Budget Amendment – Developer Reimbursement for the Construction of Lagerfeld Drive from the East Limit of Block 6 (NHS) to Mississauga Road - Ward 6, be received, and;
2. That subject to the Commissioner of Planning, Building and Growth Management executing the Supplementary Subdivision Agreement (“the Agreement”) between Mattamy (Credit River) Limited (“the Developer”) and the Corporation of the City of Brampton that includes a Development Charges Credit Agreement in Schedule L, pursuant to the Administrative Authority By-law 2016-2017, as amended;
 - I. A budget amendment be approved and a new capital project be established in the amount of \$17,212,500 for the reimbursement of construction of Lagerfeld Drive from the east limit of Block 6 (NHS) to Mississauga Road, in connection with the Mattamy (Credit River) Limited Subdivision, being file OZS-2023-0036, C04W11.006, 21T-10022B, with funding to be transferred from Reserve #137 - DC Roads;

- II. Council approve the reimbursement of development charges to the Developer, in accordance with Schedule L of the Agreement for the single source delivery of development charge funded road infrastructure, for the actual reasonable cost of the construction of Lagerfeld Road from the east limit of Block 6 (NHS) to Mississauga Road, up to a maximum upset limit of \$17,212,500.

Carried

^11.2.3

CW132-2024

1. That the report from Frank Mazzotta, Manager, Development Engineering, Environment and Development Engineering, Planning, Building and Growth Management, to the Committee of Council Meeting of April 10, 2024, re: **Budget Amendment – Developer Reimbursement for the Construction of Lagerfeld Drive from Mississauga Road to Block 310 – Ward 6**, be received, and;
2. That subject to the Commissioner of Planning, Building & Growth Management executing the Subdivision Agreement (“the Agreement”) between Argo TFP Brampton Limited, Argo TFP Brampton II Limited (“the Developer”) and the Corporation of the City of Brampton that includes a Development Charges Credit Agreement in Schedule L, pursuant to the Administrative Authority By-law 2016-2017, as amended;
 - I. A budget amendment be approved and a new capital project be established in the amount of \$1,222,650 for the reimbursement of construction of Lagerfeld Drive from Mississauga Road to Block 310, in connection with the Argo TFP Brampton Limited Subdivision, being file OZS-2021-0052, 21T-21022B, with funding to be transferred from Reserve #137 – DC Roads;
 - II. Council approve the reimbursement of development charges to the Developer, in accordance with Schedule L of the Agreement for the single source delivery of development charge funded road infrastructure, for the actual reasonable cost of the construction of Lagerfeld Drive from Mississauga Road to Block 310, up to a maximum upset limit of \$1,222,650.

Carried

^11.2.4

CW133-2024

1. That the report from Van Thai, Street Light Supervisor, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of April 10, 2024 re: **Request for Delegated Signing Authority Approval for Dedicated Locate Services Agreement**, be received; and
2. That the Director of Road Maintenance, Operations and Fleet be delegated authority to approve or reject requests for and to execute Dedicated Locate Services Agreement(s) and any amending agreements or other documents in connection therewith on behalf of The Corporation of the City of Brampton, on such terms and conditions as may be satisfactory to the Director of Road Maintenance, Operations and Fleet and in a form approved by the City Solicitor or designate.

Carried

^11.2.5

CW134-2024

1. That the report from Neda Pavela-Mogus, Manager, Building, Design and Construction, Public Works and Engineering, to the Committee of Council Meeting of April 10, 2024, re: **Request to Begin Procurement – Hiring of General Contractors and Design Builders for Construction Projects – Wards 3, 4, 7, 8 and 10**, be received;
2. That the Purchasing Agent be authorized to commence the procurement for general contracting services for the building addition at Memorial Arena (Ward 3);
3. That the Purchasing Agent be authorized to commence the procurement for general contracting services for the building alterations at Riverstone Community Centre (Ward 8);
4. That the Purchasing Agent be authorized to commence the procurement for general contracting services for the construction of Fire Station 215 (Ward 10);
5. That the Purchasing Agent be authorized to commence the procurement for design and construction services for Electric Vehicle Charging stations at 8850 McLaughlin Road South and 1975 Williams Parkway (Wards 4 and 8); and

6. That the Purchasing Agent be authorized to commence the procurement for design and construction services for the Energy Retrofit of Earnscliffe Recreation Centre (Ward 7).

Carried

11.3.1 **CW135-2024**

That staff be requested to investigate and consider a potential pilot project for increased parks maintenance, and report back thereon.

Carried

12. **Community Services Section**

^12.2.1

CW136-2024

1. That the report from Rick Bernard, Manager, Emergency Management, Brampton Fire and Emergency Services, to the Committee of Council Meeting of April 10, 2024, re: **City of Brampton Emergency Management Program and Plan By-law**, be received;
2. That By-law 265-2014, which adopted the previous emergency plan, be repealed;
3. That By-law 56-2016, which adopted the previous emergency management program be repealed; and
4. That a by-law be enacted to adopt the City of Brampton Emergency Management Program and Plan.

Carried

^12.2.2

CW137-2024

1. That the report from Ed Fagan, Director, Parks Maintenance and Forestry, Community Services, to the Committee of Council Meeting of April 10, 2024, re: **Renaming Loafer's Lake Park to Paul Palleschi Park – Ward 2**, be received; and

2. That the renaming of Loafer's Lake Park to Paul Palleschi Park be approved.

Carried

12.2.3

CW138-2024

1. That the report from Ed Fagan, Director, Parks Maintenance and Forestry, Community Services, to the Committee of Council Meeting of April 10, 2024, re: **Request to Begin Procurement – Design and Construction of a Cricket Dome at Earnscliffe Park – Ward 7**, be received;
2. That the Purchasing Agent be authorized to commence the procurement for the design and construction of a winterized cricket dome at Earnscliffe Park under a design-build contract; and
3. That the Purchasing Agent be authorized to commence the procurement for the Consultant/Project Manager to manage the construction of a winterized cricket dome at Earnscliffe Park.

Carried

12.4.1

CW139-2024

That the memorandum from Josh Campbell, Director Planning and Development Services, Credit Valley Conservation (CVC), dated April 8, 2024, to the Committee of Council Meeting of April 10, 2024, re: **CVC Regulated Areas and Brampton Parks**, be received.

Carried

15. Closed Session

CW140-2024

That Committee proceed into Closed Session to discuss matters pertaining to the following:

- 15.1 Open Meeting exception under Section 239 (2) (c) and (k) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

16. Adjournment

CW141-2024

That the Committee of Council do now adjourn to meet again on Wednesday, April 24, 2024, or at the call of the Chair.

Carried



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To amend By-law 270-2004, as amended

The Council of The Corporation of the City of Brampton, in accordance with the provisions of the *Planning Act, R.S.O. 1990, c.P. 13*, hereby ENACTS as follows:

1. By-law 270-2004, as amended, is hereby further amended:

(1) by changing Schedule A thereto, the zoning designation of the lands as shown outlined on Schedule “A” to this By-law:

From:	To:
Downtown Commercial One - Holding -Special Section 3521 (DC1(H)-3521)	Downtown Commercial One (Holding) - Special Section 3780 (DC1(H) – 3780) Downtown Commercial One (Holding) - Special Section 3781 (DC1(H) – 3781) Downtown Commercial One (Holding) - Special Section 3782 (DC1(H) – 3782)

(2) By adding thereto, the following section:

“3780 The lands designated Downtown Commercial One (Holding) – Section 3780 (DC1(H) – 3780) on Schedule A to this By-law:

3780.1 Shall only be used for the following purposes:

1. The uses permitted by the Downtown Commercial One (DC1) Zone;
2. Apartment Dwelling;
3. Residential Care Home;
4. Student Residence;
5. On the ground floor of an Apartment Dwelling, the following additional uses shall be permitted:
 - a. Medical offices and related medical diagnostics facilities;
 - b. Pharmacy

3780.2 Shall be subject to the following requirements and restrictions:

1. The lands zoned DC1(H) – 3780 and DC1(H) – 3781 are deemed to be one lot, regardless of the number of buildings constructed thereon, the creation of separate units and/or lots by way of plan of condominium, consent, conveyance of private roads, strata title arrangements, or other permissions, and any easements or registrations that are granted.
2. For the purpose of this zone, Queen Street East shall be deemed to be the front lot line.

3. Maximum Gross Floor Area: 48,000 square metres for all uses.
4. Minimum Gross Floor Area for all non-residential uses: 900 square metres.
5. Maximum Building Height: 110 metres (exclusive of any roof-top mechanical penthouse, architectural features or other features permitted by section 6.16).
6. Maximum Number of Dwellings: 800
7. Notwithstanding the maximum gross floor area, maximum building height and maximum number of dwelling units set out in 3780.2(3), (5) and (6), if a 3-storey podium, having a minimum height of 10 metres, is provided, the following provisions shall apply:
 - i. The maximum building height may be increased to 120 metres;
 - ii. The Maximum Gross Floor Area may be increased to 52,500 square metres; and
 - iii. The Maximum Number of Dwellings: 850.
8. Minimum Front Yard Depth along Queen Street East: 3.0 Meters
9. Minimum Interior Side Yard Width (West Side): 3.0 Metres
10. Minimum Interior Side Yard Width (East Side): 6.0 Metres
11. Minimum Rear Yard Depth: Not Applicable
12. Minimum tower separation distance: 25 metres
13. Minimum podium separation distance: 13 metres
14. Notwithstanding Section 20.6 of this By-law, loading spaces may be shared between retail commercial uses and office uses. A minimum of one loading space shall be provided for each building.
15. Notwithstanding any other sections of this By-law, required parking spaces for visitor parking, retail commercial and office uses may be shared..
16. Minimum Setback for a Below Grade Parking Garage to a Lot Line:
 - a) 0.0 metres,
17. Minimum total Interior Amenity Space for each building: 300 square metres.
18. Minimum total Exterior Amenity Space for each building: 700 square metres.
19. Maximum Floor Space Index for all uses combined: Not Applicable

3780 .3 For the purposes of DC1(H)-3780

Podium: Shall mean any of the various building elements that form the lower part of a building and does not include the tower.

Student Residence: Shall mean premises operated by a public school, private school, commercial school, post-secondary school or educational facility, consisting of dwelling units, bed-sitting rooms or rooms, used for student accommodation.

3780 .4 shall only be used for the following purposes while the Holding (H) symbol is in

place:

- 1) Purposes permitted in the Downtown Commercial One (Holding)-3521 (DC1(H)-3521) zone subject to the requirements and restrictions of the Downtown Commercial One Holding (DC1(H)-3521 zone.

3780.5 That the Holding (H) symbol shall not be removed until such time as the following have been provided:

- 1) Confirmation that a Functional Servicing report has been provided to the satisfaction of the Commissioner of Planning, Building and Growth Management.
- 2) Confirmation that a satisfactory Noise Feasibility Study to designate the lands as a Class 4 Noise Area under Provincial Noise Guidelines (NPC-300) has been provided to the satisfaction of the Commissioner of Planning, Building and Growth Management.
- 3) Written confirmation from the Region of Peel’s Commissioner of Public Works or Designate that a satisfactory Functional Servicing Report, that includes phasing and staging requirements for water and wastewater servicing has been received.
- 4) Written confirmation from the Region of Peel’s Commissioner of Public Works or Designate that a satisfactory Waste collection and access plan been received.”

“3781 The lands designated Downtown Commercial One (Holding) – Section 3781 (DC1(H) – 3781) on Schedule A to this By-law:

3781.1 Shall only be used for the following purposes:

- 1. The uses permitted by the Downtown Commercial One (DC1) Zone;
- 2. Apartment Dwelling;
- 3. Residential Care Home;
- 4. Student Residence;
- 5. Day Nursery.

3781.2 Shall be subject to the following requirements and restrictions:

- 1. The lands zoned DC1(H) – 3780 and DC1(H) – 3781 are deemed to be one lot, regardless of the number of buildings constructed thereon, the creation of separate units and/or lots by way of plan of condominium, consent, conveyance of private roads, strata title arrangements, or other permissions, and any easements or registrations that are granted.
- 2. Maximum Gross Floor Area: 48,000 square metres for all uses.
- 3. Minimum Gross Floor Area for all non-residential uses: 400 square metres.
- 4. Maximum Building Heights: 110 metres (exclusive of any roof-top mechanical penthouse, architectural features or other features permitted by section 6.16).
- 5. Maximum Number of Dwellings: 800.
- 6. For the purpose of this zone, Queen Street East shall be deemed to be the front lot line.
- 7. Minimum Rear Yard Depth to a Public Street: 3.0 Meters;
- 8. Minimum Interior Side Yard Width (West Side): 3.0 Metres
- 9. Minimum Interior Side Yard Width (East Side): 6.0 Metres

10. Minimum tower separation distance: 25 metres
11. Minimum podium separation distance: 10 metres
12. Notwithstanding Section 20.6 of this By-law, loading spaces may be shared between retail commercial uses and office uses. A minimum of one loading space shall be provided for each building.
13. Notwithstanding any other sections of this By-law, required parking spaces for visitor parking, retail commercial and office uses may be shared.
14. Minimum Setback for a Below Grade Parking Garage to a Lot Line:
 - a) 0.0 metres,
15. Minimum total Interior Amenity Space for each building: 300 square metres.
16. Minimum total Exterior Amenity Space for each building: 700 square metres.
17. Maximum Floor Space Index for all uses combined: Not Applicable.

3781 .3 For the purposes of DC1(H)-3781

Podium: Shall mean any of the various building elements that form the lower part of a building and does not include the tower.

Student Residence: Shall mean premises operated by a public school, private school, commercial school, post-secondary school or educational facility, consisting of dwelling units, bed-sitting rooms or rooms, used for student accommodation.

3781.4 shall only be used for the following purposes while the Holding (H) symbol is in place:

- 1) Purposes permitted in the Downtown Commercial One (Holding)-3521 (DC1(H)-3521) zone subject to the requirements and restrictions of the Downtown Commercial One Holding (DC1(H)-3521 zone).

3781.5 That the Holding (H) symbol shall not be removed until such time as the following have been provided:

- 1) Confirmation that a Functional Servicing report has been provided to the satisfaction of the Commissioner of Planning, Building and Growth Management.
- 2) Confirmation that a satisfactory Noise Feasibility Study to designate the lands as a Class 4 Noise Area under Provincial Noise Guidelines (NPC-300) has been provided to the satisfaction of the Commissioner of Planning, Building and Growth Management.
- 3) Written confirmation from the Region of Peel's Commissioner of Public Works or Designate that a satisfactory Functional Servicing Report, that includes phasing and staging requirements for water and wastewater servicing has been received.
- 4) Written confirmation from the Region of Peel's Commissioner of Public Works or Designate that a satisfactorily Waste collection and access plan been received.

- 5) Confirmation that the Draft Plan of Subdivision (OZS-2023-0044/ 21T-23010B) is registered to the satisfaction of the Commissioner of Planning, Building and Growth Management.

“3782 The lands designated Downtown Commercial One (Holding) – Section 3782 (DC1(H) – 3782) on Schedule A to this By-law:

3782.1 Shall only be used for the following purposes:

1. The uses permitted by the Downtown Commercial One (DC1) Zone, except for Residential Uses;
2. Medical Offices and related Medical Diagnostics Facilities;
3. Rehabilitation Facilities;
4. Pharmacy;
5. Day Nursery.

3782. 2 Shall be subject to the following requirements and restrictions:

1. Maximum Gross Floor Area: 14,400 square metres.
2. Maximum Building Height: 34 metres (exclusive of any roof-top mechanical penthouse, architectural features or other features permitted by section 6.16).
3. Minimum Building Height: 15 metres (exclusive of any roof-top mechanical penthouse, architectural features or other features permitted by section 6.16).
4. Minimum Front Yard Depth along a Public street (North Side): 3.0 metres.
5. Minimum Interior Side Yard Width (West Side): 3.0 metres.
6. Minimum Interior Side Yard Width (East Side): 7.5 metres.
7. Minimum Rear Yard Depth (South Side): 3.0 metres.
8. Minimum Setback Below Grade Parking Garage to a Lot Line: 0.0 metres.

3782.3 shall only be used for the following purposes while the Holding (H) symbol is in place:

- 1) Purposes permitted in the Downtown Commercial One (Holding)-3521 (DC1(H)-3521) zone subject to the requirements and restrictions of the Downtown Commercial One Holding (DC1(H)-3521 zone.

3782.4 That the Holding (H) symbol shall not be removed until such time as the following have been provided:

1. Confirmation that a Functional Servicing report has been provided to the satisfaction of the Commissioner of Planning, Building and Growth Management.
2. Confirmation that the Draft Plan of Subdivision (OZS-2023-0044/ 21T-23010B) is registered to the satisfaction of the Commissioner of Planning, Building and Growth Management.
3. Written confirmation from the Region of Peel’s Commissioner of Public Works or Designate that a satisfactory Functional Servicing Report, that includes phasing and staging requirements for water and wastewater servicing has been received.

- 4. Written confirmation from the Region of Peel’s Commissioner of Public Works or Designate that a satisfactorily Waste collection and access plan been received.
- 5. Confirmation that the Draft Plan of Subdivision (OZS-2023-0044/ 21T-23010B) is registered to the satisfaction of the Commissioner of Planning, Building and Growth Management.”

Approved as to
form.

2024/04/10

SDSR

Patrick Brown, Mayor

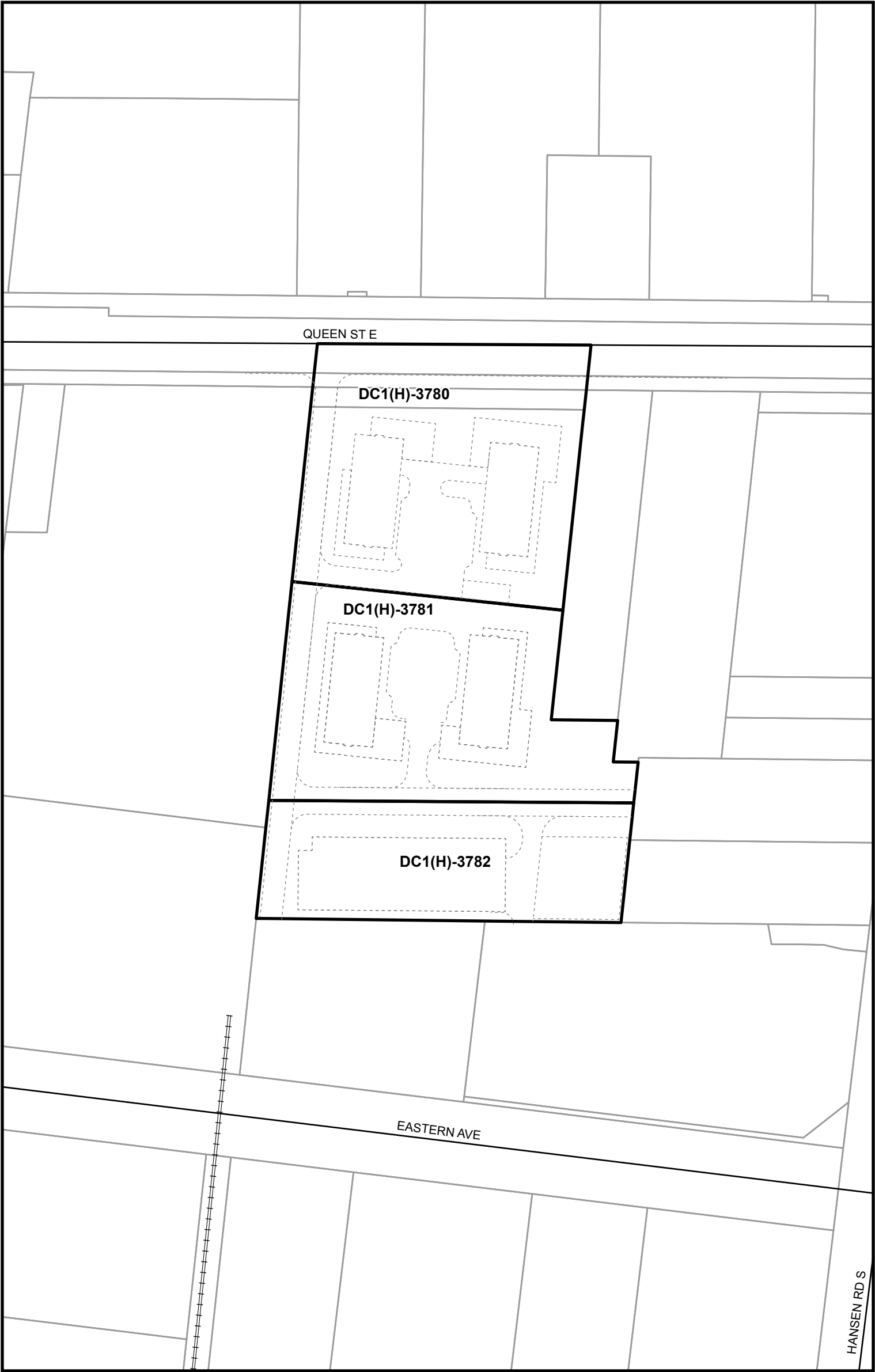
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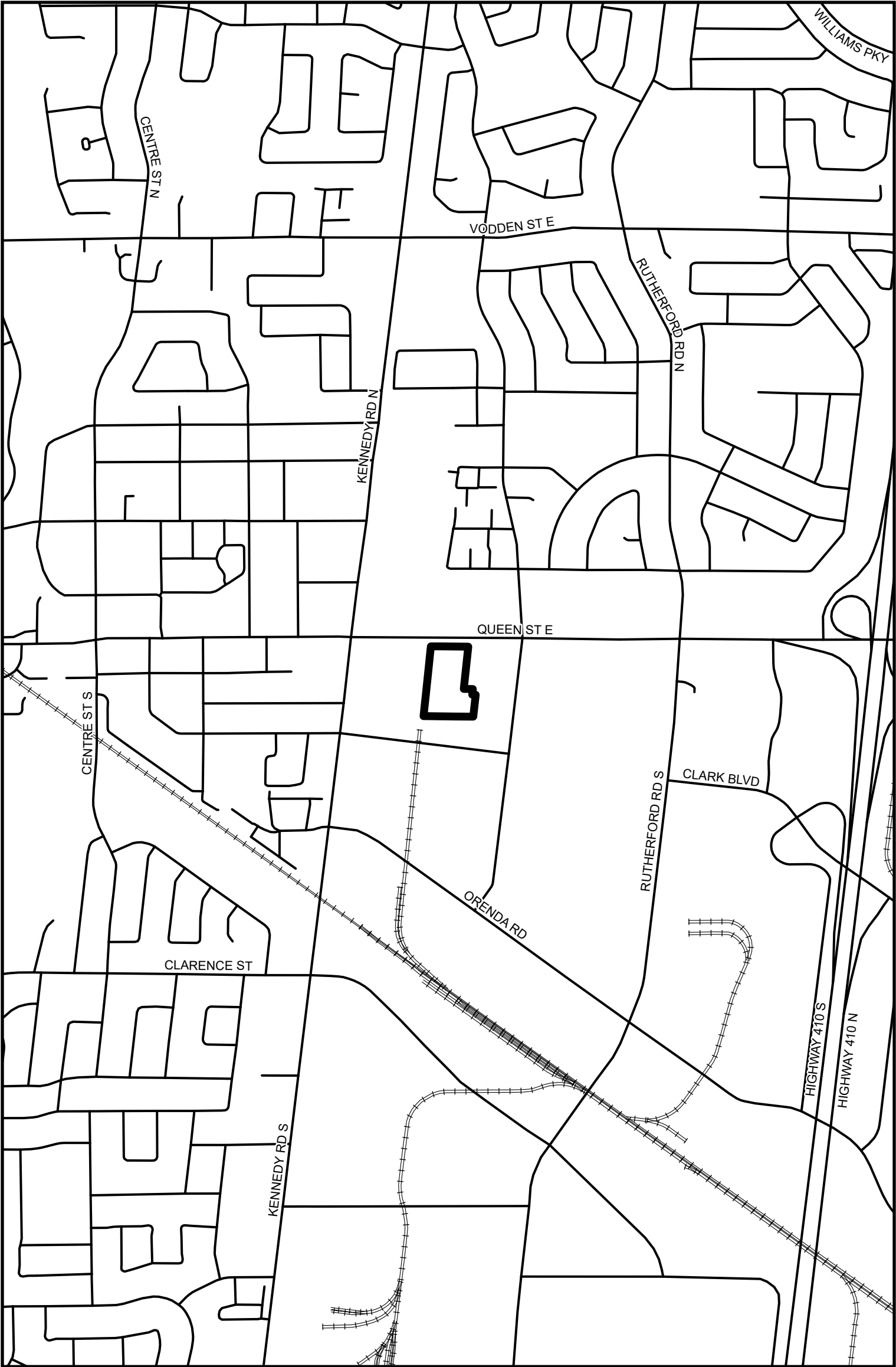
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
AAP

City Clerk

(file reference, if applicable, or delete)





 Subject Lands  RAILWAYS





THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To adopt Amendment Number OP2006-_____ to the Official Plan of the
City of Brampton Planning Area

The Council of the Corporation of the City of Brampton in accordance with the provisions of the *Planning Act* R.S.O. 1990, c.P. 13, hereby ENACTS as follows:

1. Amendment Number OP 2006-_____ to the Official Plan of the City of Brampton Planning Area is hereby adopted and made part of this by-law.

ENACTED and PASSED this 17th day of April, 2024.

Approved as to
form.
2024/03/29
MR

PATRICK BROWN - MAYOR

Approved as to
content.
2024/03/07
AAP

PETER FAY - CITY CLERK

(File: OZS-2022-0017, Report No. Planning, Bld. & Growth Mgt-2023-221)

AMENDMENT NUMBER OP 2006-_____
TO THE OFFICIAL PLAN OF THE
CITY OF BRAMPTON PLANNING AREA

1.0 Purpose:

The purpose of this Amendment is to change the land use designation of the lands shown outlined on Schedule 'A' to permit the development of townhouses and a residential apartment dwelling.

2.0 Location:

The lands subject to this amendment are located on the west side of Mississauga Road, north of Lionhead Golf Club Road, and south of Embleton Road. The lands have a frontage of approximately 80 meters on Mississauga Road, and an area of approximately 1.73 hectares, and are legally described as Part of Lot 4, Concession 5, WHS, Chinguacousy DES Parts 1, 2, and 3 of 43R17833.

3.0 Amendments and Policies Relevant Thereto:

3.1 The document known as the Official Plan of the City of Brampton Planning Area is hereby amended:

- a) by amending Schedule A1 'Upscale Executive Housing Special Policy Areas' to the Brampton Official Plan to remove the subject lands from the 'Upscale Executive Housing Special Policy Areas' designation as shown on Schedule A to this amendment.
- b) by adding to the list of amendments pertaining to Secondary Plan Area Number 40(a) Chapter 40(d): The Bram West Secondary Plan as set out in Part II: Secondary Plans thereof, Amendment Number OP 2006-_____.

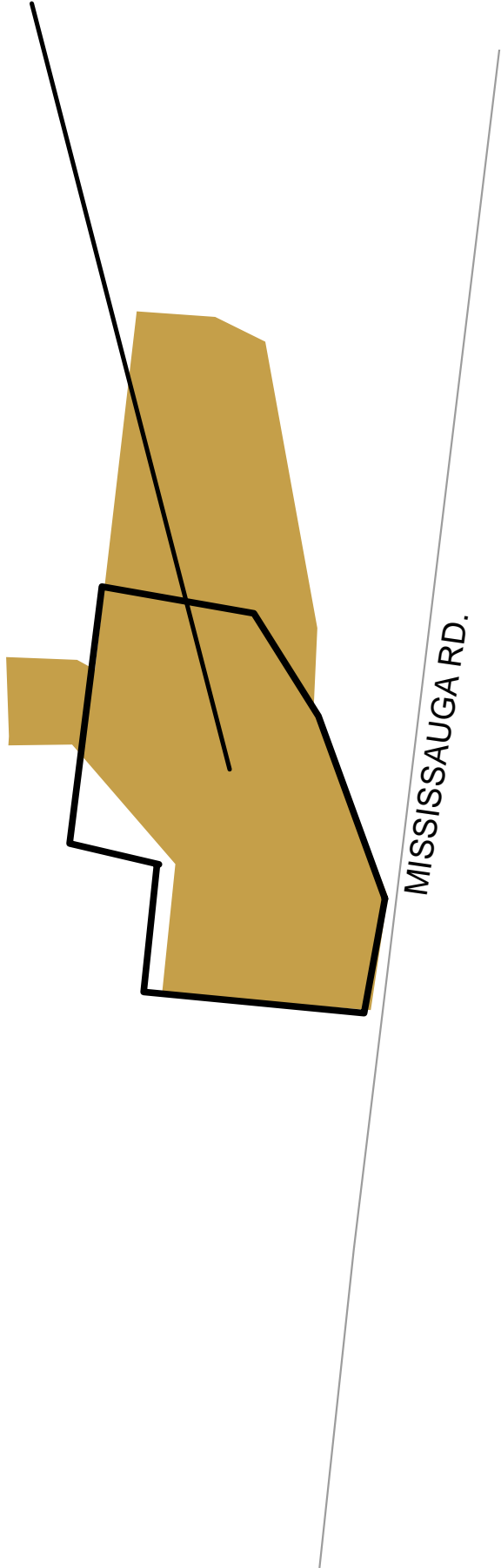
3.2 The portions of the document known as Bram West Secondary Plan Area 40(a), Chapter 40(d) being Part II of the City of Brampton Official Plan, as amended, are hereby further amended:

- a) by changing on Schedule SP40(a) of Chapter 40(d) of Part II: Secondary Plans, the land use designation of the lands shown outlined on Schedule B to this amendment from 'Executive Residential' to 'Medium/High Density Residential'.
- b) by adding to Section 3.4.7 Medium/High Density Residential, as follows:
 - "3.4.7.1 On lands designated Medium/High Density Residential, located west of Mississauga Road, east of Rock Bluff Trail, between Embleton Road and Lionhead Golf Club Road, the following shall apply:
 - i. A maximum density of 148 units per net residential hectare.
 - ii. A maximum height of 6 storeys.
 - iii. A maximum floor space index of 1.31."

3.3 The portions of the document known as Riverview Heights Community Block Plan - Sub Area 40 – 3 of Part III of the City of Brampton Official Plan, as amended, are hereby further amended:

- a) by amending the land use designation of the lands shown outlined on Riverview Heights Community Block Plan - Sub Area 40 – 3 from “Executive Residential” to “Medium/High Density Residential” as shown on Schedule C to this amendment; and,
- b) by amending Riverview Heights Community Block Plan - Sub Area 40 – 3 to revise the parcel fabric, lotting and internal street network of the development as shown on Schedule C to this amendment.

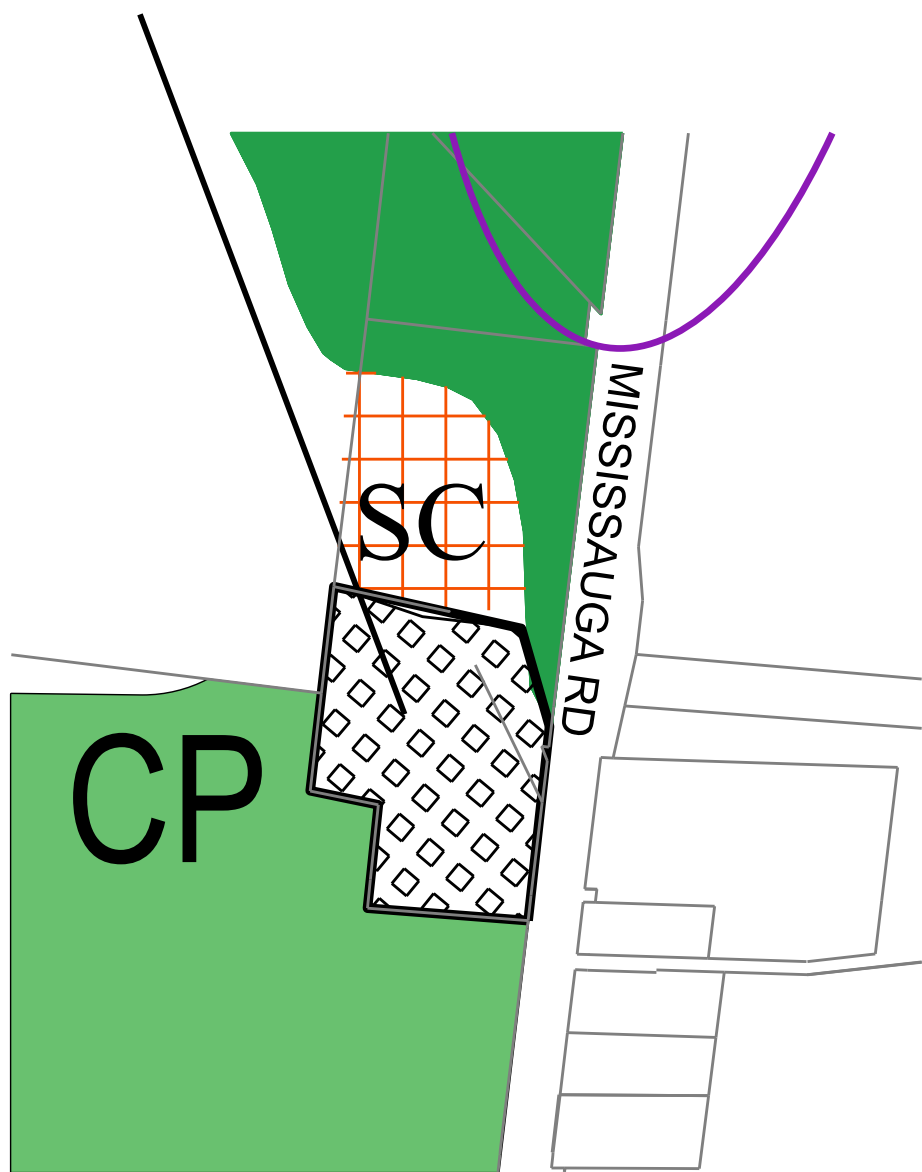
LANDS TO BE REMOVED FROM THE
"UPSCALE EXECUTIVE HOUSING
SPECIAL POLICY AREAS"



EXTRACT FROM SCHEDULE A1 (UPSCALE EXECUTIVE
HOUSING SPECIAL POLICY AREA) FROM THE DOCUMENT
KNOWN AS THE BRAMPTON OFFICIAL PLAN

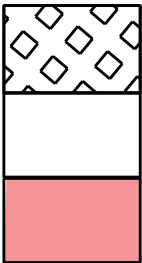
 UPSCALE EXECUTIVE HOUSING SPECIAL POLICY AREAS

LANDS TO BE REDESIGNATED FROM
"EXECUTIVE RESIDENTIAL" TO
"MEDIUM/HIGH DENSITY RESIDENTIAL"



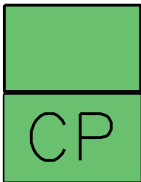
EXTRACT FROM SCHEDULE SP40(D) OF THE DOCUMENT KNOWN AS THE BRAM WEST SECONDARY PLAN

RESIDENTIAL:



Executive Residential
Low / Medium Density
Medium/High Density Residential

OPEN SPACE:



Valleyland
Community Park
Primary Gateway



EMPLOYMENT:



Service Commercial



LANDS TO BE REDESIGNATED FROM "EXECUTIVE RESIDENTIAL" TO "MEDIUM/HIGH DENSITY RESIDENTIAL" AND LOTTING TO BE DELETED



EXTRACT FROM BLOCK PLAN 40-3 KNOWN AS THE RIVERVIEW HEGITHS BLOCK PLAN

LEGEND

EXECUTIVE RESIDENTIAL (36.3 ha)

VILLAGE RESIDENTIAL (4.1 ha)

LOW/MEDIUM DENSITY RESIDENTIAL (81.0 ha)

MEDIUM DENSITY RESIDENTIAL (14.7 ha)

MEDIUM / HIGH DENSITY RESIDENTIAL (3.3 ha)

MIXED USE (4.0 ha)

SC SERVICE COMMERCIAL (8.9 ha)

SOSC SPECIALTY OFFICE AND SERVICE COMM'L (7.7 ha)

CC CONVENIENCE COMMERCIAL (8.2 ha)

NC NEIGHBOURHOOD COMMERCIAL (7.8 ha)

OC OFFICE CENTRE (4.2 ha)

PRESTIGE INDUSTRIAL (10.7 ha)

PARKS & PARKETTES(17.5 ha)

VISTAS (1.5 ha)

INSTITUTIONAL & SCHOOLS (30.0 ha)

OPEN SPACE/ WOODLOTS (126.8 ha)

SWM POND (21.6 ha)

ROADS/ WIDENINGS (76.7 ha)

TOTAL AREA 465 ha

* Access to ponds L2 and L5 to be determined at the subdivision stage of development.

< Limited turn movements

MNR Mapped Wetlands (approx. from air photography)

NON PARTICIPATING LANDS- FURTHER STUDY REQUIRED

DESIGNATED HERITAGE PROPERTY

LISTED HERITAGE PROPERTY

PRIMARY GATEWAY

MISSISSAUGA RD. STREETSCAPE ENHANCEMENT

DEVELOPMENT LIMITS

Limit of Development

Approximate Limit of Development

Staked Dripline of Mature Forest

Staked Edge of Wetland (MNR July 2008)

Staked Top of Bank

Stable Top of Slope

Surveyed Feature Limits prepared by: MMM Group
10m buffer applied to dripline of mature forest top of bank & floodline
15m buffer applied to staked wetland & centreline of creek unless alternative approved in EIR.

Date: July 20, 2011 Revised: September 19, 2011
MALONE GIVEN PARSONS LTD.



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To amend By-law 270-2004 (known as “Zoning By-law 2004”), as amended

The Council of the Corporation of the City of Brampton, in accordance with the provisions of the *Planning Act*, R.S.O. 1990, c.P.13, hereby ENACTS as follows:

1. By-law 270-2004, as amended, is hereby further amended:
- (1) By changing Schedule ‘A’ thereto, the zoning designation of the lands as shown outlined on Schedule ‘A’ to this by-law:

FROM	TO
AGRICULTURAL (A)	RESIDENTIAL APARTMENT A(1)(Holding) – SECTION 3680 (R4A(1)(H)-3680)

- (2) By adding thereto, the following sections:
- “3680 The lands designated R4A(1)(H)-3680 on Schedule A to this by-law:
- 3680.1 Shall only be used for the purposes permitted in the R4A(1) zone, and:
- a) a Townhouse Dwelling
 - b) a Stacked Townhouse Dwelling
 - c) a Back-to-Back Townhouse Dwelling
 - d) a Back-to-Back Stacked Townhouse Dwelling
 - e) purposes accessory to the other permitted purposes
- 3680.2 Shall be subject to the following requirements and restrictions:
- i) For a Townhouse Dwelling, Stacked Townhouse Dwelling, a Back-to-Back Townhouse Dwelling or a Back-to-Back Stacked Townhouse Dwelling:
 - a) Minimum Lot Area: No requirement
 - b) Minimum Lot Width: No requirement
 - c) Minimum Lot Depth: No requirement

- d) Minimum building setback from Mississauga Road: 4.0 metres
 - e) Minimum building setback from a private road:
 - i. From a front wall: 4.5 metres
 - ii. From a side wall: 3.0 metres
 - f) Minimum building setback from Misted Breeze Street and land zoned OS-2442: 6.0 meters.
 - g) Minimum building setback from all other lot lines abutting another zone: 4.0 metres
 - h) Minimum setback from another building on the same lot: 3.0 m.
 - i) Maximum building height: 13.5 metres
 - j) A porch, and/or balcony with or without foundation including eaves and cornices may encroach 1.8 metres into a required building setback.
 - k) A bay or boxed window with or without foundation including eaves and cornices may encroach 1.2 metres into a required building setback.
 - l) Minimum Private Amenity Area: 3.5 square metres for each unit and shall be provided either on a porch, balcony, uncovered terrace, or private rear yard.
- ii) For an Apartment Dwelling:
 - a) Minimum Lot Area: No requirement
 - b) Minimum Lot Width: No requirement
 - c) Minimum Lot Depth: No requirement
 - d) Minimum Front Yard Depth from Mississauga Road: 4.5 metres
 - e) Maximum Front Yard Depth from Mississauga Road: 10.0 meters
 - f) Minimum building setback from a lot line abutting another zone: 6.0 metres
 - g) Minimum setback from another building on the same lot: 13.5 metres
 - h) A porch and/or balcony including eaves and cornices may encroach 1.8 metres into a required building setback
 - i) Minimum Private Amenity Area: 3.5 square metres for each unit and shall be provided either on a porch, balcony or uncovered terrace
 - j) Maximum Building Height: 6 Storeys
- iii) The following requirements and restrictions shall apply to all permitted uses:
 - a) Maximum Lot Coverage: 35%
 - b) Minimum Landscaped Open Space: 40% of the lot area
 - c) Minimum Outdoor Amenity Area: 1,100 square metres;
 - d) Maximum Number of Dwelling Units: 255
 - e) Maximum Floor Space Index: 1.31
 - f) Minimum setback of an enclosed stairwell from the side lot line: 3.0 meters
 - g) Minimum setback of a hydro transformer from a lot line: 1.2 meters
 - h) The lands zoned R4A(1)(H)–3680 shall be considered one lot for zoning purposes.

3680.3 For the purposes of this By-law, the following definition shall apply:

A “Back-to-Back Stacked Townhouse Dwelling” shall mean a building containing four or more dwelling units where each unit is separated horizontally and vertically from another unit by a common wall, including a rear common wall, that do not have rear yards.

3680.4 Until such time as the Holding (H) symbol has been removed, the lands shall only be used in accordance with the Agricultural ‘A’ zone.

3680.5 The Holding (H) symbol shall not be removed until the following has been satisfied:

- a) Arrangements to the satisfaction of the Commissioner of Planning, Building and Growth Management are completed to accommodate a private access easement for the purpose of ingress and egress in favour of the adjacent property to the north (8672 Mississauga Road);
- b) Arrangements to the satisfaction of the Commissioner of Planning, Building and Growth Management, and the Region of Peel, for a signalized pedestrian road crossing of Mississauga Road; and,
- c) Written confirmation from the Region of Peel Commissioner of Public Works or Designate that a satisfactory Functional Servicing Report that includes acceptable plans for both water servicing and stormwater requirements has been received.”

READ a FIRST, SECOND and THIRD TIME, and PASSED in OPEN COUNCIL, this 17th day of April, 2024.

Approved as to
form.

2024/03/28

MR

Patrick Brown – Mayor

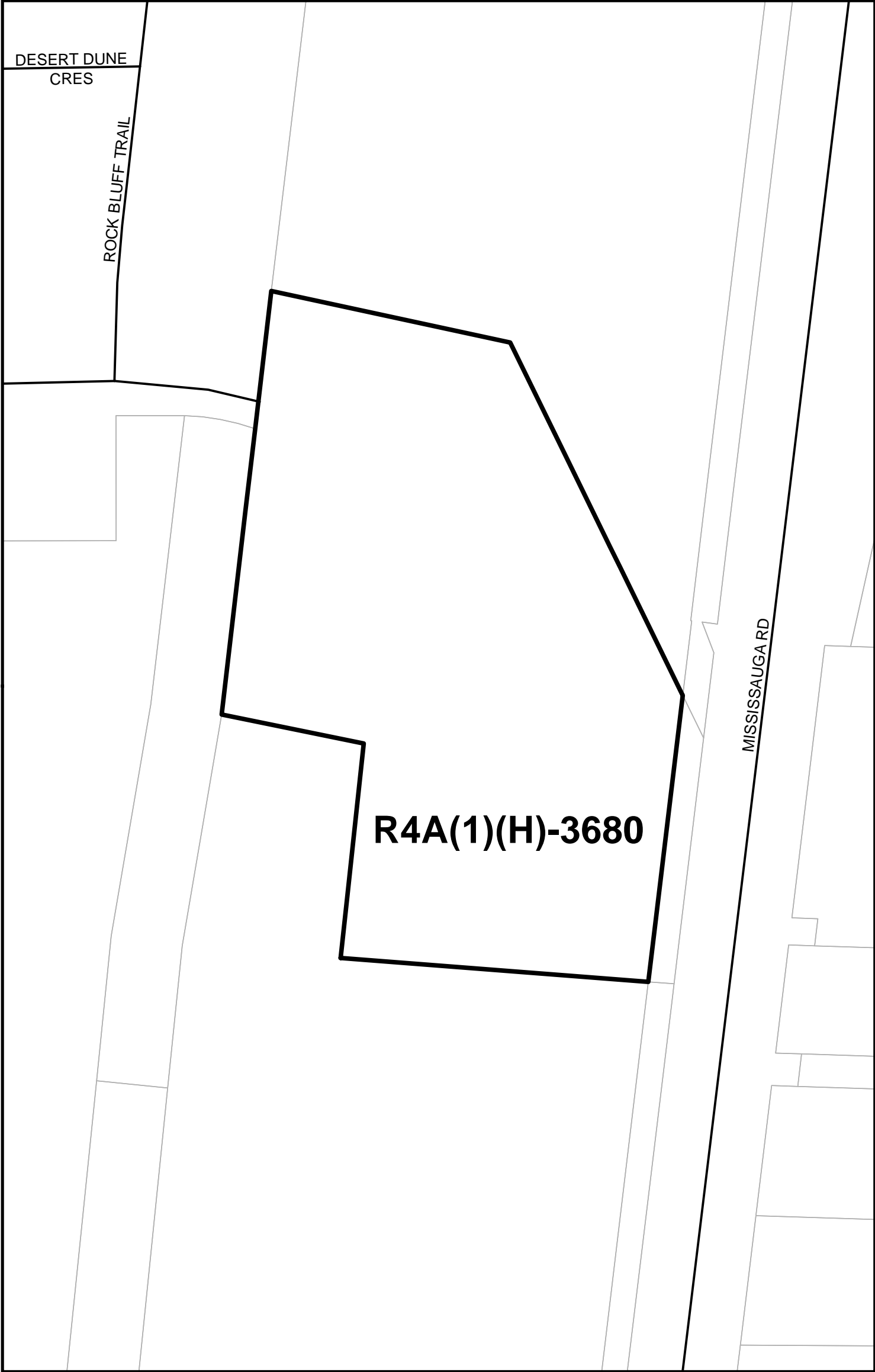
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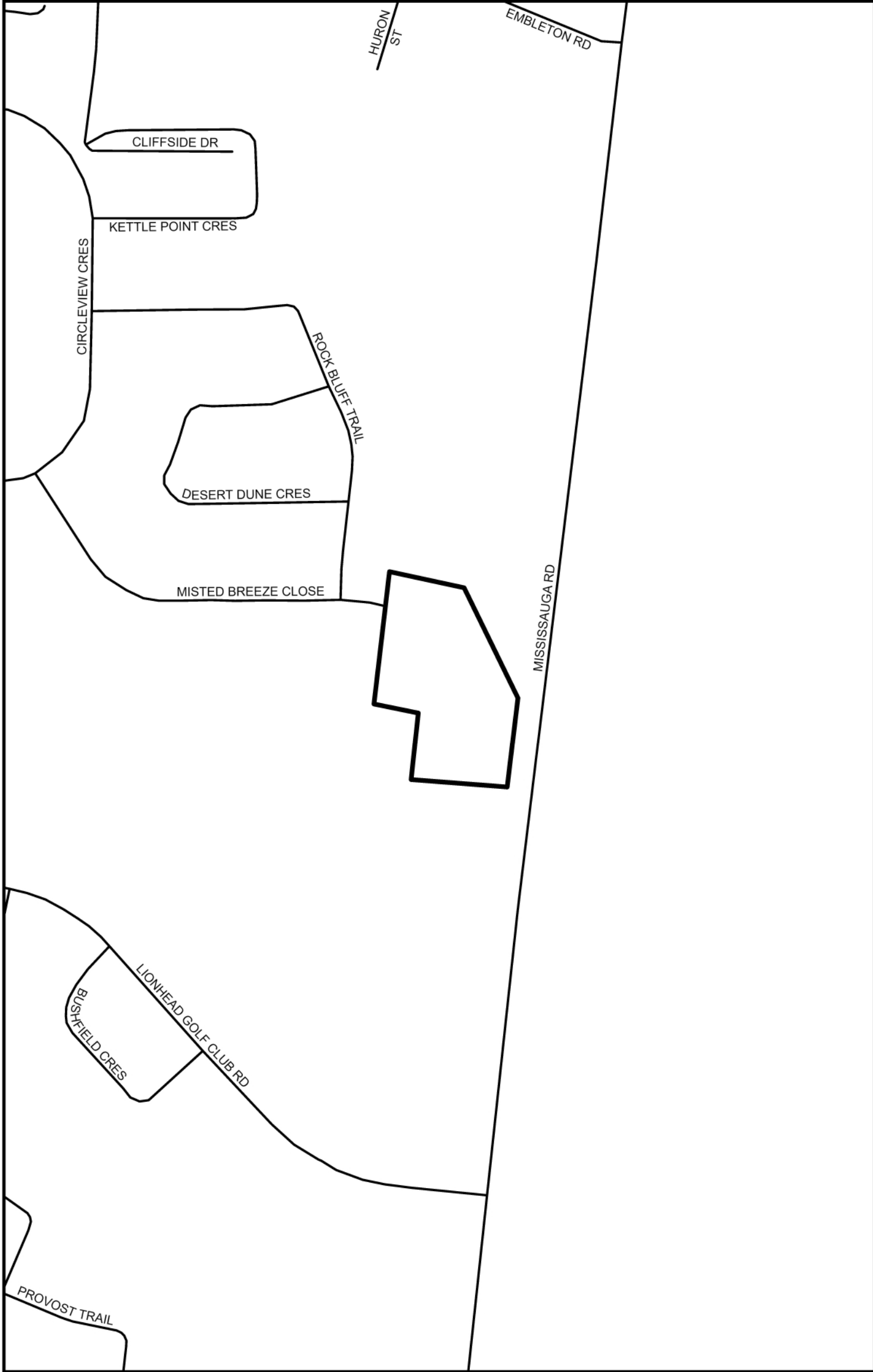
2024/03/07

AAP

Charlotte Gravlev – Acting City Clerk

(File: OZS-2022-0017; Report No. Planning, Bld. & Growth Mgt-2023-222)





brampton.ca
PLANNING, DEVELOPMENT AND GROWTH MANAGEMENT

File: OZS-2022-0017_ZKM
Date: 2023/02/09



KEY MAP

BY-LAW _____



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To amend Comprehensive Zoning By-law 270-2004, as amended

WHEREAS Glen Schnarr and Associates Inc. on behalf of 2769197 Ontario Inc. submitted an application to amend the Zoning By-law to temporary permit outside storage of oversized vehicle parking to operate on lands municipally known as 8195 Winston Churchill Boulevard for a period of not more than three years;

WHEREAS upon review of the foregoing, the Council of The Corporation of the City of Brampton has determined that the proposed amendment is desirable and appropriate for the temporary use of the subject property and will not negatively impact the underlying use permissions of the Agricultural zone; and,

WHEREAS pursuant to Section 39 of the *Planning Act*, R.S.O 1990, c.P.13, as amended, the council of a local municipality may, in a by-law passed under Section 34 of the *Planning Act*, authorize the temporary use of land, buildings or structures for any purpose set out therein that is otherwise prohibited by the by-law.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. Notwithstanding the requirements and restrictions of the Agricultural (A) Zone (Section 46.1) of Zoning By-law 270-2004, as amended, the lands shown on Schedule 'A' hereto:

(1) may also be used for the following purposes:

- a. Outside storage of Oversized Motor Vehicles;
- b. A Parking Lot; and
- c. An Office as an accessory use in an existing building;

(2) shall be subject to the following requirements and restrictions:

- a. That there shall be no outside storage other than Oversized Motor Vehicles (meaning no heavy equipment, trailers, cargo containers, materials, etc.);
- b. That there shall be no new structures erected on site, including accessory buildings or structures;

- c. Outside storage of any motor vehicles, oversized motor vehicles, or encroachments of any kind into the required Minimum Rear Yard Depth as prescribed in (2) f) is prohibited;
 - d. Minimum Front Yard Depth: 5.66 metres to a parking lot, Winston Churchill Blvd being the Front Yard;
 - e. Minimum Interior Side Yard Width: 3.0 metres, including to the parking lot, oversized motor vehicles storage area and to the existing building;
 - f. Minimum Rear Yard Depth: 119.9 metres, including to any portion of the oversized motor vehicles storage area;
 - g. Minimum Landscaped Open Space: Minimum 2.8 metre wide strip shall be provided along all lot lines, except at stormwater management facilities or at approved driveway locations;
 - h. Maximum number of Oversized Motor Vehicles storage spaces: 100;
 - i. Maximum number of Motor Vehicle parking spaces: 16;
 - j. Maximum Height of Oversized Motor Vehicles: 4.15 metres;
 - k. Outside storage shall be screened from public view by fencing, architectural screening, landscape buffer, berms, or a combination of such treatments;
 - l. Any portion of the driveway within 50m of Winston Churchill Boulevard shall be comprised of asphalt, concrete or other paved surface material that will minimize the transfer of gravel onto Winston Churchill Boulevard;
2. This Temporary Use Zoning By-law expires on April 17th, 2027, unless extended further by resolution of Council.

ENACTED and PASSED this 17th day of April, 2024.

Approved as to
form.

2024/04/03

MR

Patrick Brown, Mayor

Approved as to
content.

2024/04/03

AAP

Charlotte Gravlev, Acting City Clerk

(OZS-2022-0016)

WINSTON CHURCHILL BLVD

A

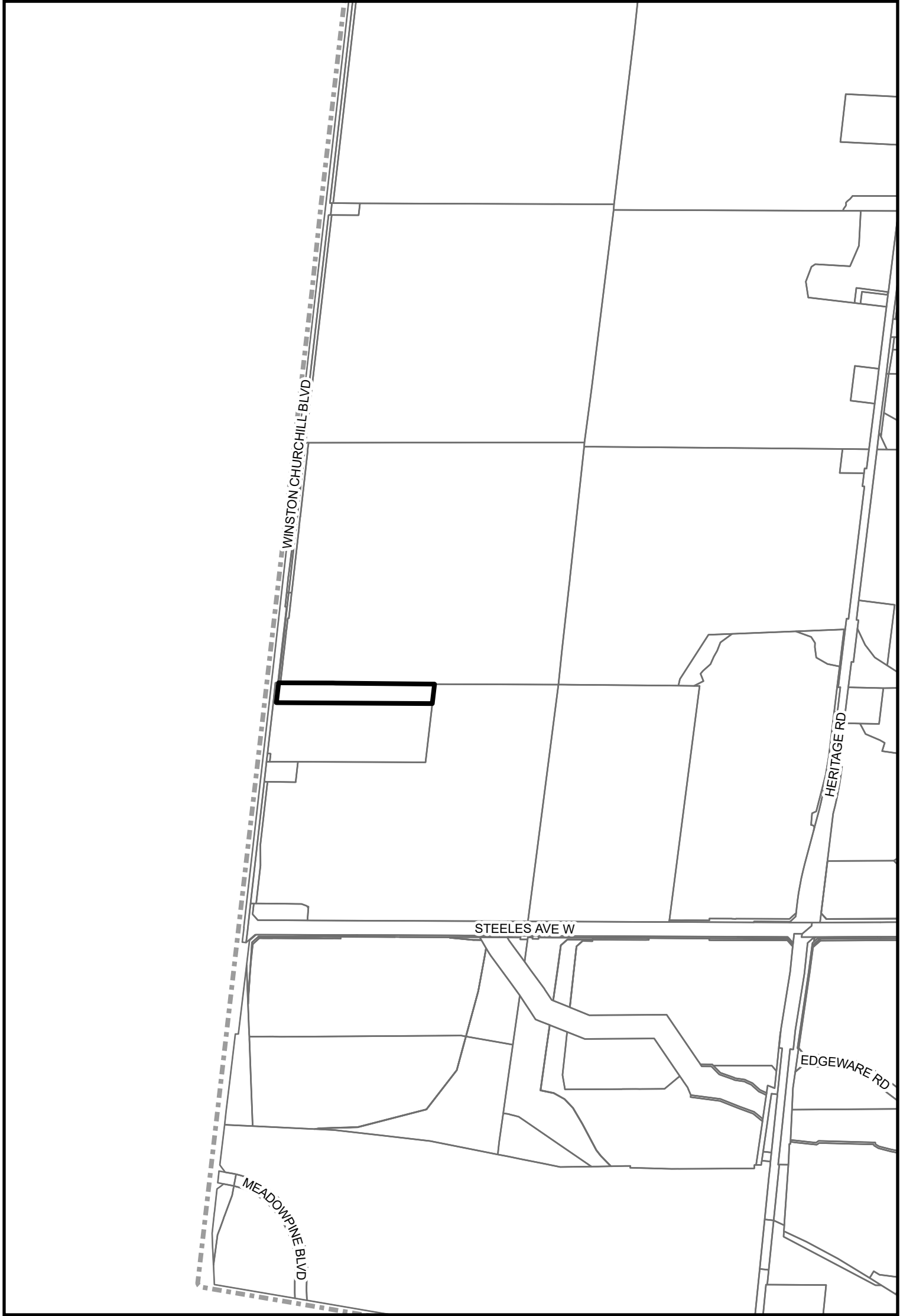



PLANNING, BUILDING AND GROWTH MANAGEMENT



BY-LAW _____ Page 175 of 2

SCHEDULE A



 SUBJECT LAND



brampton.ca
PLANNING, BUILDING AND GROWTH MANAGEMENT

File: OZS-2022-0016
Date: 2024/03/21

Drawn by: CAntoine



KEY MAP

BY-LAW _____



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To adopt an Emergency Management Program and Emergency Plan for The Corporation of the City of Brampton and to repeal By-law 265-2014 and By-law 56-2016.

WHEREAS the *Emergency Management and Civil Protection Act*, R.S.O. 1990, CHAPTER E.9, as amended, requires that every municipality shall develop and implement an emergency management program and the council of the municipality shall by by-law adopt the emergency management program;

AND WHEREAS the *Emergency Management and Civil Protection Act*, R.S.O. 1990, CHAPTER E.9, as amended, requires that every municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under and the manner in which employees of the municipality and other persons will respond to the emergency and the Council of the municipality shall by by-law adopt the emergency plan;

AND WHEREAS Council of The Corporation of the City of Brampton deems it appropriate to update the emergency management program and emergency management plan;

NOW THEREFORE the Council of The Corporation of the City of Brampton **ENACTS AS FOLLOWS:**

1. That **Appendix A** to this by-law is hereby adopted as the Emergency Management Program for The Corporation of the City of Brampton.
2. That **Appendix B** to this by-law is hereby adopted as the Emergency Plan for The Corporation of the City of Brampton.
3. That By-law 265-2014, which adopted the previous Emergency Plan, is hereby repealed.
4. That By-law 56-2016, which adopted the previous Emergency Management Program, is hereby repealed.
5. That the appendices attached to this by-law form part of this by-law.

ENACTED and PASSED this 17th day of April, 2024.

Approved as to
form.

2024/03/18

SDSR

Patrick Brown, Mayor

Approved as to
content.

2024/03/18

Bill Boyes

Charlotte Gravlev, Acting City Clerk

CITY OF BRAMPTON EMERGENCY MANAGEMENT PROGRAM

1. OVERVIEW

The province of Ontario, through the *Emergency Management and Civil Protection Act*, R.S.O. 1990, Chapter E.9., and Ontario Regulation 380/40, outlines specific legislated requirements with regards to emergency management, in which all municipalities must annually comply with. The City of Brampton Emergency Management Program establishes the elements to develop, implement, maintain, and evaluate emergency management and continuity of operations strategies that address prevention, mitigation, preparedness, response, and recovery.

2. EMERGENCY MANAGEMENT PROGRAM GOVERNANCE

The City of Brampton Emergency Management Program is governed by the following:

The City of Brampton Emergency Management Program shall be developed, implemented, reviewed, and updated in accordance with the *Emergency Management and Civil Protection Act*, R.S.O. 1990, Chapter E.9.

The City of Brampton shall establish and maintain an Emergency Management Program Committee, to meet at a minimum of once, annually, for the purpose of conducting a review of the city’s Emergency Management Program, and making recommendations to council for its revision, if necessary.

The City of Brampton shall establish and maintain a Municipal Emergency Control Group who shall direct the city’s response in an emergency.

The City of Brampton will develop and manage a Corporate Business Continuity Steering Committee to provide direction regarding departmental business continuity plans, approval, and oversight.

The City of Brampton will employ a Manager of Emergency Management to the Brampton Emergency Management Office, who shall be designated as the Community Emergency Management Coordinator for the city and who shall co-ordinate the development and implementation of the city’s Emergency Management Program.

The City of Brampton will provide details related to the City of Brampton Emergency Management Program to Emergency Management Ontario on an annual basis to seek guidance on the city’s progress to meet its legislative requirements.

The City of Brampton will establish a program budget, including the development of financial procedures and controls to support the Program before, during, and after an emergency.

The City of Brampton Emergency Management Program will strive for continuous improvement (through initiatives such as post-emergency after-action reviews) to strengthen emergency management and business continuity structures, processes, and procedures.

3. EMERGENCY MANAGEMENT PROGRAM ELEMENTS

The City of Brampton Emergency Management Program is comprised of the following elements which meet and exceed all the legislated requirements:

Emergency Prevention and Mitigation

The City of Brampton Emergency Management Program will support and contribute to corporate led hazard prevention and mitigation opportunities where appropriate, through the provision of consultation and advisory services.

Emergency Preparedness

The City of Brampton Emergency Management Program shall include a hazard identification and risk assessment to determine the threats that could give rise to emergencies within the city.

The City of Brampton Emergency Management Program shall include the identification of any facilities, elements of infrastructure and/or critical infrastructure that are at risk of being affected by emergencies.

The City of Brampton Emergency Management Program shall include annual training for the staff of the Municipal Emergency Control Group to ensure the readiness of employees to act under the Emergency Plan.

The City of Brampton Emergency Management Program shall include the delivery of public education on the risks to public safety and on public preparedness for emergencies in addition to an annual emergency preparedness campaign.

The City of Brampton Emergency Management Program shall include an annual emergency exercise to evaluate the city's emergency response plan and procedures.

The City of Brampton Emergency Management Program will include involvement in the process of City of Brampton corporate and community event planning, to provide safety plans for large crowd events.

The City of Brampton Emergency Management Program will include a maintained database of trained emergency volunteers, known as Community Emergency Response Volunteers; and engage them to assist during emergencies and to promote emergency preparedness to the public.

Emergency Response

The City of Brampton shall develop and adopt by by-law, an Emergency Plan that consists of an emergency response plan, assigns responsibilities to city employees, by position, and sets out the procedures for notifying the members of the Municipal Emergency Control Group.

The City of Brampton shall submit a copy of the most current version of the Emergency Plan to the Chief of Emergency Management Ontario.

The City of Brampton shall establish, maintain and equip a primary and alternate Emergency Operations Centre, to be used by the Municipal Emergency Control Group.

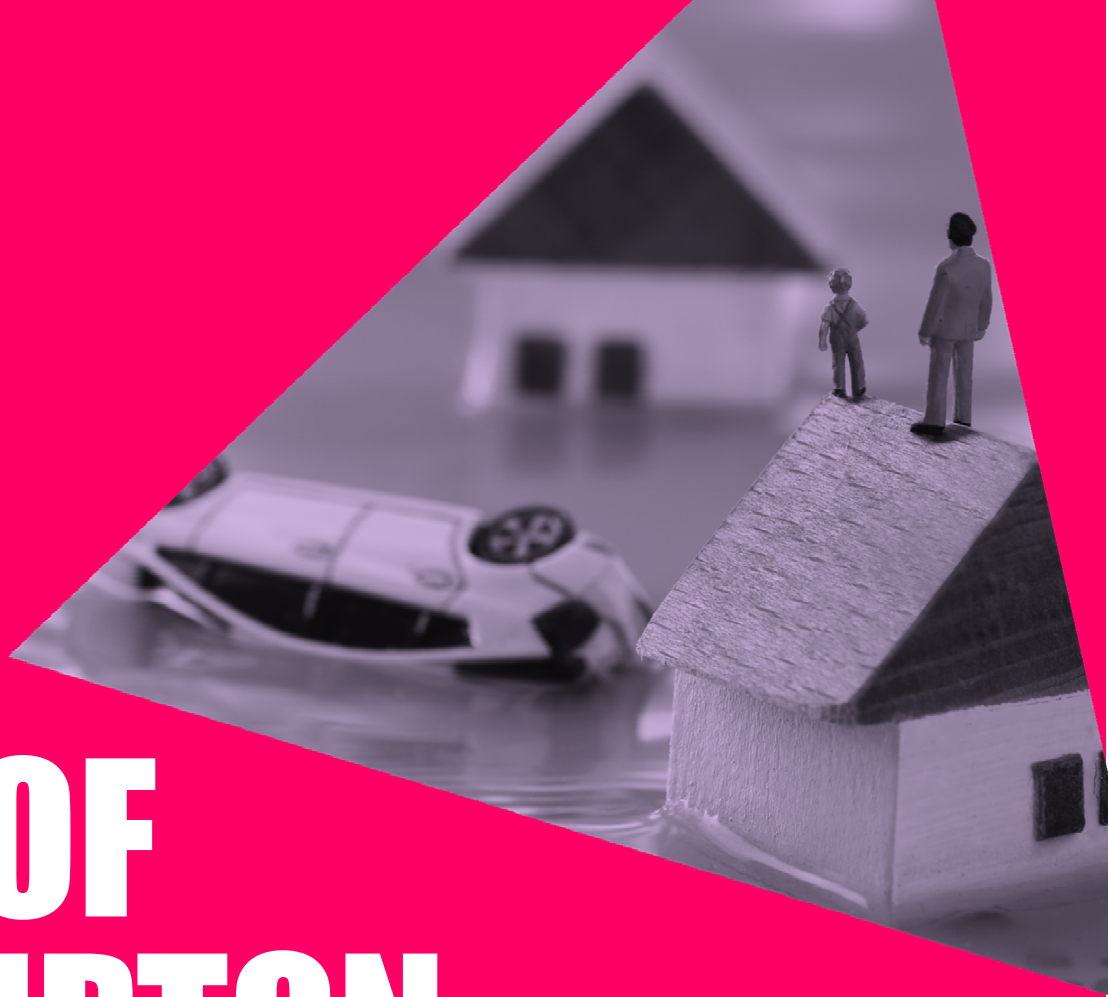
The City of Brampton shall designate an employee of the city as its Emergency Information Officer to act as the primary media and public contact for the city in an emergency.

Emergency Recovery

The City of Brampton will develop, implement, review and maintain an Emergency Recovery Plan.

Continuity of Operations Planning

The City of Brampton will develop, implement, test, train and maintain a framework for organizational resilience as outlined in the Business Continuity Administrative Directive.



CITY OF BRAMPTON EMERGENCY PLAN 2024

APPENDIX B to BYLAW XX-2024

**PREPARED BY THE BRAMPTON
EMERGENCY MANAGEMENT OFFICE**





The City of Brampton Emergency Plan is a public document. All appendices to this Emergency Plan are considered confidential. Limitations to public access are described within the [Municipal Freedom of Information and Protection of Privacy Act](#).

The City of Brampton is committed to providing alternate formats for all online and published content. If you would like to request content in an alternate format, please email accessibility@brampton.ca.

TABLE OF CONTENTS

RECORD OF AMENDMENTS.....	3
LIST OF ACRONYMS AND ABBREVIATIONS	4
1.0 INTRODUCTION	5
1.1 AIM AND OBJECTIVES	6
1.2 SCOPE.....	7
1.3 APPLICABLE LEGISLATION	7
EMERGENCY MANAGEMENT AND CIVIL PROTECTION ACT	8
ONTARIO REGULATION 380/04: STANDARDS	8
MUNICIPAL BYLAWS.....	9
1.4 MAINTENANCE AND REVIEW	9
2.0 CITY OF BRAMPTON EM GOVERNANCE STRUCTURE	9
2.1 BRAMPTON EMERGENCY MANAGEMENT PROGRAM COMMITTEE	9
2.2 BRAMPTON EMERGENCY MANAGEMENT OFFICE	10
COMMUNITY EMERGENCY MANAGEMENT COORDINATOR.....	10
2.3 MUNICIPAL EMERGENCY CONTROL GROUP	10
3.0 EMERGENCY PREVENTION AND MITIGATION ACTIVITIES.....	10
4.0 EMERGENCY PREPAREDNESS ACTIVITIES	11
4.1 CORPORATE PREPAREDNESS	11
HAZARD IDENTIFICATION AND RISK ASSESSMENT	11
INFRASTRUCTURE IDENTIFICATION.....	11
EMERGENCY OPERATION CENTRE READINESS.....	12
TRAINING AND EXERCISES	13
EVENT SAFETY	13
4.2 COMMUNITY PREPAREDNESS	13
PUBLIC AWARENESS AND EDUCATION.....	13
COMMUNITY EMERGENCY RESPONSE VOLUNTEERS	14
5.0 EMERGENCY RESPONSE PLAN	14
5.1 GENERAL ROLES AND RESPONSIBILITIES	14
CITY OF BRAMPTON.....	14
REGION OF PEEL	16
OTHER LOCAL AGENCIES AND SERVICES	17

PROVINCE OF ONTARIO	18
5.2 CORPORATE LEVELS OF EMERGENCY / RESPONSE.....	18
OPTIONAL DECISION TO DECLARE A STATE OF EMERGENCY	19
5.3 EMERGENCY RESPONSE PLAN ACTIVATION PROCEDURE	22
INCIDENT REPORTED (9-1-1)	22
EMERGENCY SERVICES RESPOND.....	22
DECISION TO REQUEST MUTUAL AID	22
NOTIFICATION OF BEMO	22
AUTHORITY TO ACTIVATE PLAN	23
NOTIFICATION OF MECG / ACTIVATION OF EOC	23
REQUESTS FOR ASSISTANCE.....	23
5.4 PLAN IMPLEMENTATION	25
INCIDENT MANAGEMENT SYSTEM 2.0 GUIDANCE	25
CITY OF BRAMPTON IMS STRUCTURE IN THE EOC.....	26
5.5 EMERGENCY COMMUNICATIONS.....	28
PUBLIC INFORMATION	28
INTERNAL INFORMATION	29
5.6 CONTINUITY OF OPERATIONS	29
5.7 EMERGENCY EVACUATIONS	30
MUNICIPAL EVACUATION NOTICES	30
PROVINCIAL EVACUATION ORDERS.....	30
SHELTER-IN-PLACE.....	30
6.0 EMERGENCY RECOVERY PLAN	30
6.1 DEMOBILIZATION	31
DEBRIEFING / AFTER ACTION REPORTING AND IMPROVEMENT PLAN.....	31
6.2 FINANCIAL RECOVERY	31
MUNICIPAL DISASTER RECOVERY ASSISTANCE	32
DISASTER RECOVERY ASSISTANCE FOR ONTARIANS.....	32
ANNEX A – EMERGENCY RESPONSE DECISION-MAKING SUPPORTS	33
ANNEX B – EMERGENCY RECOVERY PLAN DECISION-MAKING SUPPORTS.....	34

RECORD OF AMENDMENTS

#	Date	Amendment	Revised By	Approved By
1	April 13, 1992	Complete revision and update	BEMO	Council
2	April 26, 2004	Complete revision and update	BEMO	Council
3	June 23, 2010	Complete revision and update	BEMO	Council
4	August 30, 2014	Complete revision and update	BEMO	Council
5	February, 23, 2024	Complete revision and update	BEMO	

LIST OF ACRONYMS AND ABBREVIATIONS



BEMO	Brampton Emergency Management Office
BEMPC	Brampton Emergency Management Program Committee
BFES	Brampton Fire and Emergency Services
CAO	Chief Administrative Officer
CERV	Community Emergency Response Volunteers
CEMC	Community Emergency Management Coordinator
CI	Critical Infrastructure
CIMT	Corporate Incident Management Team
CLT	Corporate Leadership Team
CVC	Credit Valley Conservation Authority
EIO	Emergency Information Officer
EM	Emergency Management
EMCPA	Emergency Management and Civil Protection Act
EMO	Emergency Management Ontario
EOC	Emergency Operations Center
IAP	Incident Action Plan
IC	Incident Commander
IMS	Incident Management System
MECG	Municipal Emergency Control Group
O. Reg.	Ontario Regulation
PEOC	Provincial Emergency Operations Centre
PPH	Peel Public Health
PRP	Peel Regional Police
PRPS	Peel Regional Paramedic Services
REM	Regional Emergency Management
SEAT	Special Event Advisory Team
SOP	Standard Operating Procedure
TRCA	Toronto and Region Conservation Authority

1.0 INTRODUCTION

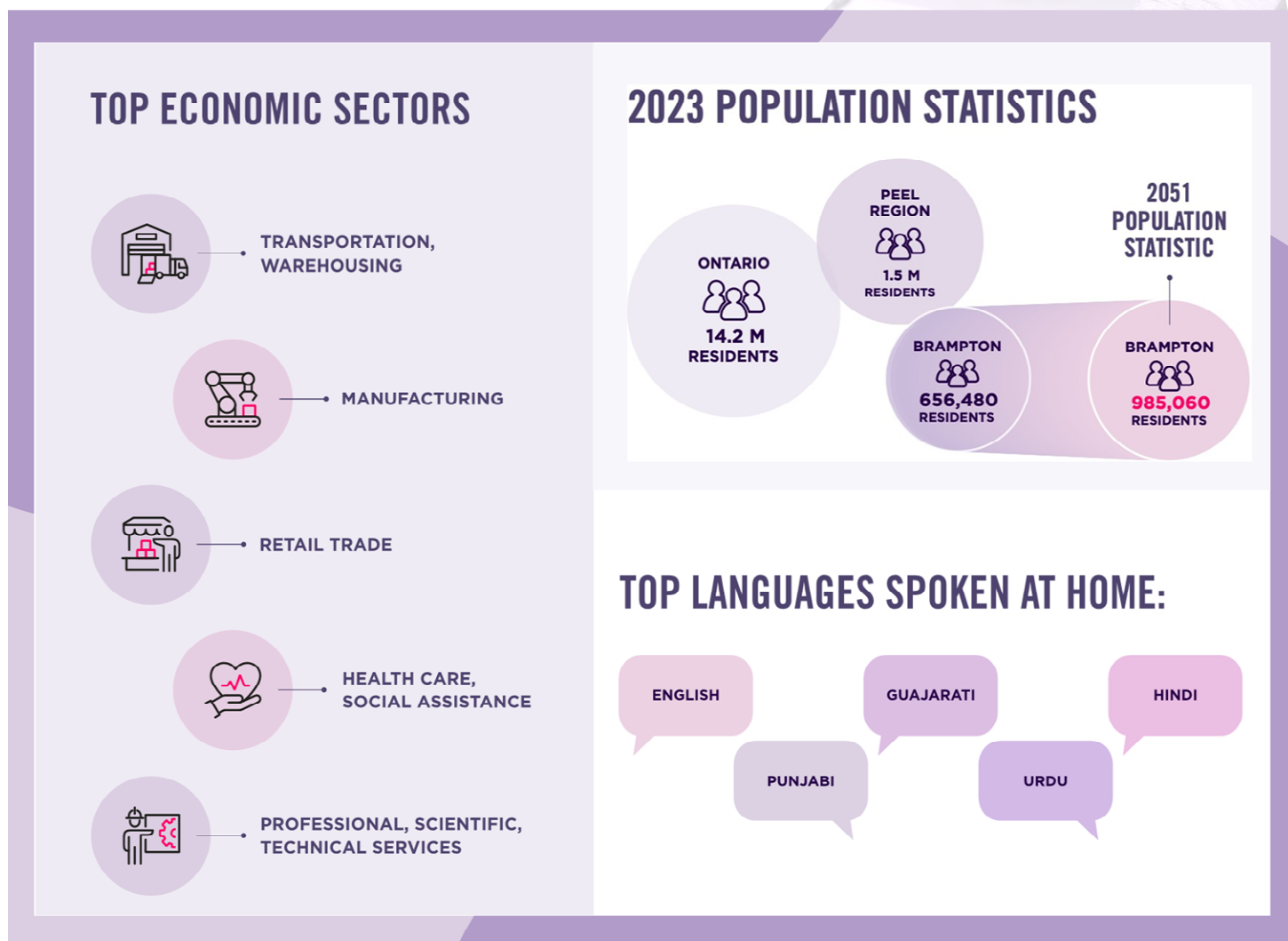
This document, the **City of Brampton Emergency Plan** (referred to herein as the Plan) is an integral component of the City of Brampton's comprehensive emergency management (EM) program. The EM program encompasses a range of organized activities undertaken to prevent, mitigate, prepare for, respond to and recover from potential, imminent or actual emergencies that may pose a threat or negatively impact the City of Brampton. For the Plan to be effective, all concerned must be made aware of its provisions and City officials and departments must be prepared to collectively carry out their assigned functions and responsibilities in an emergency situation.

An **emergency** as defined by the Emergency Management and Civil Protection Act (the guiding legislation for this Plan) is a situation or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident or an act whether intentional or otherwise.

The Plan is predicated on the following **key principles** outlined below. A municipal emergency plan should:

- **Reflect the needs and circumstances of the community which it serves** – The City of Brampton is a rapidly growing, diverse and unique community as shown in **Figure 1**, below;
- **Apply to any and all-hazards** – In order to be able to adapt to a broad spectrum of emergencies, the Plan should be applicable to all hazards that the community might face;
- **Take into account a whole of society approach** – Managing emergencies is a shared responsibility among all relevant stakeholders including individuals and their families, businesses, the media, industry, non-governmental organizations and more, beyond public authorities;
- **Facilitate a flexible response** – Every emergency is unique and responders must scale response efforts to the needs of the emergency. The City has adopted the Province of Ontario developed Incident Management System (IMS) ([Section 5.4](#)) which enables responders and emergency management officials to tailor their response in a flexible and adaptable manner.
- **Support interoperability** – Emergencies vary in size and complexity, sometimes requiring coordination and collaboration between different communities and organizations. IMS includes standardized tools, common terms, roles, and functions which allow response organizations to remain interoperable while meeting the specific needs of an emergency.
- **Foster continuous improvement** – Those responsible for emergency management should review internal processes with a continuous improvement lens to achieve greater emergency management efficiencies.

Figure 1: City of Brampton Municipal Snapshot



1.1 AIM AND OBJECTIVES

This Plan outlines an emergency management framework with the **aim of protecting life, the health, safety and wellbeing of people, property and critical infrastructure, the natural environment and the economy**. The aim of this Plan will be **achieved through the following objectives**:

- Identifying, analyzing, evaluating and promoting public awareness on community hazards;
- Providing the whole of Brampton society with an overview of their individual and collective responsibilities during a potential, imminent, or actual emergency;
- Empowering those key City officials and departments with assigned emergency response roles with direction and support through training and exercise;
- Establishing partnerships and opportunities collaboration between City of Brampton departments, other local/regional municipalities, public safety response agencies and community partners;

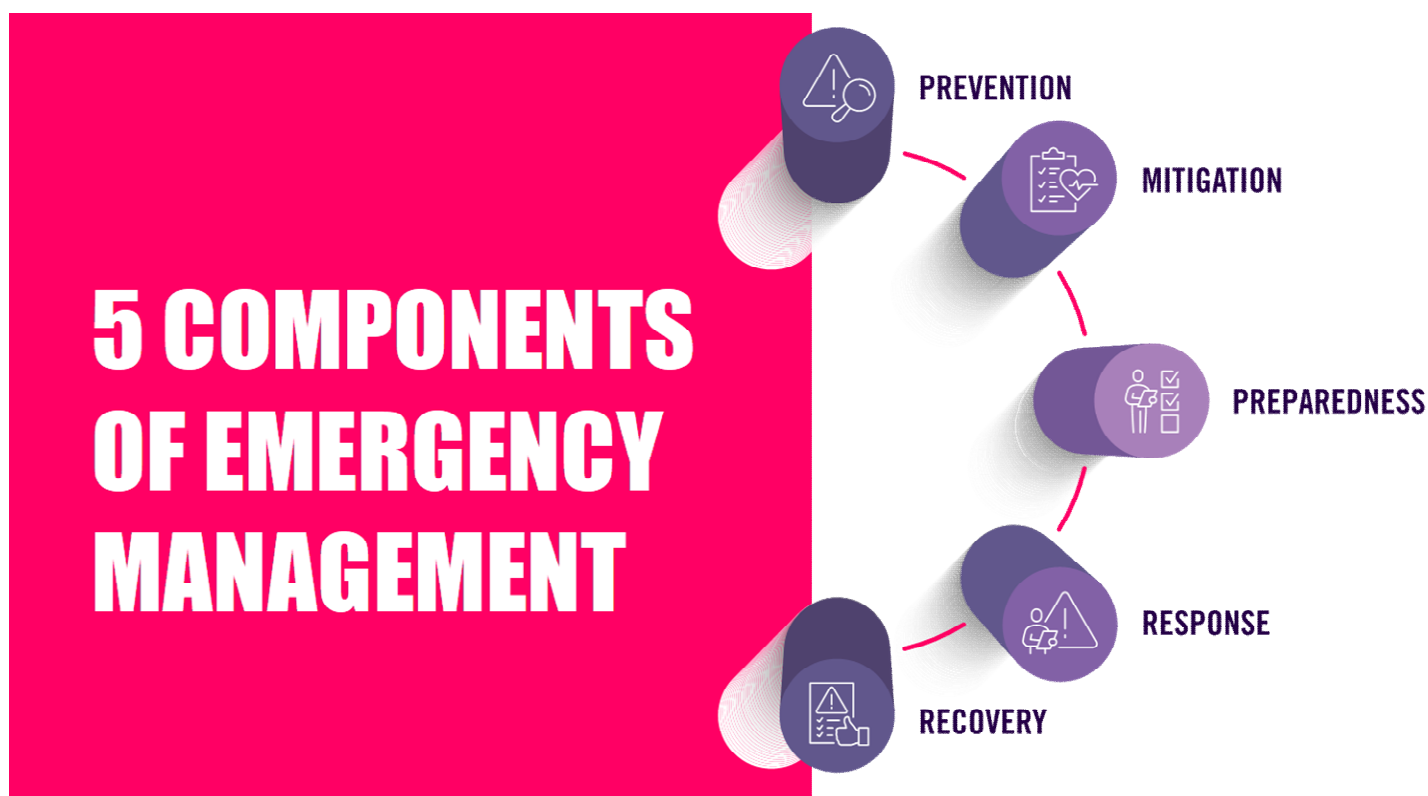
- Adopting a flexible framework to communicate and coordinate effectively and efficiently, internally and externally during the response to any level or type of emergency; and
- Preserving the City's ability to operate through the quick restoration of critical functions and services during or following a disruption.

1.2 SCOPE

The Plan and the City's EM Program encompass five foundational components of emergency management (illustrated in **Figure 2**) and together, collectively contribute to a more resilient Brampton. These components and the activities associated with them are described in more detail in **Sections 3.0** to **6.0** of this Plan.

The annexes and appendices associated with this Plan are considered confidential and contain information that may require frequent updates, be of a technical nature or contain sensitive or personal information which could pose a security threat or violate privacy legislation if released to the public. A copy of all annexes is available to the appropriate City staff, as required.

Figure 2: Five Components of Emergency Management



1.3 APPLICABLE LEGISLATION

The legislation under which the City of Brampton and its employees are authorized to plan for and respond to emergencies include:

- **The Emergency Management and Civil Protection Act, R.S.O.1990, c. E.9**

- **Ontario Regulation 380/04: Standards**
- **Municipal By-laws**

EMERGENCY MANAGEMENT AND CIVIL PROTECTION ACT

The Emergency Management and Civil Protection Act (EMCPA or Act), R.S.O. 1990, Chapter E.9 as amended, is the primary authority under which a municipality and its employees are authorized to plan for and respond to emergencies. The EMCPA requires municipalities to develop, implement and maintain an emergency management program and adopt it by by-law. The municipality's emergency management program, among other elements, must consist of an emergency plan. The following sections of the Act have been considered with respect to the development of this Plan:

- **Section 3 (1) – Municipal emergency plan**
Requires a municipality to formulate an emergency plan.
- **Section 3 (5) – Training and exercises**
Requires a municipality to conduct training programs and exercises to ensure employee readiness under the emergency plan.
- **Section 3 (6) – Review of plan**
Requires every municipality to review and if necessary, revise its emergency plan annually. The City of Brampton Emergency Plan will be reviewed annually.
- **Section 5 – Conformity with upper-tier plan**
Requires the emergency plan of a lower-tier municipality to conform with the emergency plan of an upper-tier municipality. As a lower-tier municipality, the City of Brampton Emergency Plan has been formulated to conform, where appropriate, with the upper-tier Region of Peel Emergency Plan.
- **Section 6.2 (1) – Emergency plans submitted to Chief**
Requires a municipality to submit a copy of their Emergency Plan to the Chief, Emergency Management Ontario (EMO). A copy of the most current version of the City's Emergency Plan is submitted to EMO each year as part of its annual compliance submission.
- **Section 9 (b) – Evacuation**
Requires an emergency plan to specify procedures for the safety or evacuation of persons in an emergency area.
- **Section 10 – Public access to plans**
Outlines the conditions under which the municipal emergency plan may be made available to the public.
- **Section 11 (1) – Protection from action**
Provides that no action or other proceedings shall be instituted against a member of council, an employee of the City of Brampton, and/or any other individual for any act or neglect done in good faith in the exercise or performance of any power or duty under this Act.

ONTARIO REGULATION 380/04: STANDARDS

Ontario Regulation 380/04 (O. Reg. 380/04) under the EMCPA, sets the standards for municipal emergency management programs, including the approval of this Plan.

MUNICIPAL BYLAWS

The municipal legislation under which the City of Brampton, its employees, and agents are authorized to prevent, mitigate, prepare for, respond to and recover from an emergency is by-law:

- **Bylaw XX-2024** is a bylaw to adopt an emergency management program and emergency plan for the City of Brampton.

1.4 MAINTENANCE AND REVIEW

The Brampton Emergency Management Office (BEMO) is responsible for maintaining this Plan. In compliance with the Emergency Management and Civil Protection Act (EMCPA), the Plan will be reviewed by the Brampton Emergency Management Program Committee (BEMPC) and if necessary revised, on an annual basis. Any proposed major revisions to this Plan must be presented to the BEMPC and approved by City Council. Revisions considered to be minor in nature (e.g. updates to contact information, formatting, etc.) may be made as required without the review and approval of the BEMPC.

The Plan along with its associated annexes and appendices may undergo additional re-evaluation to ensure their currency under the following conditions:

- Changes to legislation or regulation;
- Changes to municipal resources or organizational structure;
- The identification of new hazards or a change to existing hazards;
- Where recommendations have been made following an emergency exercise; and
- Where recommendations have been made following an emergency response as part of the after-action review process (refer to [Section 6.0](#)).

2.0 CITY OF BRAMPTON EM GOVERNANCE STRUCTURE

2.1 BRAMPTON EMERGENCY MANAGEMENT PROGRAM COMMITTEE

O. Reg. 380/04 describes that every municipality shall have an emergency management program committee composed of:

- The municipality's emergency management program coordinator;
- A senior municipal official appointed by council;
- Such members of council, as may be appointed by the council;
- Such municipal employees who are responsible for emergency management functions as may be appointed by council; and
- Such other persons as may be appointed by the council.

The committee oversees the development of a comprehensive EM program for the City of Brampton, and engages with and provides advice to City Council on program implementation. The current 2022 Terms of Reference of the Brampton Emergency Management Program Committee (BEMPC) further outlines the mandate, composition, responsibilities and administration of the BEMPC.

2.2 BRAMPTON EMERGENCY MANAGEMENT OFFICE

The Brampton Emergency Management Office (BEMO) is the agency within the municipality that is responsible for the coordination of emergency management and continuity of operations programs, plans, procedures and activities. BEMO monitors, collects, and disseminates information about potential, imminent or actual emergencies to the appropriate sources and is responsible for notifying and activating the Municipal Emergency Control Group ([Section 2.3](#)), as needed.

COMMUNITY EMERGENCY MANAGEMENT COORDINATOR

O. Reg. 380/04 requires that every municipality have a Community Emergency Management Coordinator (CEMC). The person(s) who occupy this position is required to possess all the training required by the Chief, Emergency Management Ontario, including designation as a CEMC. The CEMC participates as a member of the Municipal Emergency Control Group and is a member of the City's BEMPC. With the support of the BEMPC, the CEMC ensures that the City's emergency management program meets all legislated requirements. In addition to the primary CEMC, the City has designated several employees as alternate CEMCs who possess the level of training required of the primary CEMC.

2.3 MUNICIPAL EMERGENCY CONTROL GROUP

O. Reg. 380/04 requires every municipality to have a Municipal Emergency Control Group (MECG) and that the composition of the group consist of officials, employees, and/or members of council, as may be appointed by council. In following what is required of the municipality, the MECG of the City of Brampton is responsible for providing the coordination and organization of necessary supports to the incident site during an emergency, in order to minimize the effects of the emergency on the City and ensure the continuity of municipal operations. Municipal employees and representatives from partner agencies will assemble at an Emergency Operations Centre (see [Section 4.1](#)) or virtually for the purpose of providing emergency response support or making emergency response decisions, depending on the nature and scale of the emergency.

3.0 EMERGENCY PREVENTION AND MITIGATION ACTIVITIES

Preventative actions aim to eliminate the impacts of an emergency or disaster. Such actions may include legislative controls, zoning restrictions, improved operating standards/procedures or critical infrastructure management. Although preventative measures aim to deter an emergency from occurring altogether, it is important to note that not all emergencies can be prevented.

Some emergencies are unavoidable, however, mitigating actions can proactively reduce the adverse impacts of an emergency or disaster. For example, mitigation strategies may include diversion or containment measures to lessen the impacts of a flood such as the construction and maintenance of storm water infrastructure.

Where possible, the City strives to identify prevention and mitigation opportunities that can help prevent or reduce the negative impacts of a hazardous event or emergency within Brampton. BEMO supports these corporate-wide projects through consultation and advisory services.

4.0 EMERGENCY PREPAREDNESS ACTIVITIES

Emergency preparedness includes actions taken prior to an emergency to ensure an effective emergency response. These actions include the identification of hazards and critical infrastructure, preparing designated emergency facilities for operational readiness, the development of emergency and continuity plans, training and exercises, as well as public awareness and education initiatives.

4.1 CORPORATE PREPAREDNESS

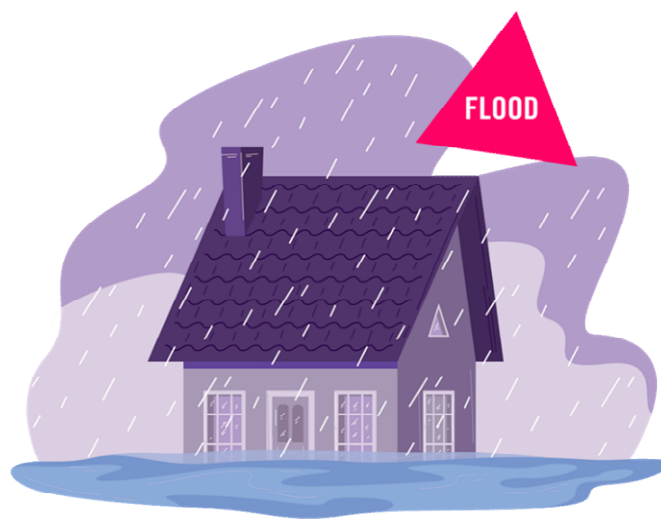
HAZARD IDENTIFICATION AND RISK ASSESSMENT

The EMPCA requires municipalities to identify and assess the various hazards and risks to public safety that could give rise to emergencies. By completing a HIRA, a municipality can proactively identify which risks pose the greatest threat and set priorities on how to prevent, mitigate, prepare for, respond to and recover from those threats through the appropriate strategies.

The **hazards that present the most risk in Brampton** include:

- Freezing Rain / Ice Storm
- Explosion / Fire
- Transportation Emergency – Rail
- Windstorm
- Cyber Attack
- Energy Supply
- Flood – Urban
- Tornado
- Extreme Temperatures - Cold Wave
- Human Health Emergency – Pandemic

Hazard-specific plans ([ANNEX A](#)) have been developed for some of Brampton's top hazards, which may require a more specialized response.

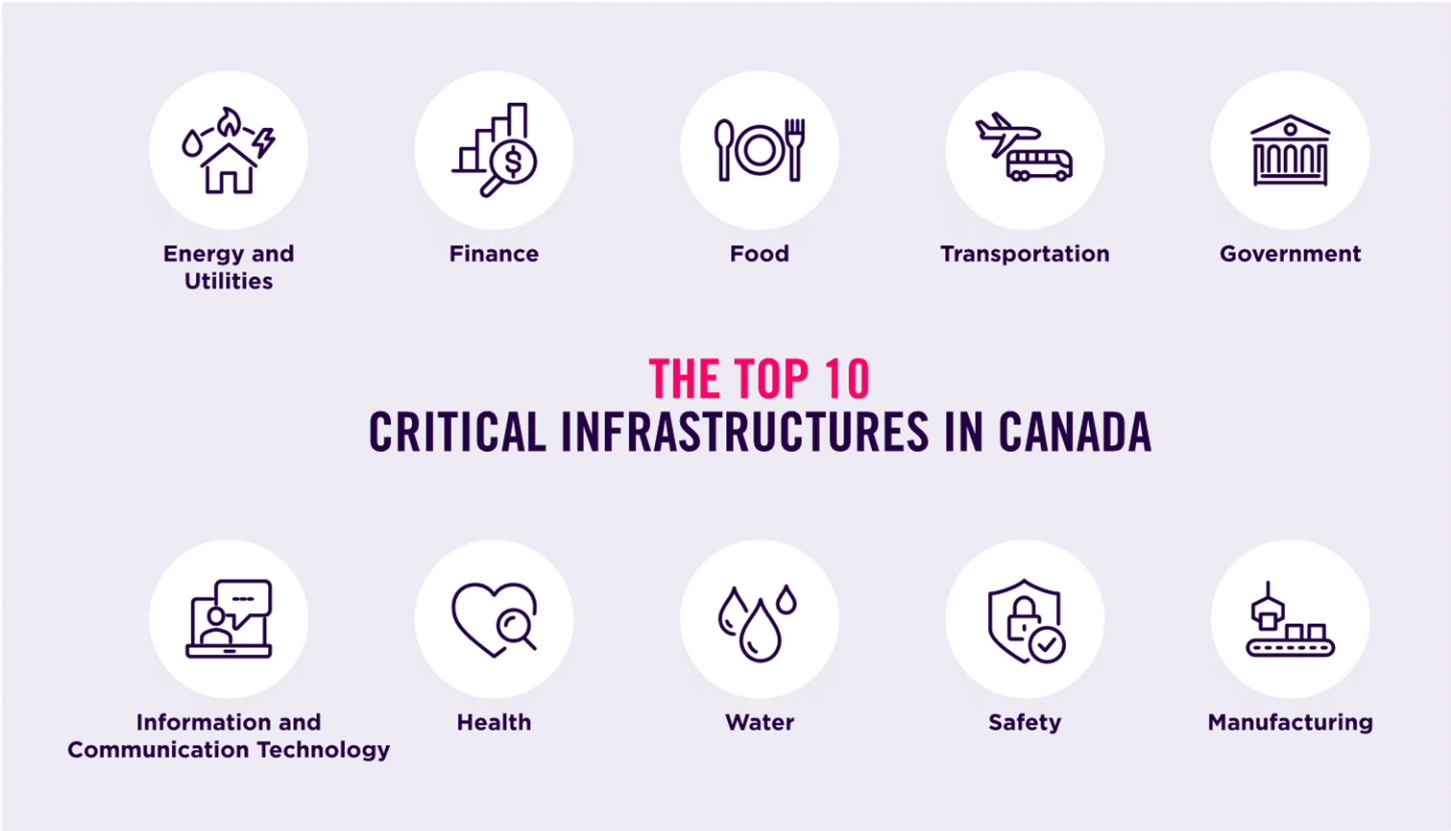


INFRASTRUCTURE IDENTIFICATION

The EMPCA requires municipalities to identify the facilities and other elements of infrastructure that are at risk of being affected by emergencies. BEMO maintains a list and comprehensive map of the city-owned and non-city-owned facilities as well as the critical infrastructure (CI) located within its municipal boundaries and reviews the list on an annual basis. Furthermore, through the process of asset management, as outlined in O. Reg. 588/17 under the *Infrastructure for Jobs and Prosperity Act*, municipalities are required to consider disaster planning and address the vulnerabilities that may be caused to municipal infrastructure as a result of climate change or other hazards.

When required, BEMO collaborates with public and private CI sector stakeholders often through training and exercise. CI is defined as the interdependent, interactive, interconnected networks of institutions, services, systems and processes that meet vital human needs, sustain the economy, protect public safety and security, and maintain continuity of and confidence in government. As a lower-tier municipality in a two-tiered system of government, certain public services are operated regionally rather than locally such as water and wastewater, waste management, public health and paramedic services. The **ten CI sectors**, as identified in [Canada's National Strategy for Critical Infrastructure](#) include:


Figure 3: Canadian Critical Infrastructure Sectors



EMERGENCY OPERATION CENTRE READINESS

O. Reg. 380/04 requires every municipality to establish an emergency operation centre (EOC) containing the appropriate technological and telecommunications systems to ensure effective communication in an emergency. From this designated and appropriately equipped facility, the MEOG assembles to manage the response to an emergency or disaster. Furthermore, activities in an EOC include managing and providing information and resources, long-term planning and other forms of coordination to support the incident site. EOC activation procedures are detailed further in [Section 5.4](#).

PHYSICAL EOC



The CEMC, in conjunction with the necessary City of Brampton municipal employees, have selected a suitable location for a primary EOC, which has been equipped with the appropriate technological and telecommunications systems, space and amenities to ensure effective response and communication during an emergency. Other locations within the City have been designated and equipped to serve as alternate EOCs in the event that the primary EOC is unavailable or adversely impacted by an emergency.

VIRTUAL EOC

In addition to the primary and alternate EOC locations, the MECG has the capability to convene virtually and provide emergency support to the incident site via multiple online platforms.

TRAINING AND EXERCISES

The EMPCA requires that a municipal emergency management program consist of training and exercises to ensure the readiness of employees of the municipality and other persons to act under the Plan.

BEMO is responsible for identifying the specific training and resources needed to provide the necessary skills and knowledge to those individuals tasked with various duties in emergency management. BEMO is also responsible for the development and delivery of a comprehensive training and exercise program to be approved by the BEMPC.

Furthermore, provincial legislation requires that a municipal Emergency Response Plan ([Section 5.0](#)) be evaluated annually through a simulated emergency exercise.

EVENT SAFETY

All City-led events are assessed for the need to have a safety plan. When the assessment calls for a safety plan, BEMO is informed and works closely with the City of Brampton's Events & Protocol team. The Event & Protocol team sets up a meeting with a cross-functional technical group of City and Regional agencies leveraging on member's expertise and experience to review, advise and support the City in hosting a large-scale event. As a member of this team, BEMO contributes to overall safety planning and implements any aspects of the safety plan and the appropriate response actions with the assistance from other City divisions and supporting agencies, when required.

4.2 COMMUNITY PREPAREDNESS

PUBLIC AWARENESS AND EDUCATION

The EMPCA requires municipalities to develop an emergency management program that consists of public education on the risks to public safety and on public preparedness for emergencies. BEMO provides public education through a wide range of initiatives including the maintenance of an emergency management [web site](#) and social media account, distribution of the [Emergency Preparedness Guide](#) and emergency kits, and implementation of the annual Emergency Preparedness Week and Business Continuity Week programs. Public education initiatives include school and seniors

programs, and presentations to clubs and associations on various topics related to personal preparedness and planning for specific emergencies.

COMMUNITY EMERGENCY RESPONSE VOLUNTEERS

Established in 2003, the City of Brampton [Community Emergency Response Volunteer \(CERV\) program](#) focuses on training residents to be better prepared to act safely and respond to emergency situations in their communities. CERV training is offered free of charge by City of Brampton staff, and to anyone over 18 years of age working or living in the City. Members of CERV are invited to help BEMO during a major community emergency, at various events or to attend periodic training, and information sessions.

5.0 EMERGENCY RESPONSE PLAN

Emergency response includes the provision of emergency services and public assistance or intervention during or immediately after an incident in order to protect people, property, the environment, the economy and/or critical services.

This section of the Plan is a standalone Emergency Response Plan. Under O. Reg. 380/04, the City is required to formulate an emergency response plan as part of its emergency plan which must assign responsibilities to municipal employees and set out the procedures for notifying the members of the MECC.

5.1 GENERAL ROLES AND RESPONSIBILITIES

CITY OF BRAMPTON

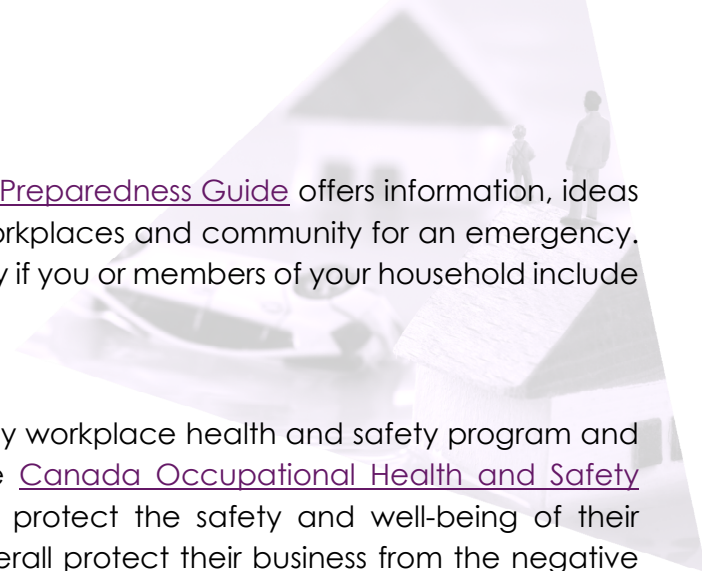
BRAMPTON RESIDENTS

Emergencies can take place at any time and can occur anywhere, sometimes without warning. They can leave residents without essential services such as water, gas, electricity, or means of communicating and even force residents to evacuate their neighbourhood or to shelter in place, confining them to their home or workplace.

To report a hazard, risk or incident to the City of Brampton, residents can contact Service Brampton through the following channels:

- Dial 3-1-1 (within City limits)
- 905.874.2000 (outside City limits)
- 905.874.2130 (teletypewriter or text telephone)
- Download the 3-1-1 Brampton app on Google Play or the App Store
- Visit www.311Brampton.ca
- Email 311@brampton.ca

When emergencies happen, emergency responders will need to assist impacted residents with urgent needs first. Residents have the responsibility to take the necessary steps to safeguard their personal safety and wellbeing and be prepared for emergencies. It is important that residents prepare to take care of themselves and their families by having a home emergency preparedness plan and kit readily available.



Know the risks, make a plan, have a kit. The [Emergency Preparedness Guide](#) offers information, ideas and resources to help residents prepare their homes, workplaces and community for an emergency. Use [this guide](#) to help you be prepared for an emergency if you or members of your household include people with disabilities or special needs.

BRAMPTON BUSINESSES

Preparing for emergencies is a critical component of any workplace health and safety program and is a legal requirement throughout Canada as per the [Canada Occupational Health and Safety Regulations \(SOR/86-304\)](#). In doing so, employers can protect the safety and well-being of their employees, preserve their assets and resources and overall protect their business from the negative impacts of a disruption. By planning for an emergency in advance, businesses can respond effectively and efficiently to an emergency, minimize the downtime of critical functions and recover quickly. Brampton businesses interested in learning more about business continuity and emergency preparedness can check out this [Workplace Preparedness Guide](#).

HEAD OF COUNCIL

Pursuant to the EMPCA, the Head of Council of a municipality is authorized to declare and terminate a state of emergency and must ensure that the Treasury Board Secretariat is notified of a declaration. Within Brampton, the Head of Council (Mayor) is the official spokesperson for the City during an emergency. In a situation where a Councillor is in the Acting Head of Council position, the role of municipal spokesperson may be fulfilled by that Councillor.

MEMBERS OF COUNCIL

Given a Councillor's natural connection to the Brampton community, Councillors have the important role of reporting the issues and concerns of their constituents to the MECG. Simultaneously, they can convey emergency messaging to residents. The member of Council assigned to the BEMPC is responsible for serving as the Council representative to the MECG, acting as the Head of Council (in the absence of the Mayor) and/or liaising with other municipal councillors, local, provincial, federal politicians, the Chair of the Region of Peel and the Mayors of neighbouring municipalities, as required.

CORPORATE LEADERSHIP TEAM

Members of the Corporate Leadership Team (CLT) include the Chief Administrative Officer (CAO) and respective department Commissioners who provide evidence-based advice and recommendations to Council. During emergency situations, members of CLT will convene to form the Policy Group as part of the City's IMS structure ([Section 5.4](#)). Depending on the needs and circumstances of the emergency, the Policy Group may also be comprised of members outside of CLT. This group would be responsible for reviewing, interpreting and/or revising policies as required for emergency response. Should the emergency require the development of a new policy or the revision of an existing policy, the Policy Group will be convened.

MUNICIPAL DEPARTMENTS

Municipal departments are expected to contact the rotational on-call BEMO staff member (See [Section 5.3](#)) whenever they are aware of a situation that presents a potential, imminent or actual risk to public safety that may exceed the capacity of existing standard operating procedures.

Some departments (and divisions) will have their own emergency and business continuity plans which include alerting systems and emergency procedures outlining how departmental services and responsibilities will be fulfilled during an emergency or business disruption. Each department is responsible for designating a staff member to act as the custodian of such plans and procedures, to review and update them as required on a regular basis and initiate their activation, as needed.

During an emergency, the head of each department is responsible for providing employees with support in the form of sharing the resources available to them, amplifying corporate emergency messaging and providing alternate work accommodations in line with corporate policies.

MUNICIPAL EMPLOYEES

Employees of the City of Brampton are expected to familiarize themselves with the contents of this Plan and be prepared to carry out the functions and responsibilities that may be assigned to them. Designated Brampton staff including but not limited to those assigned to the MECG are required to complete training in emergency management processes and IMS.

During an emergency, there may be a need for the redeployment of employees to other departments who may be required to perform duties outside of their regular job descriptions to ensure the continuity of critical municipal services. If such action is necessary, redeployment activities will take place in a fair and effective manner in line with employee best practices at the City of Brampton, but also taking into consideration the need for flexibility and adaptability. Therefore, People Leaders should be prepared if the redeployment of teams becomes a necessity.

To ensure that all information released to the media and public is consistent, accurate and approved, every City of Brampton employee must direct all media inquiries concerning any aspect of an emergency or non-emergency to the Media Relations team (Strategic Communications) at mediarelations@brampton.ca or 905.874.3604. This team will manage and facilitate responses/interviews, as required. If the reporter provides their contact details and the topic of their inquiry, the employee must send the information to mediarelations@brampton.ca. Note: even if it appears to be a simple question that you may know the answer to, you must direct the reporter to the Media Relations team for information and coordination.

REGION OF PEEL

REGIONAL EMERGENCY MANAGEMENT

Within the Region of Peel, Regional Emergency Management (REM) has the responsibility of both administering the Region's Emergency Management program and the development and application of the Region of Peel Emergency Plan. REM monitors, supports and responds to significant events or emergencies within the Region of Peel, and when appropriate and requested, in other jurisdictions. When an emergency in the City involves a large portion of the Municipality or reaches beyond the

boundaries of Brampton, it may become necessary for inter-jurisdictional collaboration, and require assistance from the Region of Peel. In doing so, a Regional Emergency may be initiated. See [Section 5.4](#) for more information.

HUMAN SERVICES

The Region of Peel Human Services Department is responsible for advising the City of Brampton on all matters related to the coordination and care of evacuees. They will provide support to the City of Brampton and human care delivery agencies to set-up and operate reception and/or evacuation centre(s) where needed and if required, coordinate the provision of monetary, food, clothing, personal services, or other assistance to evacuees. Refer to [Section 5.7](#) for additional information regarding emergency evacuations.

PEEL PUBLIC HEALTH

Peel Public Health (PPH) is responsible for coordinating pandemic planning for the health sector in their jurisdiction, with direction from the provincial and federal governments. Planning involves liaising and coordinating in advance of an emergency with regional partners, such as hospitals, long-term care facilities, community care access centres, physicians, and others in the community health sector. PPH also serves as a link to the non-health sector through liaison with local emergency management partners.

PEEL REGIONAL POLICE

Peel Regional Police (PRP) is responsible for coordinating the provision of law enforcement services. During an emergency impacting the City of Brampton, a PRP representative will be responsible for supervising the police branch of the Operations Section within the City's IMS structure. PRP supports and contributes to planned festivals and events by lending their expertise and experience to review, advise and support festival and event organizers from the community and City wishing to host a special event in Brampton.

PEEL REGIONAL PARAMEDIC SERVICES

Peel Regional Paramedic Services (PRPS) is responsible for coordinating the provision of medical care and services. For emergencies impacting the City of Brampton or PRPS, the Chief of PRPS will delegate representative(s) to provide support as requested and as available to the municipal EOC. PRPS representative(s) will be responsible for supervising the paramedic branch of the Operations Section within the City's IMS structure. PRPS supports and contributes to planned festivals and events by lending their expertise and experience to review, advise and support festival and event organizers from the community and City wishing to host a special event in Brampton.

OTHER LOCAL AGENCIES AND SERVICES

There are local agencies and services which may be called upon to support the City's response to an emergency. They are responsible for the development and maintenance of their own emergency programs, plans, policies and procedures. The City of Brampton promotes an environment of two-way information sharing and strives to build connections with community partners through collaborative projects, opportunities to participate in training and exercises among other shared activities and

initiatives. These agencies and services which may support the response to an emergency include but are not limited to the following:

TORONTO AND REGION CONSERVATION AUTHORITY (TRCA) AND CREDIT VALLEY CONSERVATION (CVC)

Both the TRCA and CVC oversee watersheds within the City of Brampton municipal boundary. Conservation authorities are responsible for maintaining flood warning systems by collecting data, and monitoring watershed and weather conditions to provide timely warnings and forecasts of anticipated or actual flood conditions. During an active emergency, these agencies may advise local municipalities as it relates to flood emergency planning by providing technical advice.

UTILITY COMPANIES

Depending on the nature of an incident or emergency, representation from local utility companies (such as electric or gas) may be requested to participate in the response and/or recovery from an emergency. Within the City's IMS structure, the utility company representative(s) will be responsible for notifying the Operations Section Chief of service outages, expected duration of outages, and establishing priorities for the restoration of services. Major utility companies servicing the Brampton area include Enbridge Gas and Alectra Utilities.

NOT-FOR-PROFIT ORGANIZATIONS

There are not-for-profit organizations within the Brampton community who possess specialized skills and capabilities that can be applied to response and recovery efforts including support in the areas of emergency health care, shelter, food, water, and clothing. Some of these organizations include the Canadian Red Cross, Salvation Army, Peel Amateur Radio Club and St. John's Ambulance.

PROVINCE OF ONTARIO

Emergency Management Ontario (EMO), of the Ministry of the Treasury Board Secretariat, is responsible for monitoring, coordinating and assisting in the formulation and implementation of emergency plans throughout Ontario. EMO is responsible for the coordination of response and preparedness programs in Ontario, and by Order in Council for any emergency that requires the coordination of provincial emergency management in the Province of Ontario.

Other Provincial Ministries may have certain duties to perform during an emergency. They are assigned by Order in Council 1157/2009 under the authority of the EMPCA.

5.2 CORPORATE LEVELS OF EMERGENCY / RESPONSE

In keeping with the principles and concepts of IMS, the City has developed four corporate levels of emergency which are modular, scalable and which may not necessarily escalate in sequence. Every incident is unique and therefore warrants an equally unique response. As an incident increases in size, complexity and severity, the level of response and resource needs may intensify. The four corporate levels of emergency include:

- **LEVEL 1 – NORMAL BUSINESS / PLANNED EVENT**

- **LEVEL 2 – MINOR INCIDENT**
- **LEVEL 3 – MAJOR INCIDENT**
- **LEVEL 4 – EMERGENCY**

The four levels of response include:

ROUTINE MONITORING:

BEMO continually monitors the City and other jurisdictions for potential, imminent or actual emergencies on a daily basis. During routine monitoring, planned events and business as usual activities continue, however, if an incident warrants close attention, BEMO staff will monitor it and proactively notify the appropriate City departments and stakeholders, as necessary.

ENHANCED MONITORING:

BEMO and potentially other municipal staff as needed, continually monitor and assess a developing or active situation. The situation may be an incident for which some municipal resources may be engaged to provide direct response or support.

PARTIAL ACTIVATION:

Partial Activation may be adopted to coordinate, support and actively respond to an incident. A Partial Activation response will follow the IMS framework and will include support from a portion of the MECCG and external agencies as required, to meet the operational needs of the incident. The applicable MECCG members will be advised of any event where a Partial Activation occurs and will be provided regular updates during the incident.

FULL ACTIVATION:

Full Activation may be adopted to coordinate, support and actively respond to a complex incident. A Full Activation response will follow the IMS framework and will include support from all MECCG members and external agencies as required, to meet the operational needs of the incident.

Figure 4, below, summarizes how an incident can be scaled up or down, depending on the level of severity present and the potential actions which may be associated with each level of response.

OPTIONAL DECISION TO DECLARE A STATE OF EMERGENCY

If warranted, the City of Brampton may decide to declare a state of emergency extending to all or any part of the geographical area under the City's jurisdiction. Under the EMCPA, the following individuals have the **authority to declare an emergency**:

- the Head of Council of a municipality (or their designate);
- the Lieutenant Governor in Council; and
- the Premier.

At the municipal level, a declaration shall be made by the Head of Council upon recommendation of the MECCG. In making its recommendation, the MECCG can reference EMO's **Checklist in Consideration of a Declaration of Emergency** found within [ANNEX A](#).

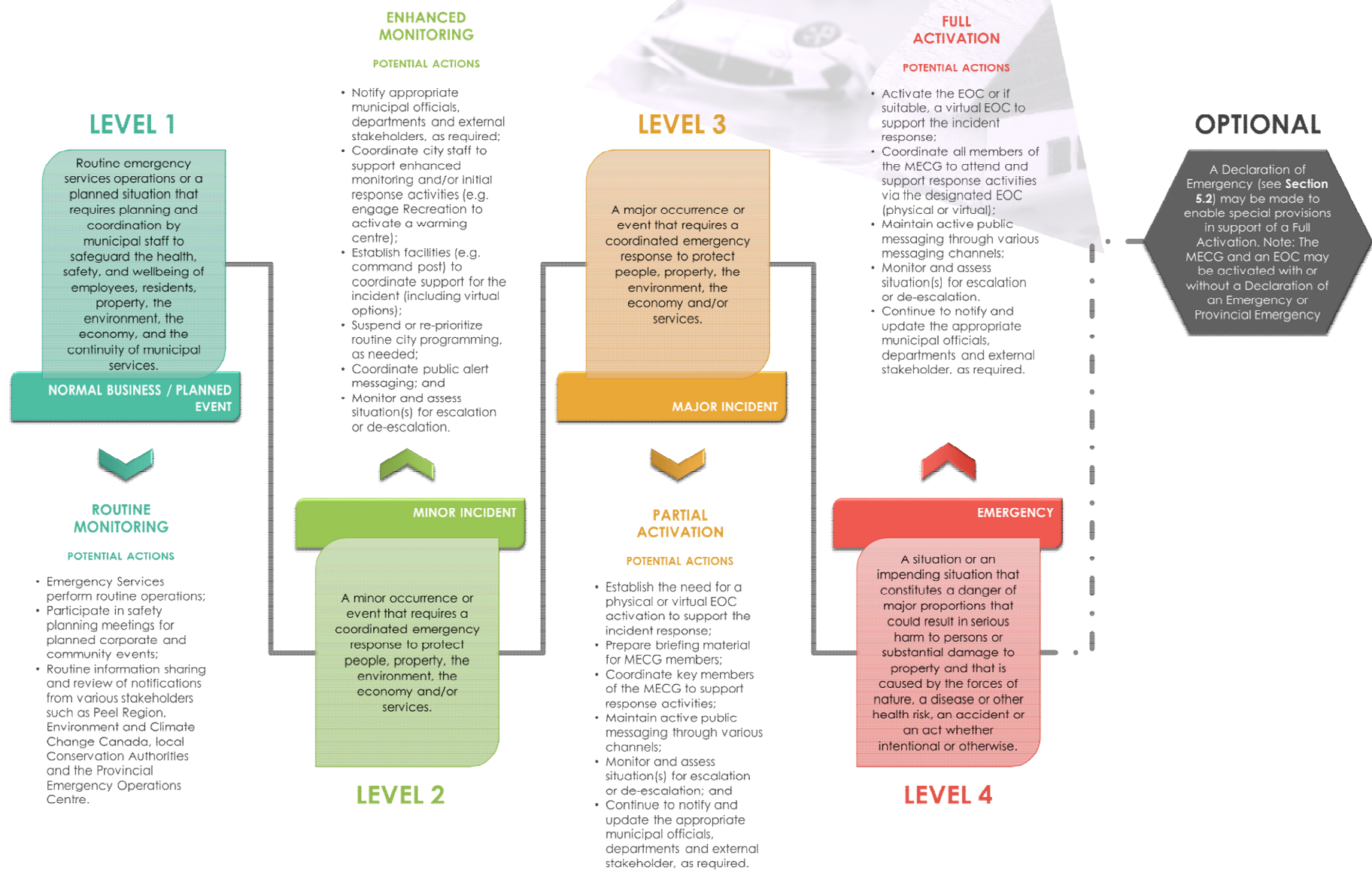
If the decision is made to declare an emergency, the municipality **must notify Emergency Management Ontario** as soon as possible through the Provincial Emergency Operation Centre. All

declarations should be made in writing to ensure proper documentation is maintained (See [ANNEX A](#) for a Declaration of Emergency Form).

Once the emergency has scaled down to a manageable incident or has ended, the following officials possess the **authority to declare that an emergency has terminated** at any time:

- the Head of Council, in consultation with the Municipal Emergency Control Group;
- the Lieutenant Governor in Council; or
- the Premier of Ontario.

Figure 4: Corporate Levels of Emergency and Response



5.3 EMERGENCY RESPONSE PLAN ACTIVATION PROCEDURE

Most emergencies are managed at the incident site by the responding public safety response agencies and are considered normal business or routine operations. Emergencies of greater size, complexity and severity (Level 2 to Level 4) will require a commensurate level of response. For these emergencies, the activation of the City's Emergency Response Plan may be required. The steps described below (and additionally illustrated in **Figure 5**) outline the process for activating the Emergency Response Plan.

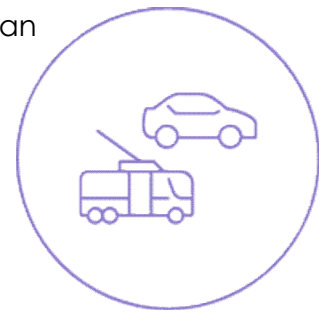
INCIDENT REPORTED (9-1-1)

If an incident is reported by a citizen, generally, it will be reported by dialling **9-1-1** to access the appropriate public safety response agency such as fire, police or paramedics. These agencies will likely be among the first on scene at an incident or emergency.

EMERGENCY SERVICES RESPOND

The initial responsibility for providing immediate command and control of an incident rests with a responding public safety response agency or municipal service department. An officer from the responding agency or department shall personally assume control at the site of an incident, establishing **Incident Command**, or arrange for someone on-site to take charge immediately until an Incident Commander is appointed. In general, Incident Command at the scene of an incident is established by:

- order of arrival;
- pre-existing agreements;
- legally established responsibility; and
- the kind of expertise required.



DECISION TO REQUEST MUTUAL AID

Whenever a situation cannot be adequately dealt with solely by the responding public safety response agency or municipal service department, further action may be required through the activation of existing **mutual aid agreements** with neighbouring municipalities or other response agencies.

NOTIFICATION OF BEMO

The Incident Commander on site may decide to contact BEMO via pager by calling Fire Communications. People Leaders from any municipal service department can also contact BEMO, in accordance with the City's **Incident Reporting and Notification Standard Operating Procedure** ([ANNEX A](#)). BEMO in collaboration with the Incident Commander at the site will assess the situation to establish next steps. For a **Level 2 – Minor Incident**, BEMO, potentially with assistance from other municipal staff, may monitor and assess the situation further (**Enhanced Monitoring**) or respond by coordinating or providing available resources. BEMO and the Incident Commander may consult with the appropriate authority ([Section 5.4](#)) to determine the need for emergency response plan activation.



AUTHORITY TO ACTIVATE PLAN

For **Level 3 – Major Incidents** and **Level 4 – Emergencies**, the City's MCEG may be called together in part (**Partial Activation**) or in whole (**Full Activation**) with or without a declaration of an emergency to direct the municipality's response to an incident or emergency. The individuals, including their alternates, who possess the authority to activate this emergency response plan and assemble the required staff at the EOC, whether physically or virtually, are as follows:

- Head of Council / or Alternate (Mayor);
- CAO / or Alternate;
- Fire Chief / or Alternate (from BFES); and
- CEMC / or Alternate (from BEMO).

NOTIFICATION OF MCEG / ACTIVATION OF EOC

Should an incident or emergency in the City of Brampton prompt the activation of an EOC, the first arriving MCEG member will coordinate the set-up of the EOC in accordance with **SOG - EOC Set-up Guideline** ([ANNEX A](#)). Either before or upon arrival, all EOC staff will be provided with the **EOC Handbook** ([ANNEX A](#)), to orientate them on the designated EOC space. More specifically, this handbook outlines the mandate, management, physical layout, equipment, technology and operating systems of the EOC.

REQUESTS FOR ASSISTANCE

Assistance from the Region of Peel or the Province of Ontario may be requested at any time without the municipality declaring an emergency. However, in some cases, the municipality may be required to declare a state of emergency in order to gain access to specific resources.

REGIONAL ASSISTANCE

When an incident or emergency in the city involves a large portion of the municipality or reaches beyond the municipal boundaries of Brampton, inter-jurisdictional collaboration may be necessary, and require assistance from the Region of Peel.

Regional Emergency Management may provide assistance without implementing their emergency plan, however, if a regional emergency has been declared, it shall work in parallel with a municipal declaration of emergency of the City of Brampton.

In the event that the emergency is related to health, or other issues that are of regional jurisdiction, the Region of Peel may declare an emergency, while there is no municipal declaration. The municipality may provide support to the region in this instance.

PROVINCIAL ASSISTANCE

If locally available resources, including those that might be available from bordering municipalities and/or regional sources, are insufficient to meet emergency requirements, then assistance may be requested from the Province of Ontario. Such requests must be directed through area/region/district offices of the Provincial Ministry/Agency that normally provide services in the local area, or directly through EMO.

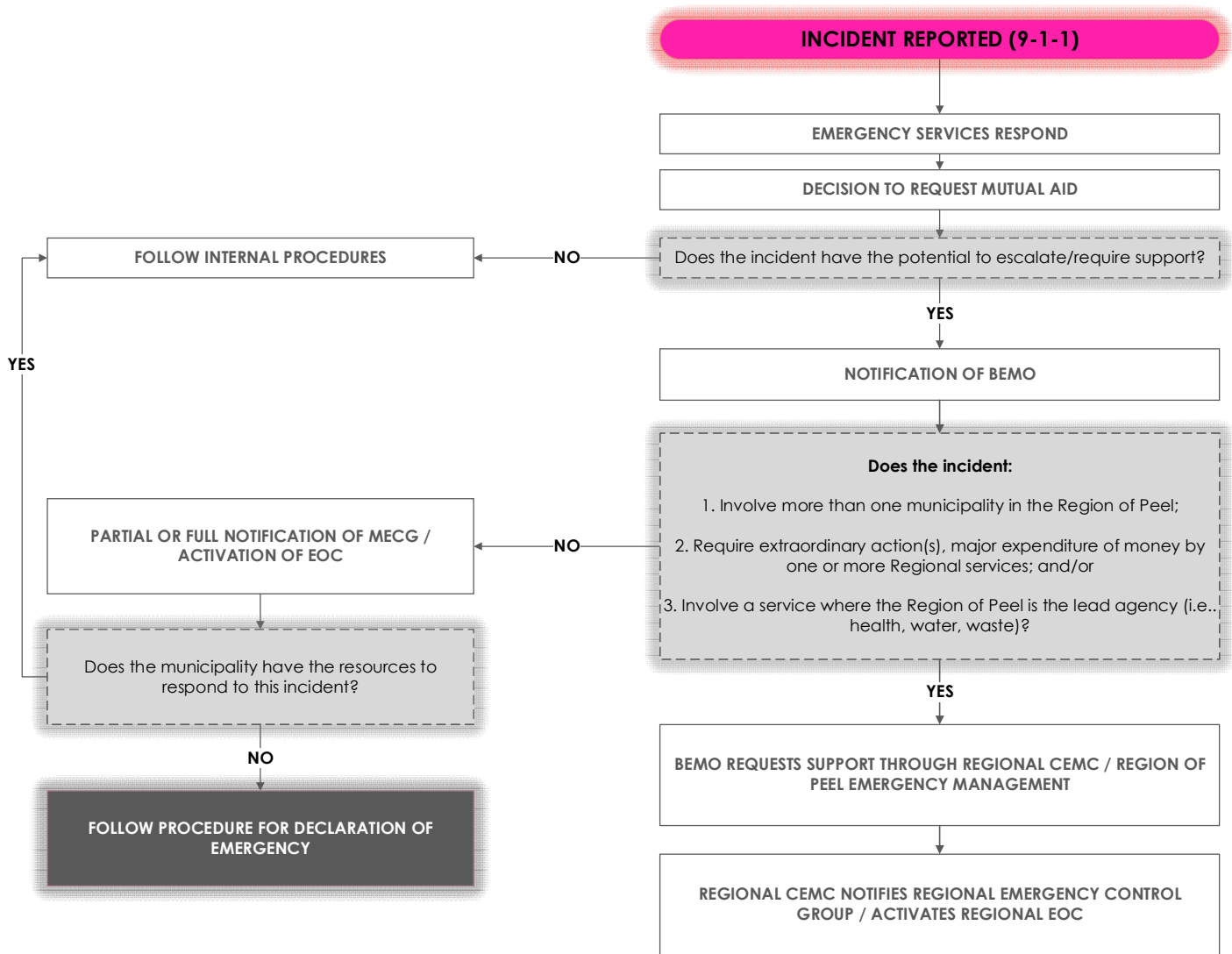
To support municipalities during emergencies, EMO maintains an extensive emergency management capacity that is coordinated through the Provincial Emergency Operations Centre (PEOC). More information regarding the emergency response resources available through the province can be found [here](#).

When the Lieutenant Governor in Council or the Premier of Ontario declares that an emergency exists throughout or in any part of Ontario, the Premier may exercise their legal right to require a municipality to provide assistance to the emergency area not within their jurisdiction.

FEDERAL ASSISTANCE

Requests for federal assistance, including support from the Department of National Defence, must be made through the PEOC.

Figure 5: Emergency Response Plan Activation Procedure



5.4 PLAN IMPLEMENTATION

INCIDENT MANAGEMENT SYSTEM 2.0 GUIDANCE

The implementation of this Plan largely aligns with the most current IMS guidance. The Province of Ontario developed the IMS Doctrine, as a standardized approach to emergency management, built on international recommended practices, and designed to reflect the unique needs and circumstances of municipalities across Ontario. It encompasses all the areas that are needed for managing an emergency, including personnel, facilities, equipment, procedures, and communications, operating within a common organizational structure. The provincial IMS 2.0 Guidance document improves upon the previous IMS doctrine by placing a greater emphasis on several of the structure's core principles which are:

- **Communication;**
- **Coordination;**
- **Collaboration;** and
- **Flexibility.**

IMS is predicated on the understanding that in any and every incident, there are certain functions that must be carried out regardless of the number of persons who are available or involved in the emergency response. The core IMS functions are:

- **Coordination & Command;**
- **Operations;**
- **Planning;**
- **Logistics;**
- **Finance & Administration;** and
- **Public Information Management.**

The key benefit for the City of Brampton in following the provincial IMS structure, is that it allows for interoperability in the event that an incident is cross-jurisdictional and the municipality needs to connect with the EOC's of neighbouring lower-tier municipalities (Town of Caledon and City of Mississauga), the upper-tier municipality (Region of Peel), other levels of government, or external agencies. Furthermore, operating under IMS guidance will result in the adoption of common terminologies between all agencies, and allow all responders to communicate more effectively to manage an incident.

IMS AT AN INCIDENT SITE

All incidents are different and as such, have their own unique set of needs. At the site of an incident, the **Incident Commander** (IC) is responsible for managing all site aspects and response activities including the safety of incident responders, setting high-level objectives, and coordinating with other response organizations. The IC may choose to stand up one or more core IMS functions, meaning, they have assigned personnel to perform that function. If the IC chooses to stand up only one function, all other functions still need to be performed by the IC.

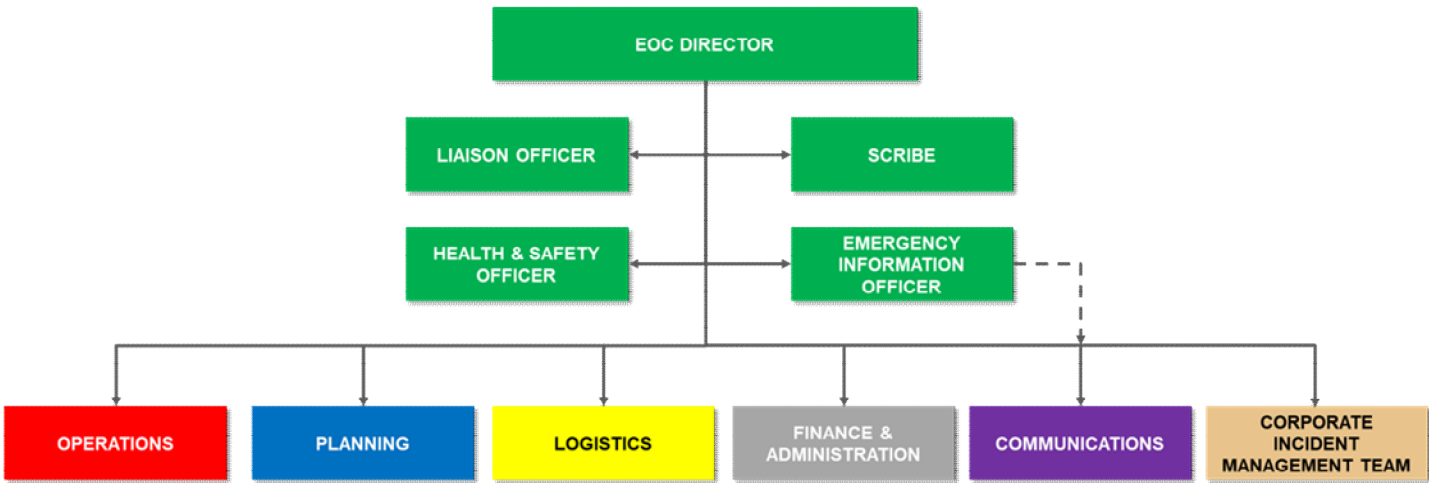
IMS IN THE EOC

Incident response activities vary between the site and the EOC. An EOC is managed by an **EOC Director** who coordinates resources and information. The main purpose of most EOCs is to coordinate efforts that provide support to the site. However, for more complex incidents (for example, where there are multiple flooding incidents at various sites throughout the City) it may be more effective and efficient to coordinate incident response activities from an EOC. Command of the incident may also take place in an EOC (for example, if the incident covers a large geographical area such as an extreme weather event or has no physical incident site such as a cyber attack).

CITY OF BRAMPTON IMS STRUCTURE IN THE EOC

The MECCG described in [Section 2.3](#) of this Plan, represents the entire staffing of the EOC. These individuals, along with alternates and second alternates, fulfill specific roles and responsibilities within the IMS structure. Certain elements of the provincial IMS 2.0 Guidance have been amended to better align with the organizational and operational needs of the City of Brampton. For example, as shown in **Figure 6**, below, the City's IMS structure consists of a Corporate Incident Management Team as a core function.

Figure 6: City of Brampton EOC IMS Structure



The general roles and responsibilities of the City of Brampton's IMS functions, at the EOC specifically, are summarized in **Table 1**, below. An IMS Handbook, inclusive of IMS position checklists and expanded IMS functions and roles can be found in [Annex A](#).

Table 1: City of Brampton IMS Functions and Roles in the EOC

COORDINATION AND COMMAND - The Coordination and Command function is responsible for overseeing, coordinating and directing the incident or incident-related support activities. EOC DIRECTOR - The EOC Director manages an EOC. In most incidents, the main task of an EOC Director is to coordinate resources and information. LIAISON OFFICER – The Liaison Officer is the primary contact for outside communities and organizations involved in supporting an incident response and advises the EOC Director on any matters relating to outside support for an incident response, including any requests for assistance.
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EMERGENCY INFORMATION OFFICER - The Emergency Information Officer (EIO) acts as the public information lead. The EIO (or a designate) may be deployed to the site or sit within Coordination and Command at an EOC. The EIO should brief the EOC Director and other incident responders on matters relating to public information. In a major incident or emergency response with a greater need for internal and external communications, a Communications Section (described below) may be stood up with the EIO acting as the Section Chief.

HEALTH AND SAFETY OFFICER - The Health and Safety Officer is concerned with the physical and mental well-being of all incident response personnel.

SCRIBE - Scribes take and collect notes throughout the duration of an incident. They should also take notes during meetings and teleconference calls as well as record key activities, events, agreements and any matters of potential legal significance. They take notes at all Command meetings and document decisions made.

OPERATIONS - The role of the Operations Section is to meet current incident objectives and priorities stated in an Incident Action Plan (IAP). In the EOC, the Operations Section takes on the tactical responsibilities and involves activities such as coordinating communications and providing situational awareness to and from the site.

PLANNING – The Planning Section collects, confirms, analyzes and shares incident information gathered from incident responders. Internal communication is a key activity within the Planning Section. This Section also prepares the IAP and develops contingency and long-term plans.

LOGISTICS – The Logistics Section arranges and provides services and supports including personnel, supplies, facilities and other resources to an incident.

FINANCE AND ADMINISTRATION – The Finance and Administration Section manages incident-specific finance and administration activities including payroll, vendor contracts and incident cost tracking.

COMMUNICATIONS - The Communications team is responsible for four main areas: liaison, internal communications, public inquiry, and media relations. This function will be largely performed by the Strategic Communications Division of the City of Brampton. See [Section 5.5](#) for additional information.

CORPORATE INCIDENT MANAGEMENT TEAM - The Corporate Incident Management Team (CIMT) will provide support to all internal aspects of the incident where they will manage and control the situation on behalf of the Corporation. CIMT ensures the critical services as provided by the City of Brampton are maintained before, during and after a disruption. See [Section 5.6](#) for additional information.

5.5 EMERGENCY COMMUNICATIONS

The goal of emergency communications is to ensure the timely and accurate dissemination of information to the appropriate audience(s). There are two types of information that need to be managed:

- **Public Information;** and
- **Internal Information.**

This section outlines how public and internal information will be managed by the Communications function of the IMS structure. More information can be found in the City of Brampton **Crisis Communications Plan** ([ANNEX A](#)) which enables the Communications team to respond promptly, accurately and confidently during any crisis.

PUBLIC INFORMATION

The public can stay informed during an emergency by accessing the following resources:

- [Environment Canada](#) is the official source for weather watches, warnings and alerts for Ontario.
- [Toronto and Region Conservation Authority](#) and [Credit Valley Conservation](#) operate flood forecasting and warning programs that monitor weather forecasts and watershed conditions on a continuous basis and issue flood messaging when conditions warrant.
- [Alectra Utilities outage map](#) shows the areas within Brampton that are experiencing power outages, how many homes are affected and the estimated time for service restoration.
- [2-1-1](#) is a free, multilingual (over 150 languages), confidential and available 24/7 one-stop information centre. In addition to connecting citizens with services, 2-1-1 provides residents and businesses with information on emergencies occurring within the community. If you have questions about an emergency call 2-1-1.
- [Ontario 5-1-1](#) provides road closure, condition and construction information through an interactive map on their website or by dialling 5-1-1.



The City of Brampton will communicate critical and timely information directly to the public via the following communication channels:

- Door-to-door in instances where there is an immediate threat to the life safety of occupants;
- Traditional radio and television media outlets;
- Verified social media sites as directed by local authorities for immediate updates:
 - [@BEMOprepared on Twitter](#)
 - [@CityBrampton on Twitter](#)
 - [@BramptonFireES on Twitter](#)
- [Service Information Updates \(SIUs\)](#) issued by the City of Brampton to inform residents and businesses of any impacts or changes to City services; and/or
- [Alert Ready](#), a system that delivers critical and potentially life-saving alerts to Canadians through television, radio and LTE-connected and compatible wireless devices.

INTERNAL INFORMATION

The flow of internal information is a shared responsibility. Communications shared internally may include:

- Situational updates between MECG members and first responders;
- Communications from the MECG members to the CAO, Corporate Leadership Team and Members of Council;
- Communications from leadership to City employees; and/or
- Communications between Human Resources and City employees.

When all primary means of communicating critical information to City employees have failed, the **Emergency Employee Call-in Line** ([ANNEX A](#)) can serve as a backup mode of communication to protect their health and safety, ensure the continuity of essential City services, and to relay important information to staff which is critical to protecting life, property, business, and/or the environment.

5.6 CONTINUITY OF OPERATIONS

The City of Brampton's Business Continuity Program, led, developed and maintained by BEMO and supported by the corporate **Business Continuity Administrative Directive**, aims to protect the continuity of critical municipal government functions and services. This program has been developed to align with Disaster Recovery Institute Canada's [Professional Practices for Business Continuity Management](#). Under this program, the **Continuity of Municipal Services Plan** ([ANNEX A](#)) ensures that the City is in a constant state of readiness to respond to and recover from both planned and unplanned business disruptions resulting from a loss of staff, resource, facility, information or technology. Further to the corporate-wide continuity plan, several City departments which provide high-priority functions to residents have conducted business impact analyses and generated individualized business continuity plans to reduce the impacts of a disruption on the corporation and the residents whom they serve.

More specifically, the Business Continuity Program includes **Departmental Labour Disruption Contingency Plans** which provide a framework for a coordinated and consistent approach to City operations during a labour disruption. Key components of these plans include descriptions for the City services to be provided during a disruption, the coordination of City operations during a disruption, how internal and external groups will be addressed and the resources available for non-striking staff. During a labour disruption, in addition to resolving the situation, high importance will be placed on supporting a safe and secure environment for employees, the public, contractors, and others who have business with the City of Brampton.

A non-union departmental senior staff member has been assigned to represent each department on the **Corporate Incident Management Team** (CIMT). CIMT is activated in response to an incident or emergency to facilitate service continuity, and to ensure that critical services, operations and resources are still accessible. They perform an integral function of the City's IMS structure ([Section 5.4](#)) to provide support to all internal aspects of an incident or emergency.

5.7 EMERGENCY EVACUATIONS

Evacuation is the organized and supervised dispersal of people from dangerous or potentially dangerous areas.

MUNICIPAL EVACUATION NOTICES

The initial decision to evacuate people is typically one that is made by on-scene commanding officers from fire and police services. However, the EMCPA does not provide municipalities with the authority to issue mandatory evacuations, but rather, they can issue evacuation notices to residents who are at risk of injury or death due to the threat or actual occurrence of a hazard. When issuing an evacuation notice, the MCEG will ensure that the urgency of the situation is communicated clearly to residents in order to facilitate a safe and effective evacuation.

PROVINCIAL EVACUATION ORDERS

As per the EMCPA, if the Lieutenant Governor in Council or the Premier of Ontario has declared that a Provincial emergency exists throughout Ontario or in any part of Ontario, the Lieutenant Governor in Council may issue an emergency order to evacuate individuals and animals from any specified area. In these instances, local Police authorities are permitted to enforce the mandatory evacuation orders issued under a provincially declared emergency.

SHELTER-IN-PLACE

During an emergency, it may not be safe to have the population of an affected area(s) evacuate. If the place wherein the individual is located at the time of an incident affords adequate protection against a particular threat, emergency responders can consider having people shelter-in-place. Shelter-in-place is typically reserved for incidents that are short-term or where it is deemed to be the most appropriate strategy which may include situations where:

- The risk to health is low;
- The situation is dissipating or can be controlled before an evacuation would be completed;
- There is inadequate time to clear the public from an area in the face of an emergency; and/or
- The situation would expose people to more risk if they were to evacuate.



[ANNEX A](#) to this Plan has been developed to streamline the evacuation process by providing an organized framework for the activities involved in coordinating and implementing an evacuation. The Evacuation Plan contains useful guides and resources and outlines the operational responsibilities of the MCEG and community partner agencies in establishing, operating and demobilizing an evacuation within the City of Brampton.

6.0 EMERGENCY RECOVERY PLAN

Recovery is the process of restoring a stricken community to a pre-disaster level of functioning. This phase focuses on the activities that will enable the City of Brampton to return to daily operations as soon as possible following an emergency or disaster.

The MECG may activate the recovery phase once the immediate response to the emergency or disaster has been completed. It is possible to undertake emergency response and emergency recovery measures simultaneously, as it can be difficult to precisely define where one phase begins and where the other ends. Recovery efforts may be initiated while an emergency is still in effect. Recovery activities may include but are not limited to:

- Damage assessments;
- Restoration of utilities, systems, services, and critical infrastructure;
- Debris and waste management; and
- Inspection services, redevelopment, and facility reconstruction.

The full **Recovery Plan** can be referenced within [ANNEX B](#) to this Plan.



6.1 DEMOBILIZATION

When the incident response objectives have been met, the Incident Commander (at the site) or EOC Director (in the EOC) may begin the process of releasing incident responders and demobilizing resources. According to IMS 2.0 guidance, the demobilization process should also include:

- A formal check-out procedure;
- Awareness of any mental and physical health and safety concerns;
- The return of all equipment to the organization(s) who provided them;
- Storing all records, data and final reports for future reference; and
- A plan for the transfer of ongoing recovery activities (if possible).

DEBRIEFING / AFTER ACTION REPORTING AND IMPROVEMENT PLAN

Debriefs and after-action reporting are key components of the demobilization process after any level of emergency or a disaster. The development of an After-Action Report and Improvement Plan is a method to capture lessons learned and a driving force behind the implementation of any recommendations made.

Debriefs will typically be conducted as in-person or virtual structured sessions to capture feedback from all incident response personnel. Key officials from responding organizations will formally discuss lessons learned in the form of what worked well and areas of the response that could be improved upon. This process will also seek feedback pertaining to any deficiencies in the Plan, associated annexes and procedures to improve the management of future responses. The debriefing process for emergencies impacting the City of Brampton will be coordinated and led by BEMO and minutes of debriefing sessions will be recorded for future reference.

6.2 FINANCIAL RECOVERY

Cleanup and repair efforts can be costly for both the municipality and the community. Following an emergency or disaster, the City can seek financial assistance to return the impacted area back to pre-disaster conditions.



MUNICIPAL DISASTER RECOVERY ASSISTANCE

The [Municipal Disaster Recovery Assistance](#) (MDRA) program helps municipalities recover from extraordinary costs after a natural disaster. Eligible expenses may include: capital costs to repair public infrastructure or property, operating costs that go above regular budgets and are needed to protect public health, safety or access to essential services. The Minister of Municipal Affairs and Housing decides to activate the program based on evidence showing that the event meets the proper eligibility criteria.

In order to determine the City's eligibility for MDRA, BEMO will work closely with the City's Finance department to capture all costs incurred as a result of a disaster and submit an application to the MDRA program, if eligible.

DISASTER RECOVERY ASSISTANCE FOR ONTARIANS

After a natural disaster, people may need help covering the costs of cleaning, repairing and replacing essential property, so their lives can get back to normal. [Disaster Recovery Assistance for Ontarians](#) provides financial assistance to individuals, small owner-operated businesses, farmers and not-for-profit organizations. It helps cover emergency expenses, repairs, or replacement of essential property after a natural disaster.

The Ontario Minister of Municipal Affairs and Housing may activate the program in the event of a natural disaster such as a flood or a tornado. Homeowners and residential tenants, small business owners, farmers, and not-for-profit organizations can apply for assistance under the program if they are located in the defined geographical area for which the program has been activated following a natural disaster.

Following a disaster, BEMO will work closely with this Ministry to determine if the impacted area(s) are eligible for funding activation.

ANNEX A – EMERGENCY RESPONSE DECISION-MAKING SUPPORTS

This Annex contains decision-making supports (tools, forms, plans, procedures, etc.) to provide the Municipal Emergency Control Group, incident site personnel and stakeholders from all municipal domains with the appropriate guidance necessary to make informed decisions and address specific concerns that are most relevant to the incident or emergency at hand.

ANNEX A.1 – EOC HANDBOOK

ANNEX A.2 – IMS HANDBOOK

ANNEX A.3 – HAZARD-SPECIFIC PLANS AND PROCEDURES

ANNEX A.4 – EVACUATION PLAN

ANNEX A.5 – CRISIS COMMUNICATIONS PLAN

ANNEX A.6 – CONTINUITY OF MUNICIPAL SERVICES PLAN

ANNEX A.7 – SOP - INCIDENT REPORTING AND NOTIFICATION PROCEDURE

ANNEX A.8 – SOG - EOC SET-UP GUIDELINE

ANNEX A.9 – SOP - EMERGENCY EMPLOYEE CALL-IN LINE PROCEDURE

ANNEX A.10 – CHECKLIST IN CONSIDERATION OF A DECLARATION OF EMERGENCY



ANNEX B – EMERGENCY RECOVERY PLAN DECISION-MAKING SUPPORTS

This Annex is intended to provide recovery personnel with the appropriate decision-making supports necessary to execute an effective and efficient recovery from an incident or emergency.

ANNEX B.1 – RECOVERY PLAN



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To establish certain lands as part of the public highway system (Wellington Street West and Main Street South)

WHEREAS it is deemed expedient to establish certain lands as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. The lands acquired by The Corporation of the City of Brampton and described as Part of Park Lot 1 on Plan BR-17 designated as Parts 1, 2 and 3 on Plan 43R-41273 is hereby established as part of the public highway system to be part of Wellington Street West.
2. The lands acquired by The Corporation of the City of Brampton and described as Part of Park Lot 1 on Plan BR-17 designated as Part 4 on Plan 43R-41273 is hereby established as part of the public highway system to be part of Main Street South.
3. The lands acquired by The Corporation of the City of Brampton and described as Part of Park Lots 1 and 2 on Plan BR-17 designated as Part 5 on Plan 43R-41273 is hereby established as part of the public highway system to be part of Main Street South.

ENACTED and PASSED this 17th day of April, 2024.

Approved as to
form.
2024/March/25
AMR

Patrick Brown, Mayor

Approved as to
content.
2024/March/25
DM

Peter Fay, City Clerk



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To establish certain lands as part of the public highway system (McVean Drive)

WHEREAS it is deemed expedient to establish certain lands as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. The lands acquired by The Corporation of the City of Brampton and described as Part of Reserve Block 392 on Plan 43M-1997 designated as Parts 3 and 4 on Reference Plan 43R-40019 is hereby established as part of the public highway system to be part of McVean Drive.

ENACTED and PASSED this 17th day of April, 2024.

Approved as to
form.

2024/March/20

AMR

Patrick Brown, Mayor

Approved as to
content.

2024/March/20

DM

Peter Fay, City Clerk

SP19-003.000 - KD



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To confirm the proceedings of Council
at its Regular Meeting held on April 17, 2024

The Council of The Corporation of the City of Brampton ENACTS as follows:

1. THAT the action of the Council at its Regular Meeting of April 17, 2024 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and
2. THAT the Mayor and the proper officers of the city are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the City to all such documents. Where the subject matter of any such action is within a sphere or jurisdiction assigned to The Corporation of the City of Brampton pursuant to section 11 of the Municipal Act, 2001, the authority granted by this section includes the use of natural person powers under section 8 of the Municipal Act, 2001; and
3. THAT this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its powers to proceed with, or to provide any money for, any undertaking, work, project, scheme, act, matter or thing which requires an approval in addition to the approval of the Council, shall not take effect until the additional approval has been obtained.

Dated at the City of Brampton this 17th day of April, 2024.

Patrick Brown, Mayor

Charlotte Gravlev, Acting City Clerk